



**WESTERN ELMORE COUNTY RECREATION DISTRICT  
SPECIAL BOARD MEETING MINUTES  
WECRD office, 245 E 6th S., Mountain Home, ID 83647  
August 31, 2022 at 4:00pm**

**I. CALL MEETING TO ORDER/ ESTABLISH QUORUM**

President Dan Gillies called the meeting to order at 4:02PM, and a quorum was established with Directors Dan Gillies, Lee Pierce and Cassandra Nordin present.

Others in attendance:

Michelle Heins, WECRD Administrator

Judy Erwin, WECRD Treasurer (via phone)

Chase Cooper, Wright Brothers, TBC Project Manager

Guests: Betty Ashcraft, Frank Marsh, and Shawn Bailey

**II. BUDGET REVIEW**

1. Discussion and possible decision on the estimate from Wright Brothers, TBC on the erection of the Sprung structure - ACTION ITEM

The Board reviewed each line item on the estimate and asked Chase their questions. Chase was able to inform the Board on the line items and there are areas that can still be negotiated. Chase will take the comments back to management at Wright Brothers, TBC and provide an updated cost estimate to the District. There was discussion on the timeline of construction and Chase stated the subcontractor would like 4 weeks notice to begin lining up their crew. The build cycle for the Sprung erection is 12 weeks. The Sprung technical consultant needs a couple weeks notice and then insulation for the building needs 21 days notice. Chase will work on a project timeline and cost summary and report back to the Board.

***Cassandra Nordin made a motion to table the discussion until we get an updated estimate from Wright Brothers, TBC. Lee Pierce seconded the motion. All Directors voted in favor of the motion. The motion carries.***

**III. GENERAL DISCUSSION / PUBLIC COMMENT**

The group discussed Air Force Appreciation Day and the logistics of the booth.

**IV. 74-206. EXECUTIVE SESSION (1)(b) -** To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student.

***Lee Pierce made a motion to move into executive session. Dan Gillies seconded the motion. The following vote was recorded.***

<b>Dan Gillies</b>	<b>AYE</b>
<b>Lee Pierce</b>	<b>AYE</b>
<b>Cassandra Nordin</b>	<b>AYE</b>

The vote was unanimous and therefore the motion was passed and carried.

The Board went into executive session at 5:45pm.

The Board came out of executive session at 6:24pm.

***Dan Gillies made a motion to adjourn the executive session and return to regular session. Lee Pierce seconded the motion. All Directors voted in favor of the motion. The motion carried.***

**V. ADJOURN**

***Lee Pierce made a motion to adjourn the meeting. Cassandra Nordin seconded the motion. All Directors voted in favor of the motion. The meeting ended at 6:25pm.***

Submitted by:

Michelle Heins  
Michelle Heins, Administrator

9/28/22  
Date

APPROVED: as written as amended

Dan Gillies  
Dan Gillies, President

9/28/22  
Date