



**WESTERN ELMORE COUNTY RECREATION DISTRICT  
SPECIAL BOARD MEETING AGENDA  
WECRD office, 245 E 6th S., Mountain Home, ID 83647  
September 6, 2025 at 9am  
(meeting location: Carl Miller Park for AFAD)**

**I. CALL MEETING TO ORDER/ ESTABLISH QUORUM**

President Dan Gillies called the meeting to order at 9:26am and a quorum was established with Directors Dan Gillies, Lee Pierce and Marcus Mashburn.

Others in attendance:

Rachel Howard, Office Administrator

**II. NEW BUSINESS**

**1. Discussion and Decision on the CMGC RFQ DRAFT for public publication –  
ACTION ITEM**


Lee Pierce discussed the RFQ (Request for Qualifications documents that were received from LCA. The timetable that was recommended for the contractors was 45 days minimum to contact the contractors on the project. 60-day window to be published, review for 3 days. Clarification on electrical details in the RFQ. Publish and post on 17<sup>th</sup> September newspaper edition.

Lee made a motion to approve timeline with amended RFQ. Marcus seconded the motion. All Directors voted in favor of the motion. The motion carries.

**III. ADJOURN**

Lee made a motion to adjourn the meeting. Dan seconded the motion. All Directors voted in favor of the motion. The board adjourned the meeting at 943am.

**Submitted by:**

  
Rachel Howard, Administrator

24 Sep 2025  
Date

**APPROVED:**

as written

as amended

  
Dan Gillies, President

24 Sep 2025  
Date