

**MINUTE**  
**SPECIAL BOARD MEETING**  
**WESTERN ELMORE COUNTY RECREATION DISTRICT**  
**245 E 6th South, Mountain Home, ID 83647**  
**March 4, 2022 at 9:00AM**

**I. CALL MEETING TO ORDER/ ESTABLISH QUORUM**

President Dan Gillies called the meeting to order at 9:07AM, and a quorum was established with all Directors present; Dan Gillies, Lee Pierce, and Doug Meyer.

Others in attendance:

Michelle Heins, WECRD Administrator

Judy Erwin, WECRD Treasurer

Larry Menges, Superintendent, Wright Brothers, The Building Company

Larry Ashcraft, WECRD Attorney (via Zoom)

Guests: Vivian Meyer, Frank Marsh, Merla Gillies, Shawn Bailey, Betty Ashcraft, Steve Goddard

***Lee Pierce made a motion to amend the agenda to add construction update from Wright Brothers, the Building Company since Larry Menges is in attendance. Doug Meyer seconded the motion. All Directors voted in favor of the motion. The motion carries.***

Larry gave a brief update on the construction progress. The weather was favorable to pour concrete and shotcrete, however, the shotcrete crew was occupied with a prior job so they were unable to pour. The shotcrete crew is out two weeks but next week Wright Brothers will pour the surge tank lids and slide footers. They have a question into Sprung regarding the height clearance of the slide at the top. If there needs to be another foot for clearance Wright Brothers will modify as needed by either moving the slide over one foot or removing a foot off of the slide. Larry confirmed this phase of construction will end with two pools in the ground, the concrete decking around the pools will be there and the foundation for the Sprung structure will be in place.

**II. NEW BUSINESS**

**1. Aquatic Center Logo - ACTION ITEM**

Dan went through the timeline of receiving the gifted logo from Marsha in September 2020 to where we are at now. The logo hasn't changed but the copyright notation has been changed. Shawn Bailey explained how he got involved in a discussion with Ron stating he was only trying to get a certain file of the logo to use on the t-shirts. The logo Ron sent him had the copyright larger than Western Elmore County Recreation District which Ron stated was so it would be legible when printed on t-shirts. The conversation between Ron and Shawn raised concerns on how the District was supposed to be using the logo and Shawn asked for a brand guideline. The Board received the Branding Guidelines and Agreement from Ron Cox and Marsha Sellers regarding use of the aquatic center logo on March 3, 2022. Vivian Meyer expressed that they want to work with us and if the Board suggested changes they would have no problem making changes. Larry Ashcraft expressed his concerns and solutions from a legal side regarding the language in the agreement. The Board agreed that they need to have a meeting with Ron and Marsha to discuss the details. ***Lee Pierce made a motion to pause using the logo until an agreement can be made. Dan Gillies seconded the motion. There was further discussion on purchasing the logo from Ron and Marsha. Lee Pierce amended the motion to add, pursue the purchase of the logo. Doug Meyer seconded the motion. All Directors voted in favor of the motion. The motion carries.***

### **III. ARCHITECT/CONSTRUCTION/ENGINEERING**

#### **1. Discussion on future construction contract needs**

Lee explained that Wright Brothers contract ends at the end of this phase of construction. Sprung will mobilize next and the goal is to have the IRT program erect that structure. There was discussion on the benefits of having a general contractor (GC) on board to oversee the Sprung phase. There will be electrical portions that will need to be bid out during this time and having a GC on board to bid that would be helpful. Lee suggested hiring Wright Brothers as a consultant and on an “as needed” basis keep continuity of the project. Dan and Doug agreed that would be beneficial. Lee will follow-up with Wright Brothers to see if it is a possibility on their end.

#### **2. IRT Update**

Major Shepard has been in contact with Lee and Michelle regarding pushing the IRT application through on the military side. They need a DOD approved environmental study from the area that they can use for our project. Lee found a project out of Gowen that he thinks will work and sent that information to Major Shepard. Once we have approval they will stamp it and then begin the staffing phase. The request of staff would be 15 people for 60 days and we need that request by April 1, 2022. The tentative timeline if everything gets approved would be that IRT would mobilize June 1st. Sprung can deliver anytime after May 31st we just need to tell them when.

#### **3. HVAC Supplies for LMCF Grant - ACTION ITEM**

Lee is working on the list with help from Scott Wendell and Jeremy Schalk. He will follow-up with them on where they are at. The Foundation will receive the invoice directly and pay the company directly with the Laura Moore Cunningham Foundation grant dollars. They need to be spent by May 1, 2022. *Lee pierce made a motion to table the HVAC supplies. Doug Meyer seconded the motion. All Directors voted in favor of the motion. The motion carries.*

### **IV. MARCH 12, 2022 OPEN HOUSE EVENT ON MARCH 12, 2022**

#### **1. Finalize the plans**

There was more discussion on details for the open house event. Judy put together charts to show financial information and wanted the Board input on using it at the event. Michelle will work on a timeline to display. Vivian Meyer said Savory Layne BBQ will charge \$15 for the food and the District will get \$3 from each meal purchased. They will begin setting up at 10am. There was discussion on how to answer questions that may be asked so that everyone is on the same page.

### **V. GENERAL DISCUSSION / PUBLIC COMMENT**

Shawn wanted to express to the Board his suggestion for open lines of communication between the Foundation and the District, stating he would work closely with Michelle and vice versa. Then Michelle and him can relay the information back to the appropriate Board. The District Board was agreeable with that. Shawn also clarified that he is the Executive Director for the Recreation Foundation and he is not being paid, this is a voluntary position. Lee asked how progress was with the businesses he has already reached out to, and Shawn is still working those asks. The Foundation is also working on its own logo and Shawn has hired someone to work on completing the website, powerpoint presentation, and other marketing materials for the Foundation. Lee would like to attend the next Foundation meeting and since Dan usually attends as well the District will need to post an agenda.

### **VI. ADJOURN**

*Doug Meyer made a motion to adjourn the meeting. Lee Pierce seconded the motion. All Directors voted in favor of the motion. The meeting ended at 11:15am*

Submitted by:

Michelle Heins

Michelle Heins, Administrator

3/23/22

Date

APPROVED:

as written

as amended

Dan Gillies

Dan Gillies, President

3/23/22

Date