

MINUTES
REGULAR BOARD MEETING
WESTERN ELMORE COUNTY RECREATION DISTRICT (WECRD)
245 East 6th South, Mountain Home, ID 83647
May 25, 2022 at 6:00 PM

I. CALL MEETING TO ORDER/ ESTABLISH QUORUM

President Dan Gillies called the meeting to order at 6:00PM, and a quorum was established with Directors Dan Gillies and Lee Pierce present.

Others in attendance:

Michelle Heins, WECRD Administrator

Judy Erwin, WECRD Treasurer

Scott Wendell, Architect, Lombard Conrad

Ken Gallegos, Architect, Lombard Conrad

Guests: Cassandra Nordin, Betty Ashcraft, Merla Gillies

II. OATH OF OFFICE for Appointed WECRD Board Member, Cassandra Nordin

Lee Pierce made a motion to appoint Cassandra Nordin as Director of subdistrict 3 for the Western Elmore County Recreation District. Dan Gillies seconded the motion. Both Directors voted in favor. The motion carries. WECRD Administrator, Michelle Heins administered the Oath of Office to Director, Cassandra Nordin.

President, Dan Gillies made a motion to move the agenda item V. Architect/Engineer/Construction line item 2 to the beginning of the meeting. Lee Pierce seconded the motion. All Directors voted in favor of the motion. The motion carries. Scott Wendell provided an update from his point of view. There are some items to think about regarding the sprung structure. Such as, HVAC, mechanical components, and doors/windows. He wanted the Board to be mindful of these items when going to bid for the Sprung Structure. The other item on Scott's agenda was to discuss the terms of the contract between the WECRD and Lombard Conrad Architects. The contract was based on a percentage of the total cost of the project back in 2019. They are about 80% completed with the terms of the contract. The total fee is undecided due to increased costs and phasing the project out over the past three years. Scott proposed that the WECRD go to an hourly fee instead of a percentage. He would establish a maximum fee that could ever be charged, based on our remaining contract that could be about \$170k but is unknown at this time. Scott would get permission from the WECRD Board before he charges any amount to us. Any changes to the contract would be after the completion of this phase of construction. Scott will publish an addendum with the proposed rates and an amendment to the contract would be submitted to the Board for review and approval.

III. CONSENT AGENDA – All matters listed within this Consent Agenda section require formal action, but are typically routine or not of great controversy and will be enacted by one motion. Questions for the purpose of clarification may be asked about a particular item before the motion is voted on. However, for lengthy discussion or separate motion a board member or citizen may request an item be removed from the Consent Agenda section and placed on the Regular Agenda. **ALL CONSENT AGENDA ITEMS LISTED BELOW ARE ACTION ITEMS.**

1. APPROVAL OF MINUTES: Regular Board Meeting, April 27, 2022 and Special Board Meeting, May 12, 2022
2. FINANCIAL REPORT – Report dated May 20, 2022

3. BILLS - As of May 23, 2022 in the amount of \$977,376.49

Lee Pierce made a motion to approve the consent agenda as written. Cassandra Nordin seconded the motion. All Directors voted in favor of the motion. The motion carries.

IV. NEW BUSINESS

1. Items removed from the consent agenda - ACTION ITEM

No items were removed from the consent agenda.

V. ARCHITECT/CONSTRUCTION/ENGINEERING

1. Discussion and decision on erection of the Sprung Structure - ACTION ITEM

Lee Pierce explained the options stating a local contractor to take on the stand-up would be ideal. Wright Brothers would continue with the site security and SWPPP plans. The fence rental is \$150/month and the SWPPP fee is \$3,000/year. WECRD will need to publish a RFP per the state statute requirement of any project over \$50,000. There was discussion on the timeframe for publishing notice, receiving bids, and then opening the bids. Due to personal vacations the Board decided to cancel the regular scheduled meeting and move it to June 27, 2022 at which time the Board would open any bids that were submitted. ***Lee Pierce made a motion to table the decision on the erection of sprung until bids come back on June 27th. Cassandra Nordin seconded the motion. All Directors voted in favor of the motion. The motion carries.***

2. Discussion on the Lombard Conrad Architects contract

This item was moved to the beginning of the meeting.

3. Tile finishes for pools - ACTION ITEM

Michelle provided the 12 page document that was sent from The Pool Company which included a matrix and tile choices for various places in and around the pool deck. The Board reviewed the matrix but with little knowledge of where the tile is placed in the actual pool they could not determine a tile color.

Cassandra Nordin made a motion to table this until we can talk to a tile person. Lee Pierce seconded the motion. All Directors voted in favor of the motion. The motion carries.

4. Construction Update

Lee Pierce explained that crews are working on footings for the Sprung Structure. The site will start breaking down as things wrap up and then cleanup will begin. There will be punch list items to begin working on as well.

VI. RECREATION FOUNDATION UPDATES

The Foundation is going to mail out information regarding the “GRAND 100 Club” which involves 100 people donating \$1,000. They have received verbal commitments from numerous individuals on the Foundation board and Judy Erwin graciously donated \$1,000 to help kick-off the campaign.

Betty said they will be set up at Crazee Dayz with the “Jail and Bail” fundraiser kicking off at Calvary Chapel parking lot. They have a \$15,000 matching donation and would use this event as a kickoff to raising those matching funds. They are hoping to have a radio station there and have lined up the ‘Citizens on Patrol’ to do the arresting.

VII. GENERAL DISCUSSION / PUBLIC COMMENT

There was no other discussion or public comment.

VIII. ADJOURNMENT

Cassandra Nordin made a motion to adjourn. Lee Pierce seconded the motion. All Directors voted in favor of the motion. The meeting ended at 7:42pm.

Submitted by:

Michelle Heins, Administrator

Date

APPROVED: as written as amended

Dan Gillies, President

Date

DRAFT