



**WESTERN ELMORE COUNTY RECREATION DISTRICT
SPECIAL BOARD MEETING MINUTES
WECRD office, 245 E 6th S., Mountain Home, ID 83647
August 23, 2024 at 1 pm**

I. CALL MEETING TO ORDER/ ESTABLISH QUORUM

Dan Gillies called the meeting to order upon arrival at the Aquatic Center at 1pm and a quorum was established with Directors Dan Gillies and Lee Pierce present.

Others in attendance:

Frank Marsh – Recreation Foundation
Scott Wendell - Lombard/Conrad Architects
Ken Gallegos - Lombard/Conrad Architects

II. CONSTRUCTION INSPECTION AT AQUATIC CENTER

Discuss punch list items with Lombard/Conrad Architects -

1. Installation of vertical panels on the south side needs to be completed.
2. Wright Brothers will address out of plumb windows.
3. Complete caulking around the windows.
4. Discuss the framing ribs of the Sprung structure to ensure proper bolts are in place.
5. The fire suppression plumbing on the north end of the building will be a large task involving cement cutting, plumbing work, and cement laying.
6. Pits (for pumps and axillary equipment) on the interior below floor level need good cleaning.
7. Interior/Exterior trash needs to be removed.
8. The location of the HVAC pad needs to be cleared and prepped for cement.
9. Discuss door locks with Wright Brothers.
10. Scott is going to talk with and send pictures to the pool designer for review.
11. Wright Brothers will close and secure the site as soon as possible.
12. Scott dictated a punch list message to his office assistant. A punch list will be sent to the District for review.
13. Donor Open House at the end of October might not be feasible and will be discussed further.

III. ADJOURN

Lee Pierce made a motion to adjourn the meeting. Dan Gillies seconded the motion. All Directors voted in favor of the motion. The Board adjourned the meeting at 240pm.

Submitted by:



Rachel Howard, Administrator

25 Sep 2024
Date

APPROVED:



Dan Gillies, President

as written

as amended

25 Sep 2024
Date