



**WESTERN ELMORE COUNTY RECREATION DISTRICT
REGULAR BOARD MEETING MINUTES
WECRD office, 245 E 6th S., Mountain Home, ID 83647
June 28, 2023 at 6:00pm**

I. CALL MEETING TO ORDER/ ESTABLISH QUORUM

President Dan Gillies called the meeting to order at 6:00PM, and a quorum was established with Directors Dan Gillies and Lee Pierce present.

Others in attendance:

Michelle Heins, WECRD Office Administrator/Treasurer

Guests: Merla Gillies and Steve Goddard

II. CONSENT AGENDA – All matters listed within this Consent Agenda section require formal action, but are typically routine or not of great controversy and will be enacted by one motion. Questions for the purpose of clarification may be asked about a particular item before the motion is voted on. However, for lengthy discussion or separate motions a board member or citizen may request an item be removed from the Consent Agenda section and placed on the Regular Agenda. ALL CONSENT AGENDA ITEMS LISTED BELOW ARE ACTION ITEMS.

1. APPROVAL OF MINUTES: Regular Board Meeting May 31, 2023 and Special Board Meeting June 7, 2023.
2. FINANCIAL REPORT – Report dated June 26, 2023
3. BILLS - As of June 26, 2023 in the amount of \$77,875.22

Lee Pierce made a motion to amend the bills to include the Gravity bill in the amount of \$3,960. Dan Gillies seconded the motion. Both Directors voted in favor of the motion. The motion carries. Lee Pierce made a motion to approve the consent agenda with the Gravity bill amount included. Dan Gillies seconded the motion. Both Directors voted in favor of the motion. The motion carries.

III. NEW BUSINESS

1. Items removed from the consent agenda - ACTION ITEM

No items were removed from the consent agenda.

2. Discussion and Decision on Martin CPAs PC Audit Arrangement Letter for FY 2022-2023 - ACTION ITEM

Lee Pierce made a motion to continue with the FY22-23 audit with Martin CPA's in the amount of \$4,800. Dan Gillies seconded the motion. Both Directors voted in favor of the motion. The motion carries.

3. Preliminary discussion on FY 2023-2024 Budget draft

The Board reviewed the budget and provided input on line items that could be adjusted. Michelle will make the changes and provide an updated draft for the July meeting.

IV. ARCHITECT/CONSTRUCTION/ENGINEERING

1. Construction Update

Lee provided an update. There has been good progress. Sprung has approximately two more weeks, they are doing patch work on each of the areas of the tensions sections. There may have to be equipment changes for things to fit through the garage doors. It was briefly discussed that the CMU walls would be the next steps. Lee mentioned that construction equipment will begin phasing out.

2. Aquatic Center Windows and Door Discussion - ACTION ITEM

Michelle is still waiting on estimates from Gravity for the framing. She is also waiting on one more estimate for the cost of the doors. She will send the final quotes to Scott Wendell and the Board for review.

V. RECREATION FOUNDATION UPDATES

1. Publications needing reviewed by the WECRD Board of Directors - ACTION ITEM

There are no items to be reviewed at this time.

2. Updating naming opportunity limits - ACTION ITEM

There was no representative from the Foundation and since Cassandra was absent there was no opportunity for discussion. Dan and Lee agreed that the terms of any donation are negotiable. **Lee Pierce made a motion to table this item. Dan Gillies seconded the motion. Both Directors voted in favor of the motion. The motion carries.**


VI. GENERAL DISCUSSION / PUBLIC COMMENT

There was discussion on an open house to allow the public to come inside the facility to see the progress. Lee expressed that due to construction and punch list items to be worked through the Fall that March/April 2024 would be best time for that open house.

VII. ADJOURN

Lee Pierce made a motion to adjourn the meeting. Dan Gillies seconded the motion. Both Directors voted in favor of the motion. The Board adjourned the meeting at 7:47pm.

Submitted by:



Michelle Heins, Administrator

7/26/23
Date

APPROVED: as written as amended



Dan Gillies, President

7/26/23
Date