



WESTERN ELMORE COUNTY RECREATION DISTRICT
MINUTES OF THE REGULAR BOARD MEETING
WECRD office, 245 E 6th S., Mountain Home, ID 83647
September 27, 2023 at 6:00pm

I. CALL MEETING TO ORDER/ ESTABLISH QUORUM

President Dan Gillies called the meeting to order at 6:13PM, and a quorum was established with Directors Dan Gillies and Lee Pierce. Cassandra Nordin was absent.

Others in attendance:

Michelle Heins, WECRD Office Administrator/Treasurer

Guests: Diana Hooley, Merla Gillies, Betty Ashcraft, Frank Marsh, Vivian and Doug Meyer, Vickie Armstrong

Lee Pierce made a motion to add an action item under construction update. Dan Gillies seconded the motion. Both Directors voted in favor of the motion. The motion carries.

II. CONSENT AGENDA – All matters listed within this Consent Agenda section require formal action, but are typically routine or not of great controversy and will be enacted by one motion. Questions for the purpose of clarification may be asked about a particular item before the motion is voted on. However, for lengthy discussion or separate motion a board member or citizen may request an item be removed from the Consent Agenda section and placed on the Regular Agenda. ALL CONSENT AGENDA ITEMS LISTED BELOW ARE ACTION ITEMS.

1. APPROVAL OF MINUTES: Regular Board Meeting and Budget Hearing on August 23, 2023
2. FINANCIAL REPORT – Report dated September 25, 2023.
3. BILLS - As of September 25, 2023 in the amount of \$24,306.40

Lee Pierce made a motion to pull the bills from the consent agenda. Dan Gillies seconded the motion. Both Directors voted in favor of the motion. The motion carries.

Lee Pierce made a motion to approve the consent agenda with item 3 removed. Dan Gillies seconded the motion. Both Directors voted in favor of the motion. The motion carries.

III. NEW BUSINESS

1. Items removed from the consent agenda - ACTION ITEM

Michelle stated the Wright Brothers bill was received after the agenda was posted so we need to amend the bills. This bill included most of the electrical invoices for the Sprung phase as well as the remaining payment to Gravity Contractor LLC. The bill amount is \$101,817.70. Lee has a reimbursement that has not been submitted but he said it will be approximately \$700. Michelle asked about the damage to the equipment and who is responsible to pay those. Lee stated Wright Brothers will take care of those. She will forward the bills to them for payment. After the changes to the EquipmentShare bill (removing the damages), adding Wright Brothers and Lee's reimbursement the total amount of bills to approve is not to exceed \$114,583.51. ***Lee Pierce made a motion to approve the bills for \$114,583.51 which includes the not to exceed reimbursement of \$700. Dan Gillies seconded the motion. Both Directors voted in favor of the motion. The motion carries.***

2. Review the ICRMP Renewal Documents and approve the Board President to sign the agreement - ACTION ITEM

Michelle informed the Board that she got a phone call from our insurance representative Dustin Fink with Penner & Fink Insurance. He explained a change to ICRMP and during construction the premium insurance only covers \$1 million which in the past was \$5 million. Dustin will do some research on options for the District to get the appropriate coverage during construction. Dustin recommended the Board pay the first half of the premium and sign the appropriate documents while he does research. ***Lee Pierce made a motion to allow Dan to sign the renewal documents for the first 6 months. Dan Gillies seconded the motion. Both Directors voted in favor of the motion. The motion carries.***

3. Discussion and decision to hire a landscape company - ACTION ITEM

Michelle presented the Board with quotes from Aguirre Pest & lawn and Mendoza Lawn Care to clear and grub the weeds. Lee would like to wait to see what the construction crews take care of when moving equipment and then reevaluate the situation in October. ***Lee Pierce made a motion to table the discussion until the next meeting. Dan Gillies seconded the motion. Both Directors voted in favor of the motion. The motion carries.***

IV. ARCHITECT/CONSTRUCTION/ENGINEERING

1. Construction Update

Ben Peterson with Southern ID concrete made an agreement with Lee to purchase the concrete blocks for the same price the District paid for them (\$55/block). They will pick up and haul them themselves.

The Pool Company will be back and begin tile work in the next couple weeks. Wright Brothers will have their concrete division pour the concrete pool deck after the tile is complete. Paige Mechanical was on site and all the plumbing was pressure tested and there were no concerns. Gravity Contractor LLC will begin the garage door framing and the Overhead Door Company of Southern Idaho will be installing the garage doors in the coming weeks as well.

Lee and Michelle will set up a meeting with Wright Brothers to go over the budget and figure out the credit for temporary protection and what the final bill for electrical will be.

Lee stated that the electrical gears have a lead time of 58-62 weeks. HVAC has a 20 week lead time as of now. Lee would like the Board to allocate \$50,000 to be paid towards the electrical gears and for it to come out of the FY22-23 budget. ***Lee Pierce made a motion to spend \$50,000 for a deposit on the electrical gears for the construction project. Dan Gillies seconded the motion. Both Directors voted in favor of the motion. The motion carried.***

V. RECREATION FOUNDATION UPDATES

1. Review and approve documents presented by the Foundation - ACTION ITEM

Betty would like to apply for the Idaho Women's Charitable Foundation (IWCF) grant. Betty emailed the IWCF asking if they want the Foundation budget only or the Recreation District budget also. In the reply it was stated they should submit the Foundation budget and a letter of commitment from the Recreation District. ***Lee Pierce made a motion to authorize Michelle to work with Betty on a draft letter for the Board to review in October. Dan Gillies seconded the motion. Both Directors voted in favor of the motion. The motion carries.***

VI. GENERAL DISCUSSION / PUBLIC COMMENT

Michelle asked the Board if they would be okay with her turning of comments on FaceBook and leave that social media platform for information purposes only. Lee asked if she could put a disclaimer at the bottom of every post saying they can send questions to our email address or call the office with questions to show we are still open to feedback. Michelle thought there might be a policy in place for social media and organizations that they could put on their page to mitigate issues with comments.. In the meantime the Board had no problem turning off commenting with that disclaimer after each post.

Michelle let the Board know that her husband is retiring from the USAF and they will be moving at the end of the school year. .

Lee suggested planting a tree or having a bench by the front doors in honor of Steve Goddard. Everyone thought that was a great idea.

VII. ADJOURN

Lee Pierce made a motion to adjourn the meeting. Dan Gillies seconded the motion. All Directors voted in favor of the motion. The Board adjourned the meeting at 7:30pm.

Submitted by:

Michelle Heins, Administrator

Date

APPROVED: as written as amended

Dan Gillies, President

Date