

**MINUTES**  
**REGULAR BOARD MEETING**  
**WESTERN ELMORE COUNTY RECREATION DISTRICT (WECRD)**  
**245 East 6<sup>th</sup> South, Mountain Home, ID 83647**  
**September 22, 2021 at 6:00PM**

**I. CALL MEETING TO ORDER/ ESTABLISH QUORUM**

President Dan Gillies called the meeting to order at 6:00PM, and a quorum was established with all Directors present: Dan Gillies, Lee Pierce, and Doug Meyer.

Others in attendance:

Michelle Heins, WECRD Administrator

Judy Erwin, WECRD Treasurer

Guests: Vivian Meyer, Steve Goddard, Merla Gillies, Betty Ashcraft, and Shawn Bailey

**I. CONSENT AGENDA** – All matters listed within this Consent Agenda section require formal action, but are typically routine or not of great controversy and will be enacted by one motion. Questions for the purpose of clarification may be asked about a particular item before the motion is voted on. However, for lengthy discussion or separate motion a board member or citizen may request an item be removed from the Consent Agenda section and placed on the Regular Agenda. ALL CONSENT AGENDA ITEMS LISTED BELOW ARE ACTION ITEMS.

1. APPROVAL OF MINUTES: Regular Board Meeting, August 25, 2021, Budget Hearing, August 25, 2021 and Special Board Meeting, August 26, 2021.
2. FINANCIAL REPORT – Report dated September 16, 2021
3. BILLS - As of September 20, 2021 in the amount of \$482,787.99

*Lee Pierce made a motion to remove item 3 from the consent agenda. Doug Meyer seconded the motion. All Directors voted in favor of the motion. The motion carries.*

*Lee Pierce made a motion to approve the remaining portion of the consent agenda. Doug Meyer seconded the motion. All Directors voted in favor of the motion. The motion carries.*

**III. NEW BUSINESS**

1. Items removed from the consent agenda - ACTION ITEM

Lee wanted to review the Wright Brothers bill. He was concerned that the bill was through the end of September but wasn't sure if the work will be done due to the wrapped piping material being delayed. The architect will need to do a site visit to confirm the work is complete and they haven't signed off on the work. Lee recommends that we hold off on paying the Wright Brothers bill. With the removal of Wright Brothers bill the new bills amount is \$17,331.75. *Lee Pierce made a motion to approve the bills in the amount of \$17,331.75. Doug Meyer seconded the motion. All Directors voted in favor of the motion. The motion carries.*

2. Treasurer Updates:

- a. Date of the audit - The audit is schedule for December 13, 2021.
- b. Transfer of funds - Judy withdrew \$100,000 from Sunwest Bank and put in Pioneer Federal Credit Union so there would be enough money to cover the bills. Lee asked Judy if she can withdraw LGIP funds online and she said yes.

3. Administrator Updates:
  - a. Grant Applications - Michelle is applying for the St. Luke's Community Health Improvement Fund grant and the Boise Realtors Association grant. They are both due September 30th.

#### IV. ARCHITECT/CONSTRUCTION/ENGINEERING

##### 1. Construction Update

Construction has been delayed because there was a delay in materials. Once the crew receives the perforated wrapped piping for the pools The Pool Company will send out a larger crew to get moving. Larry will provide progress reports on a weekly basis once construction picks back up.

Dave Barquest and Lynne Douglas from Sprung Structures will be visiting on September 30th to see the progress on site and meet with the Board.

#### V. GENERAL DISCUSSION / PUBLIC COMMENT

There was discussion about Quickbooks since Judy updated to the newest version. Lee would like the books cleaned up to reflect current bills and accounts. He will contact the auditor to find out the best way to go about archiving the previous years books and starting fresh.

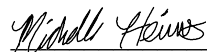
Vivian Meyer asked if there were any other candidates besides Doug that filed for the Director position. Michelle stated that there were no other submittals.

Betty and Shawn provided an update to the Board about the Foundation. They applied for a bulk mailing permit and explained the cost savings for future mailings. They are developing a website that will be more of a direct marketing site for selling bricks and putting out polls to get people involved. Shawn has been taking drone footage of the construction progress and will share that periodically to the Board for marketing purposes. There was discussion of future software options for when the aquatic center is open and how that would work with website. Lee and Shawn will get together to brainstorm ideas to bring to the Board. Betty mentioned that tapestries are being shipped out soon and depending on the cost to ship they may have to adjust the sale price.

#### VI. ADJOURN

***Doug Meyer made a motion to adjourn the meeting. Lee Pierce seconded the motion. All Directors voted in favor of the motion. The meeting ended at 7:13pm.***

Submitted by:

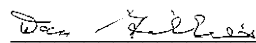


Michelle Heins, Administrator

10/27/2021

Date

APPROVED: as written as amended



Dan Gillies, President

10/27/2021

Date