

**PUBLIC RECORD REQUEST**  
Western Elmore County Recreation District  
245 East 6th S. Mountain Home, ID 83647  
208-580-2377  
recreation@wecrd.org

Your request for public records pursuant to [Idaho Code §74-102](#) and [§74-103](#) will be processed within three working days of the date of receipt of the request. If more time is needed to process your request, you will be notified in writing and your request will be answered within ten working days. Fees may be charged pursuant to the State Code.

**PLEASE COMPLETE THE FOLLOWING INFORMATION**

Requestor Name \_\_\_\_\_ Requestor Phone Number \_\_\_\_\_

Requestor Mailing Address \_\_\_\_\_

Requestor Email Address \_\_\_\_\_

Please describe the public records you wish to receive. In order to expedite the search for the records, please be as specific as possible. \_\_\_\_\_

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Signature: \_\_\_\_\_ Date: \_\_\_\_\_

By signing, you agree to acknowledge that an electronic signature is valid and binding and that you will not use the information for call-lists, marketing, or other purposes that are prohibited by the Idaho Public Records Act.

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