

**MINUTES**  
**REGULAR BOARD MEETING**  
**WESTERN ELMORE COUNTY RECREATION DISTRICT (WECRD)**  
**245 East 6<sup>th</sup> South, Mountain Home, ID 83647**  
**July 27, 2022 at 6:00 PM**

**I. CALL MEETING TO ORDER/ ESTABLISH QUORUM**

President Dan Gillies called the meeting to order at 6:00PM, and a quorum was established with Directors Dan Gillies and Lee Pierce present.

Others in attendance:

Michelle Heins, WECRD Administrator

Judy Erwin, WECRD Treasurer (via phone)

Larry Ashcraft, WECRD Attorney (via Zoom)

Guests: Betty Ashcraft, Merla Gillies, Steve Goddard, Vivian Meyer, Doug Meyer, and Shawn Bailey

**II. CONSENT AGENDA** – All matters listed within this Consent Agenda section require formal action, but are typically routine or not of great controversy and will be enacted by one motion. Questions for the purpose of clarification may be asked about a particular item before the motion is voted on. However, for lengthy discussion or separate motion a board member or citizen may request an item be removed from the Consent Agenda section and placed on the Regular Agenda. ALL CONSENT AGENDA ITEMS LISTED BELOW ARE ACTION ITEMS.

1. APPROVAL OF MINUTES: Special Board Meetings, June 27, 2022 and June 29, 2022
2. FINANCIAL REPORT – Report dated July 21, 2022
3. BILLS - As of July 25, 2022 in the amount of \$186,910.92

***Dan Gillies made a motion to approve the consent agenda as written. Lee Pierce seconded the motion. Both Directors voted in favor of the motion. The motion carries.***

**III. NEW BUSINESS**

1. Items removed from the consent agenda - ACTION ITEM

No items were removed from the consent agenda.

**IV. OLD BUSINESS**

1. Audit Arrangement Letter - ACTION ITEM

The Board was presented with three quotes for the audit. John Martin CPA came in at the lowest price. ***Lee Pierce made a motion to have the audit completed by John Martin CPA at a price not to exceed \$4,800. Dan Gillies seconded the motion. Both Directors voted in favor of the motion. The motion carries.***

2. Email services - ACTION ITEM

***Lee Pierce made a motion to table this item until the end of the meeting to give Shawn Bailey time to attend. Dan Gillies seconded the motion. Both Directors voted in favor of the motion. The motion carries.***

3. Approval of budget draft for publication - ACTION ITEM

The Board was presented with a draft of the budget. Michelle called Judy at home to ask about the carryover amount. Lee would like to increase that since the July tax check was more than Judy estimated in the draft budget therefore allowing for more carryover. ***Lee Pierce made a motion to change the***

*carryover amount to \$60,000 and modify the project expense to \$580,000 before publication. Dan Gillies seconded the motion. Both Directors voted in favor of the motion. The motion carries.*

## V. ARCHITECT/CONSTRUCTION/ENGINEERING

### 1. Discussion and decision on erection of the Sprung Structure - ACTION ITEM

Lee has been in contact with a company out of California who were recommended by Sprung. Michelle stated she has been in contact with Lewis Structures and Adams & Smith Inc. There was discussion on who is responsible for the use tax on the erection of the structure. ***Lee Pierce made a motion to table the decision on the erection of the Sprung Structure. Dan Gillies seconded the motion. Both Directors voted in favor of the motion. The motion carries.***

### 2. Discussion and decision on signing the Lombard Conrad Architect agreement - ACTION ITEM

Larry Aschraft reviewed the agreement. As stated in the agreement, “the phases that were not anticipated in the original contract and the time the project has taken due to funding, Lombard Conrad has proposed that the remainder of the basic services contracted by completed on an hourly not to exceed \$180,832.00.” ***Lee Pierce made a motion to approve the signing of the Lombard Conrad agreement. Dan Gillies seconded the motion. Both Directors voted in favor of the motion. The motion carries.***

### 3. Tile finishes for pools - ACTION ITEM

***Lee Pierce made a motion to keep the tile color the same as previously decided on. Dan Gillies seconded the motion. Both Directors voted in favor of the motion. The motion carries.***

### 4. Construction Update

Lee updated that the materials from Sprung were delivered and are now on site. The District rented the telehandler from Equipment Share out of Boise for \$798.23 and paid Hiler Bros \$131.52 in diesel.

## VI. RECREATION FOUNDATION UPDATES

Betty provided the Board a copy of the GRAND 100 campaign mailing. They plan on mailing these letters out to individuals and businesses to help raise money for the erection of the Sprung structure.

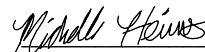
## VII. GENERAL DISCUSSION / PUBLIC COMMENT

Shawn explained quickly to the Board that the email migration has begun. He will contact Michelle for GoDaddy login information to redirect the emails. Shawn left. The Board discussed line item 2. Email Service - ACTION ITEM. ***Lee pierce made a motion to allow Shawn until the end of the week to complete the migration and if for some reason it doesn't get done then continue with GoDaddy email services. Dan Gillies 2nd the motion. Michelle will cancel GoDaddy once the email is transferred and working smoothly. Both Directors voted in favor of the motion. The motion carries.***

## VIII. ADJOURNMENT

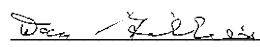
***Lee Pierce made a motion to adjourn the meeting. Dan Gillies seconded the motion. Both Directors voted in favor of the motion. The meeting ended at 6:55pm.***

Submitted by:

  
\_\_\_\_\_  
Michelle Heins, Administrator

8/24/22  
\_\_\_\_\_  
Date

APPROVED: as written / as amended

  
\_\_\_\_\_  
Dan Gillies, President

8/24/22  
\_\_\_\_\_  
Date