



**WESTERN ELMORE COUNTY RECREATION DISTRICT
MINUTES OF THE REGULAR BOARD MEETING
WECRD office, 245 E 6th S., Mountain Home, ID 83647
September 28, 2022 at 6:00pm**

I. CALL MEETING TO ORDER/ ESTABLISH QUORUM

President Dan Gillies called the meeting to order at 6:01PM, and a quorum was established with Directors Dan Gillies, Lee Pierce and Cassandra Nordin present.

Others in attendance:

Michelle Heins, WECRD Administrator

Judy Erwin, WECRD Treasurer

Guests: Sawyer (Mtn Home news), Betty Ashcraft, Merla Gillies, Laurice Bentz

II. CONSENT AGENDA – All matters listed within this Consent Agenda section require formal action, but are typically routine or not of great controversy and will be enacted by one motion. Questions for the purpose of clarification may be asked about a particular item before the motion is voted on. However, for lengthy discussion or separate motions a board member or citizen may request an item be removed from the Consent Agenda section and placed on the Regular Agenda. **ALL CONSENT AGENDA ITEMS LISTED BELOW ARE ACTION ITEMS.**

1. APPROVAL OF MINUTES: Regular Board Meeting, August 24, 2022, Budget Hearing Meeting, August 24, 2022, Special Board Meeting, August 31, 2022, and Special Board meeting, September 15, 2022.
2. FINANCIAL REPORT – Report dated September 22, 2022.
3. BILLS - As of September 26, 2022 in the amount of \$144,724.84

Lee Pierce made a motion to approve the consent agenda as written. Cassandra Nordin seconded the motion. All Directors voted in favor of the motion. The motion carries.

III. NEW BUSINESS

1. Items removed from the consent agenda - ACTION ITEM

No items were removed from the consent agenda.

2. Approval of office equipment purchase - ACTION ITEM

Lee Pierce made a motion to approve the purchase of two monitors and a cable. Dan Gillies seconded the motion. All Directors voted in favor of the motion. The motion carries.

IV. ARCHITECT/CONSTRUCTION/ENGINEERING

1. Construction Update

Sunroc has begun mobilizing and will grade and prep for the foundation of the building. Gravity will mobilize in the next couple of weeks.

V. RECREATION FOUNDATION UPDATES

Betty has been working on grants from Rotary 5400 and Idaho Women’s Charitable Foundation. She spoke with Peak Physical Therapy and left information in the facility. Michelle submitted the application for the Boise Realtors grant.

VI. GENERAL DISCUSSION / PUBLIC COMMENT

Our pool meets the high school competition requirements and Michelle will reach out to IDHSAA to find out the process to qualify our aquatic center for swim meets.

We are working on the weed issue on the property and with Sunroc coming to grub and grade the site that should take care of most of it. We have been in touch with the City code enforcement officer.

There was discussion on how to update the community on what is going on with the aquatic center and we will look at doing a Director’s Corner article in the local paper and on our website. We already put an article in the El-wyhee Hi-Lites monthly to give an update.

*****Lee Pierce made a motion to recess the meeting for 10 minutes. Cassandra Nordin seconded the motion. All Directors voted in favor. The motion carries.*****

VII. EXECUTIVE SESSION - Pursuant to Idaho Code section 74-206 (1)(a) - To consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need. ACTION ITEM

Lee Pierce made a motion to enter into executive session at 6:25pm Cassandra Nordin seconded the motion. The following vote was recorded.

Dan Gillies AYE
Lee Pierce AYE
Cassandra Nordin AYE

The vote was unanimous and therefore the motion was passed and carried.

The Board went into executive session at 6:25pm..

The Board came out of executive session at 7:18pm.

Lee Pierce made a motion to promote Michelle Heins to the position of Administrator/Secretary and Treasurer and raise the hourly rate to \$27.00 per hour starting October 1, 2022, increased to \$28.00 per hour starting on April 1, 2023, and increased to \$29.00 per hour starting on October 1, 2023 and 23 hours of paid time off annually. Cassandra Nordin seconded the motion. All Directors voted in favor of the motion. The motion carries.

VIII. ADJOURN

Cassandra Nordin made a motion to adjourn the meeting. Dan Gillies seconded the motion. All Directors voted in favor of the motion. The meeting ended at 7:20pm.

Submitted by:

Michelle Heins

Michelle Heins, Administrator

10/26/2022

Date

APPROVED: as written as amended

Dan Gillies

Dan Gillies, President

10/26/2022

Date