



**WESTERN ELMORE COUNTY RECREATION DISTRICT**  
**REGULAR BOARD MEETING MINUTES**  
**WECRD office, 245 E 6th S., Mountain Home, ID 83647**  
**July 24, 2024 at 6:00pm**

**I. CALL MEETING TO ORDER/ ESTABLISH QUORUM**

President Dan Gillies called the meeting to order at 1800 and a quorum was established with Directors Dan Gillies, and Lee Pierce present.

Others in attendance:

Rachel Howard, WECRD Office Administrator

Shane Hampton, WECRD Treasurer

Betty Ashcraft, Recreation Foundation

Frank Marsh, Recreation Foundation

Diana Hooley, Recreation Foundation

Guests: Merla Gillies

**II. CONSENT AGENDA** – All matters listed within this Consent Agenda section require formal action but are typically routine or not of great controversy and will be enacted by one motion. Questions for the purpose of clarification may be asked about a particular item before the motion is voted on.

However, for lengthy discussion or separate motion a board member or citizen may request an item be removed from the Consent Agenda section and placed on the Regular Agenda. ALL CONSENT AGENDA ITEMS LISTED BELOW ARE ACTION ITEMS.

1. APPROVAL OF MINUTES: Regular Board Meeting, June 26, 2024
2. FINANCIAL REPORT – Report dated July 22, 2024.
3. BILLS - As of July 22, 2024, in the amount of \$ 3041.00

Lee Pierce made a motion to remove bills from the agenda for discussion. Dan Gillies seconded the motion. The motion carries. Lee made a motion to accept adjusted bills to reflect \$3041.00 from the original amount of \$110,927.62. Dan seconded the motion. All Directors voted in favor of the motion. The motion carries.

**III. NEW BUSINESS**

1. Items removed from the consent agenda - ACTION ITEM
2. Lee stated that the Wright Brothers invoice would not be paid yet until the work is complete and signed off by the Architect and a punch list/inspection has been completed. Lee made a motion to accept the adjusted bills. Dan seconded the motion. All Directors voted in favor of the motion. The motion carries.
3. Discussion on migration from QuickBooks Desktop to QuickBooks Online – ACTION ITEM  
Shane stated that the online QuickBooks is more beneficial and cheaper. The next renewal for the desktop version will be in September. Lee made a motion to table this item for further research on the cost comparison and discuss at August meeting. Dan seconded the motion. All Directors voted in favor of the motion. The motion carries.

4. Discussion on and the approval of the FY2024-2025 Budget draft for publication in the Mountain Home News – ACTION ITEM  
Lee made a motion to approve the FY2024-2025 Budget once the edits were made. Dan seconded the motion. All Directors voted in favor of the motion. The motion carries.

**IV. ARCHITECT/CONSTRUCTION/ENGINEERING**

**I. Construction Update**

The Wright Brothers changed project managers and failed to notify WECRD causing a delay in communication. Lee spoke directly to the CEO Rob Faddick in regard to the latest invoice and the work not being complete prior to the invoice being sent out. The storefronts have gaps in the transitions between storefronts and sprung structures that need to be addressed. Punch list needs to be completed. Safety boards will go back up to secure the site when work is not being done. Lee will contact Superior Doors to discuss the issue with the framing before final bill will be paid. Cleanup discussed for future open house

**V. RECREATION FOUNDATION UPDATES**

Betty would like to organize an Open house in late October for possible donors.

**VI. GENERAL DISCUSSION / PUBLIC COMMENT**

**VII. ADJOURN**

Lee made a motion to adjourn the meeting. Dan seconded the motion. All Directors voted in favor of the motion. The Board adjourned the meeting at 1945.

Submitted by:

  
Rachel Howard, Administrator

28 AUG 24  
Date

APPROVED:

  
Dan Gillies, President

as written as amended

28 Aug 24  
Date