WESTERN ELMORE COUNTY RECREATION DISTRICT
REGULAR BOARD MEETING MINUTES
WECRD office, 245 E 6th S., Mountain Home, ID 83647
July 22, 2026 at 6:00pm

I. CALL MEETING TO ORDER/ ESTABLISH QUORUM

President Dan Gillies called the meeting to order at 601pm and a quorum was established with Directors Dan Gillies, Marcus Mashburn and Lee Pierce.
Others in attendance:
Rachel Howard, Office Administrator
Shane Hampton, Treasurer
Kristina Moore, New Treasurer
Betty Ashcraft, Recreation Foundation
Diana Hooley, Recreation Foundation
Martha Ralphs, Recreation Foundation
Karen Ward, Recreation Foundation
Guests: Merla Gillies
Marsha Sellers

II. CONSENT AGENDA – All matters listed within this Consent Agenda section require formal action but are typically routine or not of great controversy and will be enacted by one motion. Questions for the purpose of clarification may be asked about a particular item before the motion is voted on. However, for lengthy discussion or separate motion a board member or citizen may request an item be removed from the Consent Agenda section and placed on the Regular Agenda. ALL CONSENT AGENDA ITEMS LISTED BELOW ARE ACTION ITEMS.

1. APPROVAL OF MINUTES: Regular Board Meeting, June 24, 2026
2. FINANCIAL REPORT – Report dated June 22, 2026
3. BILLS - As of June 22, 2026, in the amount of $346,184.23

Shane stated the bills amount needed to be amended to adjust the amount for the Idaho Power bill from $649.48 to $455.93 and to include the LCA invoice of $2,697.50 which will make the total for the bills amount $348,688.18 instead of $348,881.73. Lee Pierce made a motion to amend and approve the adjusted bill amount of $348,688.18. Marcus seconded the motion. All Directors voted in favor of the motion. The motion carried.
Lee also stated that the invoice for Casey Contracting needs to be a paper check to avoid the electronic fee.

III. NEW BUSINESS

1. Items removed from the consent agenda - ACTION ITEM
   No items were removed from the consent agenda.
2. Introduction and Oath of Office of New Treasurer – Kristina Moore
   Rachel swore Kristina Moore in as the new Treasurer
3. Discussion and decision on adding authorized user on bank accounts/credit cards - ACTION ITEM
   Lee made a motion to add Kristina Moore as an authorized signer on all bank accounts and authorized user on the WECRD credit card. Marcus seconded the motion. All Directors voted in favor of the motion. The motion carries.

4. Discussion on and the Approval of the FY 2026-2027 Budget draft for publication in the Mountain Home News – ACTION ITEM

   The board reviewed the budget and discussed the details. Lee made a motion to approve the budget for publication in the Mountain Home News. Dan seconded the motion. All Directors voted in favor of the motion. The motion carries.

IV. ARCHITECT/CONSTRUCTION/ENGINEERING

1. Construction Update

   Progress is moving steadily, Change requests have been quickly processed and approved; change of material for the ceilings which saved roughly $31,000. Shower walls modified for easier maintenance; Legal action will be discussed once complete for the fire systems. Hole for the fire system was dug by hand! Concrete lids are required over the systems room. Cameras are working great and are capturing the community members driving through the parking lot to check out the facility. No issues so far.

   Lee stated that there is no requirement to cover the ceiling skylights for Elmore County. Ada County has that requirement, so this doesn't affect us.

   Mobile office/shed is complete and total shed cost was $5,892.00. Built by Richard McKenna students. Lee is still looking to install their logo on the shed.

V. RECREATION FOUNDATION UPDATES

Betty stated that the RFEC paid two bills; Hiler and Jims Lumber. She also stated that we should have received two donations through our website. Shane pulled the records and confirmed the donations. Betty stated we needed to make an adjustment to the donorbox setup on the website so Lee stated we would add that to the agenda for next month to adjust the donation process on the website. Betty will send the donors a Thank You letter.

Betty asked Lee about the invoice breakdown for the restroom fixtures that need to be purchased with the $25,000 from Laura Moore Cunningham Foundation. Lee said Andersen is working on the invoice and will send it soon.

Diana Hooley mentioned that Edward Jones has added the RFEC donation information to their list of charities for clients to donate to if they choose.

Martha mentioned that we should look into the grants from Idaho Parks and Recreation that we may qualify for.

Karen mentioned solar impact fees that we needed to research to see if this benefits our district in any way.

VI. GENERAL DISCUSSION / PUBLIC COMMENT

Marsha asked about the day-to-day prices for the pool and Lee reviewed the details of the projected maintenance and operating budget. Lee stated he is also working on updating the projected M&O budget which will be put on the website once completed.

Marsha asked how much longer it would be until the completion of the project. Lee stated that if we only utilized the taxes then the project could take an additional two years, however with donations and grants the project could be completed sooner. We need to speak to larger companies that may be interested in donating or partnering with us.

VII. ADJOURN

Marcus made a motion to adjourn the meeting. Lee seconded the motion. All Directors voted in favor of the motion. The board adjourned the meeting at 7:22 pm.

Submitted by:

Rachel Howard, Administrator

26AUG2026
Date

APPROVED: **as written** **as amended**

Dan Gillies, President

26AUG2026
Date