



**WESTERN ELMORE COUNTY RECREATION DISTRICT**  
**MINUTES OF THE SPECIAL BOARD MEETING**  
**WECRD office, 245 E 6th S., Mountain Home, ID 83647**  
**April 4, 2023 at 6:00pm**

**I. CALL MEETING TO ORDER/ ESTABLISH QUORUM**

President Dan Gillies called the meeting to order at 6:00PM, and a quorum was established with Directors Dan Gillies, Lee Pierce, and Cassandra Nodin present.

Others in attendance:

Michelle Heins, WECRD Office Administrator/Treasurer

Guests: Merla Gillies, Steve Goddard, Betty Ashcraft, and Anita Twitchell

*Lee Pierce made a motion to amend the agenda to include an executive session under state code 74-206 (1) (b) To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student. Cassandra Nordin seconded the motion. All Directors voted in favor of the motion. The motion carries.*

**II. NEW BUSINESS**

1. Recap the meetings with Pioneer Federal Credit Union and City of Mountain Home  
Cassandra Nodin gave an update on the meeting with PFCU and the City. Pioneer Federal Credit Union (PFCU) was welcoming and had many good questions. Cassandra said she would get back to them with some answers later this week. PFCU asked what it would cost to finish and open one side. Lee will work on getting those costs tightened up to give them a better idea. PFCU is considering doing a matching donation but nothing has been solidified. They had questions on the maintenance and operating budget and suggested adding an out-of-district rate. Cassandra would like to revamp the business plan to include suggestions from PFCU. Cassandra did make note that she advocated that one side is not the way the District wants to go but we can put together some numbers to open one side.

Cassandra met with Mayor Sykes and Tiffany Belt to open up a line of communication. She said it was a very nice meeting and they invited her back.

There was discussion on what it would take to open one side of the building such as temporary bathrooms, temporary fencing, etc. Lee will check with Wright Brothers on getting an updated number and we can revise the M&O budget to reflect one side opening.

2. Construction Bills to be paid- ACTION ITEM

The District has received construction bills that need to be paid before the next board meeting. These bills are EquipmentShare, Jim's Lumber, and Hiler Brothers. EquipmentShare is \$12,414.42. Jim's Lumber is \$160.78. Hiler Brothers Company is \$2,577.77. The District has not received invoices yet but are still expecting bills to come in from B&C Welding and D&B Supply. Lee would like to see the Recreation Foundation pay some of the local bills to show that donation monies are being put right back into the

hands of local businesses. The Foundation agreed that was a good idea and will approve the payment of bills at their meeting on Thursday. ***Lee Pierce made a motion to request the foundation to pay the Hiler bill for March in the amount of \$2,577.77 and Jim's Lumber bill for \$160.78. The District will pay the EquipmentShare bill in the amount of \$12,414.42. If the Foundation does not cover the bills requested the District will pay the bills. Cassandra Nordin seconded the motion. All Directors voted in favor of the motion. The motion carries.***

When talking about the Foundation covering bills it was brought up about the garage doors. Michelle mentioned that Scott Wendell made the comment that we have options and do not have to go with the garage style if the costs are too high. Michelle will contact Billy Kolar about different door options.

3. Set the date and time for the FY2023 budget hearing - ACTION ITEM

Michelle suggested a date and time for the Board to check with their schedules. Hearing no concerns, ***Cassandra Nordin made a motion to have the 2023 budget hearing on August 23, 2023 at 5:45pm. Lee Pierce seconded the motion. All Directors voted in favor of the motion. The motion carries.***

### **III. ARCHITECT/CONSTRUCTION/ENGINEERING**

1. Construction Update

Gravity has had a labor shortage and lost several employees over the past couple weeks. One of their employees rolled their vehicle on the way in and was towed to the site. It will be removed soon. Wright Brothers is providing employees to cover the shortage for the week. Gravity has hired people and are going through training. Wright Brothers and Lee Pierce have both reminded them of their contract terms and that they are currently not meeting terms. The contract is for 60 days, they are currently approximately 10 days behind with three being labor shortages and 7 being weather delays. Wright Brothers is tracking hours and we can ask them for a report. With the electrical contract the fire suppression component is not included due to a missing signature on the plans. There will be a cost reduction on the Time and Materials contract and the fire suppression will have to be exposed conduit at a later time. The construction plan for next week is to get four arches up and outer membrane put on. There is a new Sprung consultant on site, the other person left for vacation and won't be coming back.

### **IV. GENERAL DISCUSSION / PUBLIC COMMENT**

Betty has a call into Idaho Central Credit Union.

### **V. Executive Session - 74-206. (1) (b) To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student;**

***Lee Pierce made a motion to move into executive session. Cassandra Nordin seconded the motion. The following vote was recorded.***

<b>Dan Gillies</b>	<b>AYE</b>
<b>Lee Pierce</b>	<b>AYE</b>
<b>Cassandra Nordin</b>	<b>AYE</b>

The vote was unanimous and therefore the motion was passed and carried.

The Board went into executive session at 7:16pm.

The Board came out of executive session at 8:15pm.

**VI. ADJOURN**

***Lee Pierce made a motion to adjourn the meeting. Cassandra Nordin seconded the motion. All Directors voted in favor of the motion. The meeting ended at 8:15pm.***

Submitted by:

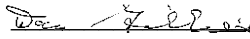


\_\_\_\_\_  
Michelle Heins, Administrator

4/26/23

Date

APPROVED:      as written      **as amended**



\_\_\_\_\_  
Dan Gillies, President

4/26/23

Date