

**MINUTES**  
**SPECIAL BOARD MEETING**  
**WESTERN ELMORE COUNTY RECREATION DISTRICT (WECRD)**  
**245 East 6<sup>th</sup> South, Mountain Home, ID 83647**  
**June 27, 2022 at 5:00 PM**

**ATTENDANCE:**

President Dan Gillies  
Director Cassandra Nordin  
Treasurer Judy Erwin  
Guests:  
Betty Ashcraft  
Stephen Goddard  
Merla Gillies  
Frank Marsh  
Bret Deering  
Anita Twitchell  
Shawn Bailey

**I. CALL MEETING TO ORDER/ ESTABLISH QUORUM**

The meeting was called to order by President Dan Gillies at 5:01 PM. Vice-President Lee Pierce participated via telephone.

**II. OFFICIAL OPENING OF SPRUNG ERECTION BIDS - ACTION ITEM**

Judy Erwin reported that there were no bids received as of 5:00 PM today. Discussion:  
Dan suggested checking with legal counsel to see what the procedure is when there are no bids.

*Lee made a motion to table the issue until later. Dan Gillies provided a second to the motion. A vote was held with all in favor. The motion passed.*

**III. CONSENT AGENDA** – All matters listed within this Consent Agenda section require formal action, but are typically routine or not of great controversy and will be enacted by one motion. Questions for the purpose of clarification may be asked about a particular item before the motion is voted on. However, for lengthy discussion or separate motion a board member or citizen may request an item be removed from the Consent Agenda section and placed on the Regular Agenda. **ALL CONSENT AGENDA ITEMS LISTED BELOW ARE ACTION ITEMS.**

1. APPROVAL OF MINUTES: Regular Board Meeting, May 25, 2022 and Special Board Meeting, May 31, 2022
2. FINANCIAL REPORT – Report dated June 23, 2022
3. BILLS - As of June 23, 2022 in the amount of \$230,552.31

*Cassandra Nordin made a motion to accept the Consent Agenda. The motion was seconded by Dan Gillies. The vote was unanimous, and the motion passed.*

**IV. NEW BUSINESS**

1. Items removed from the consent agenda - ACTION ITEM

There were no items to discuss.

2. Air Force Appreciation Day Booth with RFEC - ACTION ITEM

*Dan made a motion to have a booth at AFAD. The motion was seconded by Cassandra Nordin. The vote on the motion was approved unanimously. The motion passed.*

3. Discussion and decision on renewing with GoDaddy for our email service - ACTION ITEM

Shawn Bailey explained options and which services charge fees. Lee Pierce would like to go with a local company.

*Cassandra Nordin made motion to table the issue and hold a special meeting to deal with this on Wednesday the 29<sup>th</sup> at 6:00 PM. Dan seconded the motion. With all voting in favor of the motion, the motion passed.*

Judy will get an agenda posted tomorrow. The board would also like Legal Discussion of Soliciting Bids for Sprung to be included on the agenda for the Wednesday meeting.

4. Audit Arrangement Letter - ACTION ITEM

Judy Erwin reported that she had received the audit arrangement letter from Zwycart John & Associates.

*Cassandra made motion to accept Zwycart for the audit for next year. However, Lee wants to look at another auditor and to check other prices to be competitive. There was no second to the motion. Lee moved to table the audit letter until we check for others. Cassandra Nordin made a second to the motion. The vote was passed unanimously. Judy Erwin is to check out other auditors.*

5. Preliminary Discussion on FY 2022-2023 Budget Draft

Judy Erwin explained the draft she had prepared. She asked directors to look it over and think about changes to be made in expense items. Stephen Goddard inquired about the amount available to spend on construction. Judy explained that the amount available for construction depends on revenue, and she doesn't know the amount of projected revenue at this time. She is waiting for figures from the county and state tax commission. The draft doesn't have to be approved for publication until the July meeting. Lee would like a copy of the draft emailed to him.

## **V. ARCHITECT/CONSTRUCTION/ENGINEERING**

1. Construction Update

Lee Pierce said he is scheduling a walk-through of the construction site Wednesday with architect Scott Wendell. Dan Gillies asked about a finishing date. Lee said it will be the first part of July.

2. Discussion and decision on paying the deposit and storage fee for the waterslide - ACTION ITEM

It was asked if the waterslide could be installed after the Sprung structure was in place. Lee Pierce stated that it can be installed later. It would be easier beforehand, but it can be done. There was concern about the cost and storage of the waterslide.

*Lee Pierce made a motion to table the purchase of the waterslide. Dan Gillies seconded the motion. A vote was taken with all 3 directors in favor of the motion. The motion passed.*

**VI. RECREATION FOUNDATION UPDATES**

Betty Ashcraft reported wanting to do a presentation to the Rotary Club and Lions. She talked about the costs of mailings in batches and mentioned that the district could use their postage.

**VII. GENERAL DISCUSSION / PUBLIC COMMENT**

Judy Erwin mentioned that ICRMP has a zoom training available on special events to be available on the 30<sup>th</sup>. The Directors were not interested, but she will try to watch it.

Merla Gillies talked about where we could store Sprung structure materials. Lee said we don't have to store the insulation, just the massive beams. We need to schedule the time to receive the beams, but there should be no storage problem. We have to move them by January. There will be a 45 days lead time to get insulation and membrane.

**VIII. ADJOURNMENT**

*Cassandra Nordin made the motion to adjourn the meeting. Dan Gillies seconded the motion. The motion passed unanimously, and the meeting adjourned at 6:37 PM.*

SUBMITTED BY:

*Judy Erwin*

Judith Erwin, Acting Secretary

APPROVED:

as presented

as amended

*Dan Gillies*

7/27/22

Dan Gillies, President

Date

