



WESTERN ELMORE COUNTY RECREATION DISTRICT
MINUTES of the REGULAR BOARD MEETING
WECRD office, 245 E 6th S., Mountain Home, ID 83647
December 27, 2023 at 6:00pm

I. CALL MEETING TO ORDER/ ESTABLISH QUORUM

President Dan Gillies called the meeting to order at 6:00PM, and a quorum was established with Directors Dan Gillies, Cassandra Nordin, and Lee Pierce present.

Others in attendance:

Michelle Heins, WECRD Office Administrator/Treasurer

Guests: Merla Gillies, Frank Marsh, Betty Ashcraft

II. CONSENT AGENDA – All matters listed within this Consent Agenda section require formal action, but are typically routine or not of great controversy and will be enacted by one motion. Questions for the purpose of clarification may be asked about a particular item before the motion is voted on. However, for lengthy discussion or separate motion a board member or citizen may request an item be removed from the Consent Agenda section and placed on the Regular Agenda. **ALL CONSENT AGENDA ITEMS LISTED BELOW ARE ACTION ITEMS.**

1. APPROVAL OF MINUTES: Regular Board Meeting on November 29, 2023 and Special Board Meeting December 11, 2023
2. FINANCIAL REPORT – Report dated December 21, 2023
3. BILLS - As of December 21, 2023 in the amount of \$51,611.88

Lee Pierce made a motion to accept the consent agenda as written. Cassandra Nordin seconded the motion. All Directors voted in favor, the motion passed.

III. NEW BUSINESS

1. Items removed from the consent agenda - ACTION ITEM

No items were removed from the consent agenda.

2. Approve the 2024 Calendar for Regular Board Meetings and Holiday closures - ACTION ITEM

After reviewing the calendar, ***Lee Pierce made a motion to adopt the proposed calendar for 2024. Cassandra Nordin seconded the motion. All Directors voted in favor of the motion, the motion passed.***

3. Discussion and decision on investing in a Certificate of Deposit - ACTION ITEM

After the Board reviewed all the CD's interest rates the best rate is still with the LGIP. There was discussion on moving some of the January tax check to the LGIP to gain more interest but to not open any new CD's at this time. ***Lee Pierce made a motion to table the CD discussion. Cassandra Nordin seconded the motion. All Directors voted in favor, the motion passed.***

IV. ARCHITECT/CONSTRUCTION/ENGINEERING

1. Construction Update

The Pool Company will send a crew to install the tile for the pools early January. The tile work should take approximately 3-4 weeks. Wright Brothers will work through the punch list items after that and be close to wrapping up in March. The exterior grading and slopes will be worked on and inspection of the drainage as well.

Garage doors will be installed in the coming weeks. Michelle will confirm an install date with Superior Doors of Idaho after the holiday break.

- a. Next Step

The Board would like to connect with Wright Brothers, TBC on the proposed estimate to complete. Other next step will be looking at installing the storefront windows and doors.

V. RECREATION FOUNDATION UPDATES

- 1. Review and approve documents presented by the Foundation

- a. Final revision to the tri-fold - ACTION ITEM

Betty presented a final draft of the trifold. She will get better quality paper and will print them on an as needed bases in the District office. *Cassandra Nordin made a motion to approve the trifold as given. Lee Pierce seconded the motion. All Directors voted in favor of the motion. The motion carried.*

VI. GENERAL DISCUSSION / PUBLIC COMMENT

No other public comment.

VII. EXECUTIVE SESSION 74-206 (a). To consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need.

Lee Pierce made a motion to go into executive session 74-206 (a). To consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need.

Board Vote: Dan Gillies Yay
Cassandra Nordin Yay
Lee Pierce Yay

The Board began executive session at 7:24pm. The Board adjourned executive session at 8:05pm

VIII. ADJOURN

Lee Pierce made a motion to adjourn the meeting. Cassandra Nordin seconded the motion. All Directors voted in favor of the motion. The Board adjourned the meeting at 8:05pm.

Submitted by:

Michelle Heins, Administrator

Date

APPROVED: as written as amended

Dan Gillies, President

Date