



**WESTERN ELMORE COUNTY RECREATION DISTRICT
MINUTES OF THE REGULAR BOARD MEETING
WECRD office, 245 E 6th S., Mountain Home, ID 83647
March 22, 2023 at 6:00pm**

I. CALL MEETING TO ORDER/ ESTABLISH QUORUM

President Dan Gillies called the meeting to order at 6:01PM, and a quorum was established with Directors Dan Gillies, Lee Pierce, and Cassandra Nordin present.

Others in attendance:

Michelle Heins, WECRD Office Administrator/Treasurer

Guests: John Kieffer and Merla Gillies

Lee Pierce made a motion to move line item 4 to spot 3 just after the consent agenda. Cassandra Nordin seconded the motion. All Directors voted in favor of the motion. The motion carried.

II. CONSENT AGENDA – All matters listed within this Consent Agenda section require formal action, but are typically routine or not of great controversy and will be enacted by one motion. Questions for the purpose of clarification may be asked about a particular item before the motion is voted on. However, for lengthy discussion or separate motions a board member or citizen may request an item be removed from the Consent Agenda section and placed on the Regular Agenda. ALL CONSENT AGENDA ITEMS LISTED BELOW ARE ACTION ITEMS.

1. APPROVAL OF MINUTES: Regular Board Meeting, February 22, 2023 and Special Board Meeting, March 2, 2023.
2. FINANCIAL REPORT – Report dated March 20, 2023.
3. BILLS - As of March 20, 2023 in the amount of \$22,744.52

Lee Pierce made a motion to approve the consent agenda as written. Cassandra Nordin seconded the motion. All Directors voted in favor of the motion. The motion carried.

IV. OLD BUSINESS

1. Discussion and Decision on the 18th St. Water Lease. - ACTION ITEM

The Board received a written statement from Ace Farms to lease the back property for 2 years and would use the property to plant a crop. The Board would like to see a pump station on the property as a long term goal to utilize the water shares. An easement/right-of-way could become an issue. John Kieffer would like any shares possible. *Lee Pierce made a motion to accept the contract from Ace Farms for 2 years and make a request to do 10 shares for the first year. Cassandra Nordin seconded the motion. All Directors voted in favor of the motion. The motion carried.*

III. ARCHITECT/CONSTRUCTION/ENGINEERING

1. Construction Update

The Board covered most of the update during the site visit. Due to weather/wind and crane schedule, crews are technically 5 days behind schedule. There is work being done on the ground so they are ready

when the crane comes next week. Lee expressed some concern to Wright Brothers superintendent about Gravity's work schedule and crews meeting deadlines. A tow truck had to come out and pull the telehandler out due to the mud.

2. Fuel/Transport Reimbursement - ACTION ITEM

Director Pierce had to haul a fuel tank from Boise, and did 7 trips from Idaho Materials & Construction in town to haul the concrete blocks. It has never been discussed before about reimbursement for mileage and expenses for Board members. After a short discussion, ***Cassandra Nordin made a motion to reimburse Board members for fuel and transportation costs. Dan Gillies seconded the motion. All Directors voted in favor of the motion. The motion carries.***

3. Discussion and Decision of Adding the Electrical Component to Sprung Phase - ACTION ITEM

Our current contract is through erection of the Sprung building and does not include electrical. Tri-State Electrical would do a time and materials contract not to exceed \$155,000. Materials are pretty fixed but it's the time they are unsure on. Every week they bill for what they did. Wright Brothers would manage their time. It was asked if Wright Brothers would need an amended contract as well. Lee will find out from Chase Cooper with Wright Brothers. This electrical component will have the wiring in the walls between the insulation and membrane. The alternative is to wait on the electrical and add it later with having all the conduit on the outside and the estimated cost for that was \$300,000. The District budget may need to be opened if we are spending more, Michelle will check with the county clerk and she will review the budget for possible amendment. ***Cassandra Nordin made a motion to add the electrical component to the sprung phase. Lee Pierce seconded the motion. All Directors voted in favor of the motion. The motion carries.***

4. Garage Doors - ACTION ITEM

The District is thinking the Foundation could pay for the garage doors if we don't need that money for the current phase of construction. The Foundation could pay for the equipment and fuel costs. The money would be staying local and therefore show supporters that their monetary donation is indeed staying in town. Ideally we would want the doors by the end of June. 208 Garage Doors estimated a 6-8 week lead time once they are ordered. ***Lee Pierce made a motion to table this discussion until the April meeting. Dan Gillies seconded the motion. All Directors voted in favor of the motion. The motion carries.***

V. NEW BUSINESS

1. Items removed from the consent agenda - ACTION ITEM

No items were removed from the consent agenda.

2. First reading: Mileage Reimbursement Policy

Michelle provided a draft of the Mileage Reimbursement policy for review. The Board provided input. A final draft will be presented and voted upon at the April meeting.

3. Marketing Plan Discussion

Cassandra opened the floor for her input on a marketing plan. She has great ideas for ways to market donors as well as the people to use the aquatic center when getting close to open. The marketing plan for donors is urgent and there was discussion on businesses to contact.

VI. RECREATION FOUNDATION UPDATES

1. Discussion on payment for expenses during the Sprung construction phase

No one from the Foundation was attending and the Board discussed this a little in the electrical line item.


VII. GENERAL DISCUSSION / PUBLIC COMMENT

There was further discussion on marketing between the Board. Cassandra reviewed the plans and asked questions.

VIII. ADJOURN

Cassandra Nordin made a motion to adjourn the meeting. Lee Pierce seconded the motion. All Directors voted in favor of the motion. The motion carried. The meeting adjourned at 8:30pm.

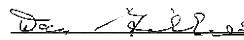
Submitted by:



Michelle Heins, Administrator

4/26/23
Date

APPROVED: as written **as amended**



Dan Gillies, President

4/26/23
Date