

**MINUTES**  
**SPECIAL BOARD MEETING**  
**WESTERN ELMORE COUNTY RECREATION DISTRICT**  
**245 East 6th South, Mountain Home, ID 83647**  
**January 13, 2022 at 12:00pm**

**I. CALL MEETING TO ORDER/ ESTABLISH QUORUM**

President Dan Gillies called the meeting to order at 12:00PM, and a quorum was established with all Directors present; Dan Gillies, Lee Pierce, and Doug Meyer.

Others in attendance:

Michelle Heins, WECRD Administrator

Judy Erwin, WECRD Treasurer

Larry Ashcraft (via Zoom)

Guests: Betty Ashcraft, Merla Gillies, Vivian Meyer, Shawn Bailey, and Frank Marsh

**II. ARCHITECT/CONSTRUCTION/ENGINEERING**

1. Approve the purchase agreement with Sprung Instant Structures, Inc and authorize the Board President to sign - ACTION ITEM.

Larry went through the purchase agreement and wanted to address a few items within the document. The first one being payment terms which has been updated to include the \$3,500 paid (engineered stamped drawing) that was purchased through Wright Brothers, even though it doesn't state Wright Brothers in the agreement but the Board agreed that was okay. Next was the restocking fee of \$446,326, he felt that was high and just wanted to make sure the Board is aware. They do not plan to cancel it once its purchased so it shouldn't be an issue. Last was the waiver of a jury trial, after discussion the Board agreed to have Sprung remove that waiver from the agreement. *Lee Pierce made a motion that if Sprung agrees to removing the waiver block from the agreement then he authorizes the president to sign. Doug Meyer seconded the motion. All Directors voted in favor of the motion. The motion carries.*

2. Approve the December Wright Brothers, The Building Company bill in the amount of \$214,335.66 and authorize the treasurer to pay - ACTION ITEM

Judy explained after confirming with Wright Brothers accounts person, the balance to end was different due to the retainage amount changing every bill. The retainage is 5% of the completed construction at time of billing. *Lee Pierce made a motion to approve the payment to Wright Brothers for the amount of \$214,335.66 and authorize the treasurer to pay. Doug Meyer seconded the motion. All Directors voted in favor of the motion. The motion carries.*

**III. GENERAL DISCUSSION / PUBLIC COMMENT**

Betty started the discussion with updating the Board on the Foundation capital campaign brochure and showed them the latest version.

Michelle told the Board that she spoke with Angie at St. Luke's and they are happy to gift us a handicap pool lift so the Board reviewed the architect plans and the type of chair they listed. Lee will figure out when we need it and let Michelle know to forward the message on to Angie.

Dan brought up the discussion about bricks and tiles. After discussion it was left that the Foundation will sell the bricks, there are no tiles, and the District will review ideas for a donor wall inside the facility.

It was asked if the District has a hard number to finish the pools or at least have it operable with one pool. Lee is having a meeting next week to go over Phase 4 and hopefully can have a better dollar amount after that meeting. The Foundation needs a number to fundraise for is why they are asking.

**IV. ADJOURN**

***Doug Meyer made a motion to adjourn the meeting. Lee Pierce seconded the motion. All Directors voted in favor of the motion. The meeting ended at 12:54pm***

Submitted by:

*Michelle Heins*  
Michelle Heins, Administrator

2/23/22  
Date

APPROVED: as written as amended

*Dan Gillies*  
Dan Gillies, President

2/23/22  
Date