# WESTERN ELMORE COUNTY RECREATION DISTRICT
## REGULAR BOARD MEETING MINUTES
## WECRD office, 245 E 6th S., Mountain Home, ID 83647
## September 23, 2026 at 6pm

**I. CALL MEETING TO ORDER/ ESTABLISH QUORUM**

President Dan Gillies called the meeting to order at 603pm and a quorum was established with Directors Dan Gillies, Marcus Mashburn and Lee Pierce present.

Others in attendance:
Rachel Howard, WECRD Office Administrator
Kristina Moore, WECRD Treasurer
Betty Ashcraft, Recreation Foundation
Martha Ralphs, Recreation Foundation
Frank Marsh, Recreation Foundation
Mollie Marsh, Recreation Foundation
Guests:
Merla Gillies
Stephen Nameth, MH News Editor

**II. CONSENT AGENDA** – All matters listed within this Consent Agenda section require formal action but are typically routine or not of great controversy and will be enacted by one motion. Questions for the purpose of clarification may be asked about a particular item before the motion is voted on. However, for lengthy discussion or separate motion a board member or citizen may request an item be removed from the Consent Agenda section and placed on the Regular Agenda. ALL CONSENT AGENDA ITEMS LISTED BELOW ARE ACTION ITEMS.

1. APPROVAL OF MINUTES: Budget Hearing Minutes, 26 Aug 2026; Regular Board Meeting, August 26, 2026, Special Board Meeting, 9 Sept 2026
2. FINANCIAL REPORT – Report dated September 21, 2026
3. BILLS - As of September 21, 2026, in the amount of $330,940.23

Lee Pierce made a motion to pass the consent agenda as written. Marcus Mashburn seconded the motion. All Directors voted in favor of the motion. The motion carried

**III. NEW BUSINESS**

1. Items removed from the consent agenda - ACTION ITEM
   No items were removed from the consent agenda.
2. Discussion and Decision on "Resolution to Reserve the Forgone Taxes" in amount of $32,800 – ACTION ITEM

   Lee made a motion to approve the Resolution to Reserve the Forgone Taxes in the amount of $32,800. Marcus seconded the motion. All Directors voted in favor of the motion. The motion carries. **Amended; The process for the resolutions to reserve the forgone taxes can not be approved until we publish it in the MH News. The Resolution to Reserve the Forgone Taxes**

**will be tabled until the 28 Oct 2026 board meeting in order to publish it in the MH News.**

3. Discussion and Decision on Annual Renewal of El-Wyhee Hilites $432. – ACTION ITEM
   Marcus made a motion to renew the El-Wyhee Hilites for another year. Lee seconded the motion. All Directors voted in favor of the motion. The motion carries.
4. Discussion and Decision on Change Request 011 – ACTION ITEM
   Lee explained the reasoning for CR011; The original schedule was 18 weeks and had Andersen Construction finishing on September 9th. GC needs to be on-site longer to finish the phase. So, Andersen is asking to spend money out of contingency to pay for GC and an extra 4 weeks due to the schedule being too tight. For example, storefront doors could not be measured until the CMU was complete. There was not enough time between measuring doors and doors arriving. The CR-011 shows the cost breakdown. Lee made a motion to approve CR-011 with the $32,680 coming out of the contingency funds once LCA approves the request as well. Marcus seconded the motion. All Directors voted in favor of the motion. The motion carries.

## IV. ARCHITECT/CONSTRUCTION/ENGINEERING

1. Construction Update
   Walls were currently being weather proofed. Betty asked about the number of outlets in the administrator's office and Lee explained where the drops were located. Fire Suppression system passed the pressure test, but WB part didn't pass so Dodge Boys is excavating the line to find the leak. Andersen is gathering reports to recoup the funds that are spent on fixing this issue. There will be a two-week pause in two weeks while waiting on delivery of items.

## V. RECREATION FOUNDATION UPDATES

Betty discussed a new grant opportunity and requested information from Lee and Andersen Construction to assist with the grant application. Betty did a tour on Saturday which had positive feedback. RFEC received a large donation of $200,000 from Mrs. Goddard who has been a strong supporter over the years and has made several donations previously. Betty and RFEC will offer some options to her for what the money can go towards. The money will be put into a savings account until it is ready to be used.

## VI. GENERAL DISCUSSION / PUBLIC COMMENT

Shed/job trailer options were discussed. 5K to build it and the district can auction it if they decide not to utilize it when construction is complete. Lee mentioned how their will be anchor points for advertisements automatically in the cmu walls which will be great for future sponsors.

## VII. ADJOURN

Marcus made a motion to adjourn the meeting. Dan seconded the motion. All Directors voted in favor of the motion. The board adjourned the meeting at 723pm.

**Submitted by:**

**Rachel Howard, Administrator** — **Date** 28 Oct 2026

**APPROVED:** (as written) **as amended**

**Dan Gillies, President** — **Date** 28 Oct 2026