



**WESTERN ELMORE COUNTY RECREATION DISTRICT  
REGULAR BOARD MEETING MINUTES  
WECRD office, 245 E 6th S., Mountain Home, ID 83647  
May 31, 2023 at 6:00pm**

**I. CALL MEETING TO ORDER/ ESTABLISH QUORUM**

President Dan Gillies called the meeting to order at 6:00PM, and a quorum was established with Directors Dan Gillies and Cassandra Nordin present.

Others in attendance:

Michelle Heins, WECRD Office Administrator/Treasurer

John Martin, Auditor, Martin CPAs, PC

Guests: Merla Gillies, Betty Ashcraft, Frank Marsh, Vickie Armstrong, Steve Goddard, Diana Hooley, and Brian Sporleder

***Cassandra Nordin made a motion to amend the agenda to make the audit presentation an action item. Dan Gillies seconded the motion. Both Directors voted in favor of the motion the motion carries.***

**II. CONSENT AGENDA** – All matters listed within this Consent Agenda section require formal action, but are typically routine or not of great controversy and will be enacted by one motion. Questions for the purpose of clarification may be asked about a particular item before the motion is voted on. However, for lengthy discussion or separate motion a board member or citizen may request an item be removed from the Consent Agenda section and placed on the Regular Agenda. ALL CONSENT AGENDA ITEMS LISTED BELOW ARE ACTION ITEMS.

1. APPROVAL OF MINUTES: Regular Board Meeting, April 26, 2023
2. FINANCIAL REPORT – Report dated May 25, 2023
3. BILLS - As of May 26, 2023 in the amount of \$138,479.86
4. Approve the updated projected Aquatic Center Operating Budget

***Cassandra Nordin made a motion to approve the consent agenda. Dan Gillies seconded the motion. Both Directors voted in favor of the motion. The motion carries.***

**III. NEW BUSINESS**

1. Items removed from the consent agenda - ACTION ITEM

No items were removed from the consent agenda.

2. Audit presentation of the year ended September 30, 2022 - ACTION ITEM

John Martin presented the FY 2022-2023 year end audit. ***Cassandra Nordin made a motion to approve the audit report as presented. Dan Gillies seconded the motion. Both Directors voted in favor of the motion. The motion carries.*** Michelle stated the audit bill came after the agenda was posted but asked the Board to approve it to be paid. ***Cassandra Nordin made a motion to amend the consent agenda to include and approve the payment of the audit. Dan Gillies seconded the motion. Both Directors voted in favor of the motion. The motion carries.***

#### IV. ARCHITECT/CONSTRUCTION/ENGINEERING

##### 1. Construction Update

Michelle presented the construction report that was provided by Chad Stradley on May 25, 2023. Communication has been minimal so the Board would like to have a special meeting to meet with the construction team.

##### 2. Aquatic Center Windows and Door Discussion - ACTION ITEM

Michelle stated she received two quotes on overhead doors but is unsure if those quotes fit the specifications required. She reached out to Chad Stradley for that information but he stated they need information from us. The Board would like to include the doors and windows discussion when we have a special meeting with the construction team. ***Cassandra Nordin made a motion to table until Wright Brothers can get the information we need so we can get him the numbers they need. Dan Gillies seconded the motion. Both Directors voted in favor of the motion. The motion carries.***

#### V. RECREATION FOUNDATION UPDATES

Betty Ashcraft received feedback from Curt Perry at Pioneer Federal Credit Union on their presentation on the aquatic center. Betty drafted a letter to Curt, she will attach a copy of updated operating budget.

#### VI. GENERAL DISCUSSION / PUBLIC COMMENT

Diana Hooley provided input on getting information out to the public. She suggested doing a Q&A in the newspaper. Cassandra also mentioned they talked about doing a myth vs fact article before.

John Martin asked if there is a bond that the District could get, but feedback from the audience said that a bond most likely would not pass in our community.

Michelle provided a copy of the ICRMP renewal premium and stated it has increased to \$7,707 for 2023-2024. Cassandra asked about shopping around for other insurance. John Martin stated most Districts use ICRMP and they probably are the best price but he was going to see what other Districts have for insurance and let us know.

#### VII. EXECUTIVE SESSION 74-206 (i) To engage in communications with a representative of the public agency's risk manager or insurance provider to discuss the adjustment of a pending claim or prevention of a claim imminently likely to be filed.

***Cassandra Nordin made a motion to go into executive session per Idaho Code 74-602 (i) To engage in communications with a representative of the public agency's risk manager or insurance provider to discuss the adjustment of a pending claim or prevention of a claim imminently likely to be filed.. Dan Gillies seconded the motion. The following vote was recorded.***

<b>Dan Gillies</b>	<b>AYE</b>
<b>Cassandra Nordin</b>	<b>AYE</b>

The vote was unanimous and therefore the motion was passed and carried. The Board went into executive session at 7:26pm. ***Dan Gillies made the motion to exit executive session. Cassandra Nordin seconded the motion. Both Directors voted in favor of the motion. The motion carries. The Board came out of executive session at 7:52pm.***

**VIII. ADJOURN**

***Cassandra Nordin made a motion to adjourn the meeting. Dan Gillies seconded the motion. Both Directors voted in favor of the motion. The Board adjourned the meeting at 7:53pm.***

Submitted by:



Michelle Heins, Administrator

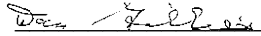
6/28/23

Date

APPROVED:

as written

**as amended**



Dan Gillies, President

6/28/23

Date