



**WESTERN ELMORE COUNTY RECREATION DISTRICT
MINUTES OF THE REGULAR BOARD MEETING
WECRD office, 245 E 6th S., Mountain Home, ID 83647
April 26, 2023 at 6:00pm**

I. CALL MEETING TO ORDER/ ESTABLISH QUORUM

President Dan Gillies called the meeting to order at 6:00PM, and a quorum was established with Directors Dan Gillies, Lee Pierce, and Cassandra Nordin present.

Others in attendance:

Michelle Heins, WECRD Office Administrator/Treasurer

Guests: Merla Gillies, Betty Ashcraft, Frank Marsh, Anita Twitchell

II. CONSENT AGENDA – All matters listed within this Consent Agenda section require formal action, but are typically routine or not of great controversy and will be enacted by one motion. Questions for the purpose of clarification may be asked about a particular item before the motion is voted on. However, for lengthy discussion or separate motion a board member or citizen may request an item be removed from the Consent Agenda section and placed on the Regular Agenda. ALL CONSENT AGENDA ITEMS LISTED BELOW ARE ACTION ITEMS.

1. APPROVAL OF MINUTES: Regular Board Meeting, March 22, 2023 and Special Board Meetings, March 22, 2023, April 4, 2023, and April 13, 2023
2. FINANCIAL REPORT – Report dated April 24, 2023.
3. BILLS - As of April 24, 2023 in the amount of \$121,571.58
4. Approve the Mileage Reimbursement Policy

Lee Pierce made a motion to pass the consent agenda as written. Cassandra Nordin seconded the motion. All Directors voted in favor of the motion. The motion carried.

III. OLD BUSINESS

1. Marketing Plan Updates

Pioneer Federal Credit Union would like an update on our operating budget and the cost to complete one half of the aquatic center. . Lee has not received updated costs to complete the aquatic center from Chase Cooper.

IV. NEW BUSINESS

1. Items removed from the consent agenda - ACTION ITEM

No items were removed from the consent agenda.

2. Discuss and approve another Director to be the third check signer - ACTION ITEM

After a brief discussion on which Director would like to be on the account as a check signer, *Cassandra Nordin made a motion to add Lee Pierce on the Pioneer Federal Credit Union checking account as a third check signer. Dan Gillies seconded the motion. All Directors voted in favor of the motion. The motion carried.*

3. Maintenance and Operating Budget Revision

Michelle and Lee have discussed the aquatic center maintenance and operating budget. The employee structure and wages need to be increased. Review the utilities and increase based on the percentage of increase from 2019. Betty Ashcraft, Frank Marsh and Anita Twitchell are willing to help the Board research components of the budget.

V. ARCHITECT/CONSTRUCTION/ENGINEERING

1. Construction Update

Lee gave an update on construction. Cranes are schedule for Friday, two layers of membrane will also be going up. Insulation and electrical wiring is continuing to be installed. The Pool Company will come in to do the tile and final pad after the building is complete.

2. Aquatic Center Windows and Door Discussion - ACTION ITEM

Lee explained that the current contract scope of work includes Gravity setting the frames for windows. The Board discussed the type of doors and would like to get bids for two garage style, full glass panel, doors on the South end and two garage style doors with two rows of glass panels on the West side.

Lee Pierce made a motion to assemble a bid package for the doors and windows with the assistance of Wright Brothers, the Building Company, and authorize Michelle to publish a bid notice in the Mountain Home News (if required). Cassandra Nordin seconded the motion. All Directors voted in favor of the motion. The motion carried.

3. Towing bill - ACTION ITEM

There was a bill from Hernandez Towing due to a piece of equipment getting stuck in the mud. Wright Brothers, TBC will pay for that bill. **Cassandra Nordin made a motion to table the towing bill due to it being resolved. Lee Pierce seconded the motion. All Directors voted in favor of the motion. The motion carried.**

VI. RECREATION FOUNDATION UPDATES

The Foundation will divide and conquer various components of the maintenance and operating budget for the aquatic center and reach out to various aquatic centers in the area for their operating numbers to compare.


VII. GENERAL DISCUSSION / PUBLIC COMMENT

Dan let the Board know that the audit was completed today and they will give a full report at the next board meeting.

VIII. ADJOURN

Cassandra Nordin made a motion to adjourn the meeting. Lee Pierce seconded the motion. All Directors voted in favor of the motion. The Board adjourned the meeting at 7:41pm.

Submitted by:

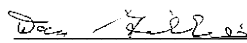


Michelle Heins, Administrator

5/24/23

Date

APPROVED: as written as amended



Dan Gillies, President

5/24/23

Date