



**WESTERN ELMORE COUNTY RECREATION DISTRICT
REGULAR BOARD MEETING MINUTES
WECRD office, 245 E 6th S., Mountain Home, ID 83647
September 24, 2025 at 6pm**

I. CALL MEETING TO ORDER/ ESTABLISH QUORUM

President Dan Gillies called the meeting to order at 6:02pm and a quorum was established with Directors Dan Gillies and Lee Pierce (by zoom) and Marcus Mashburn.

Others in attendance:

Rachel Howard, Office Administrator

Shane Hampton, Treasurer

Betty Ashcraft, Recreation Foundation

Diana Hooley, Recreation Foundation

Guests:

Merla Gillies

II. CONSENT AGENDA – All matters listed within this Consent Agenda section require formal action but are typically routine or not of great controversy and will be enacted by one motion. Questions for the purpose of clarification may be asked about a particular item before the motion is voted on. However, for lengthy discussion or separate motion a board member or citizen may request an item be removed from the Consent Agenda section and placed on the Regular Agenda. ALL CONSENT AGENDA ITEMS LISTED BELOW ARE ACTION ITEMS.

1. APPROVAL OF MINUTES: Budget Hearing Minutes, 27 Aug 2025; Regular Board Meeting, August 27, 2025, Special Board Meeting, 6 Sept 2025
2. FINANCIAL REPORT – Report dated September 22, 2025
3. BILLS - As of September 25, 2025, in the amount of \$7890.99

Lee Pierce made a motion to approve the consent agenda as written. Dan Gillies seconded the motion. All Directors voted in favor of the motion. The motion carries

III. NEW BUSINESS

1. Items removed from the consent agenda - ACTION ITEM

No items were removed from the consent agenda

2. Discussion and Decision on “Resolution to Reserve the Forgone Taxes” in amount of \$12,533 – ACTION ITEM

Shane explained the process for the resolutions to reserve the forgone taxes and that we couldn't approve until we published it in the MH News. Marcus made motion to Table the Resolution to Reserve the Forgone Taxes item until next month in order to publish it in the MH News. Dan seconded the motion. All Directors voted in favor of the motion. The motion carries.

3. Discussion and Decision on Recreation Foundation Report to Donors - ACTION ITEM
Betty explained the purpose of the reports are for a grant she is applying for. Diana recommended updating the title on the document. Dan made a motion to approve the Recreation Foundation Report to Donors. Marcus seconded the motion. All Directors voted in favor of the motion. The motion carries.
4. Discussion and Decision on New Door Sign - \$60 from Cox Signs – ACTION ITEM
Cox signs will create a new door sign with logo. Lee made a motion to approve the new door sign. Marcus seconded the motion. All Directors voted in favor of the motion. The motion carries. Betty brought up the idea of new banner for in front of the Aquatic Center. Diana said Hooley Farms will pay for the new banner.
5. Discussion and Decision on Annual Renewal of El-Wyhee Hilites \$432. – ACTION ITEM
Lee made a motion to renew the El-Wyhee Hilites for another year. Marcus seconded the motion. All Directors voted in favor of the motion. The motion carries.
6. Discussion and Decision on Trail Cameras for Security of Facility – ACTION ITEM
Shane explained cameras that he researched online; \$100 each for basic camera with solar power and SD card vs camera that requires WIFI and will send the motion notification to your phone. Lee made a motion to get one camera for now and test it out. Dan seconded the motion. All Directors voted in favor of the motion. The motion carries.

IV. ARCHITECT/CONSTRUCTION/ENGINEERING

1. Construction Update

RFQ is being reviewed with the proposed timeline below;

- 8 Oct and 15 Oct 2025 Advertise
- 14 Oct 2025 Pre Bid Walk Thru if CMs request for questions/tour – at 10am
- 22 Oct 2025 Pre Bid Walk Thru if CMs request for questions/tour - at 5pm
- I will compile list of questions as they come in and answer what I can...NLT 24 Nov
- 1 Dec 2025 Qualifications/Bids Due to WECRD office by 230pm
- 2 Dec 2025 forward all Qualifications/Bids to LCA for review
- 3 Dec 2025 RBM instead of 26 Nov RBM. - will discuss Qualifications/Bids
- 4 Dec 2025 I will call CMs and schedule one-on-one interviews with them to meet with the board
- 8 and 9 Dec 2025 schedule is open for Lee (good day for interviews)
- 19 Dec 2025 No Later Than Date for final selection to decide and everyone will be notified if they were selected or not

V. RECREATION FOUNDATION UPDATES

RFEC has received \$1150 in donations recently

Betty is presenting information and video to the below groups and will continue to give tours.

Increase in positive feedback from the community members with the tours

- PEO – 1 Oct at 1pm
- American Legion 6 Oct
- OddFellows - 20 Nov at 6pm
- ATV - TBD
- Kawannas - TBD

VI. GENERAL DISCUSSION / PUBLIC COMMENT

No public comments

VII. ADJOURN

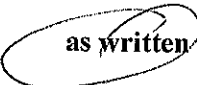
Lee made a motion to adjourn the meeting. Dan seconded the motion. All Directors voted in favor of the motion. The board adjourned the meeting at 715pm.

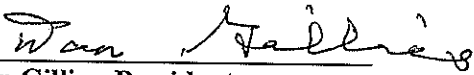
Submitted by:



Rachel Howard, Administrator

22 Oct 2025
Date

APPROVED:  **as written** as amended



Dan Gillies, President

22 Oct 2025
Date