

**MINUTES**  
**REGULAR BOARD MEETING**  
**WESTERN ELMORE COUNTY RECREATION DISTRICT (WECRD)**  
**245 East 6<sup>th</sup> South, Mountain Home, ID 83647**  
**October 27, 2021 at 6:00PM**

**I. CALL MEETING TO ORDER/ ESTABLISH QUORUM**

President Dan Gillies called the meeting to order at 6:03PM, and a quorum was established with all Directors present: Dan Gillies, Lee Pierce, and Doug Meyer.

Others in attendance:

Michelle Heins, WECRD Administrator

Judy Erwin, WECRD Treasurer

Jeremy Schalk, Wright Brothers, Project Manager

Chase Cooper, Wright Brothers Project Manager

Guests: Vivian Meyer, Merla Gillies, Betty Ashcraft, Martha Ralphs

*Lee Pierce made a motion to amend the agenda to move agenda item IV to the beginning of the meeting. Doug Meyer seconded the motion. All Directors voted in favor of the motion. The motion carries.*

**IV. ARCHITECT/CONSTRUCTION/ENGINEERING**

1. Construction Update

Chase gave a brief update stating the weather did set them back a couple days but they are still on schedule. They are forming the walls on the recreation pool and getting ready to pour concrete next week. There will be an electrical inspection Friday. Chase is talking with Sunroc about getting material sourced from the City of Mountain Home per the WECRD agreement with the City. The material will be proctored before it comes to the property.

- a. Discussion and decision on the list of equipment and costs associated with each item provided by Wright Brothers- ACTION ITEM

Chase provided the Board with an updated proposal from The Pool Company (TPC). The Board reviewed it and had some concerns with items that were supposed to be add alternatives. The Board would like those items removed and then a new proposal submitted. Chase will give TPC a deadline of next Wednesday to get a revised proposal back to the Board. *Lee Pierce made a motion to table until we get a new quote with some items removed from the proposal. Doug Meyer seconded the motion. All Directors voted in favor of the motion. The motion carries.*

- b. Discussion and decision on waterslide color - ACTION ITEM

There was discussion on having a fundraiser to help choose the color of the slide. Each Board member picked a color they liked. Doug picked Purple Violet, Lee picked Flame Red, and Dan picked Sky Blue. Whatever color raises the most money will be the color of the slide. *Lee Pierce made a motion to proceed with the 3 choice competition of the slide. Doug Meyer seconded the motion. All Directors voted in favor of the motion. The motion carries.*

- c. Discussion and decision on the cost breakdown of the Sprung Structure purchase-

#### ACTION ITEM

Jeremy took the lead on explaining his conversations with Dave Barquest regarding the increase in cost for the Sprung Structure. Jeremy will continue to work with Sprung and see what amount of a deposit he can get them to agree on that also locks in the price. Jeremy suggested we get with the IRT representatives and figure out a timeframe with them to help determine when to order the Sprung structure to make sure it arrives in time. ***Lee Pierce made a motion to table until we hear back from the product negotiation. Doug Meyer seconded the motion. All Directors voted in favor of the motion. The motion carries.***

**II. CONSENT AGENDA** – All matters listed within this Consent Agenda section require formal action, but are typically routine or not of great controversy and will be enacted by one motion. Questions for the purpose of clarification may be asked about a particular item before the motion is voted on. However, for lengthy discussion or separate motion a board member or citizen may request an item be removed from the Consent Agenda section and placed on the Regular Agenda. ALL CONSENT AGENDA ITEMS LISTED BELOW ARE ACTION ITEMS.

1. APPROVAL OF MINUTES: Regular Board Meeting, September 22, 2021 and Special Board Meeting, September 30, 2021.
2. FINANCIAL REPORT – Report dated October 21, 2021 and the End of Fiscal Year Report.
3. BILLS - As of October 25, 2021 in the amount of \$7,835.05.

***Lee Pierce made a motion to approve the consent agenda as written. Doug Meyer seconded the motion. All Directors voted in favor of the motion. The motion carries.***

#### III. NEW BUSINESS

1. Items removed from the consent agenda - ACTION ITEM

No items removed from the consent agenda.

2. Petty cash update and reimbursement of personal copies - ACTION ITEM

Lee would like us to create a petty cash policy. He suggested keeping the paper log and then input the petty cash into quickbooks on a monthly basis. There was discussion on charging groups that use our facility for copies and how much to charge. They based the rates on what the WECRD pays per black and white copy and per color copy. ***Lee Pierce made a motion to charge outside entities \$.10 per black and white copy and \$.25 per color copy. Doug Meyer seconded the motion. All Directors voted in favor of the motion. The motion carries.***

3. Discussion and decision to purchase of checks for printing or handwritten - ACTION ITEM

Judy mentioned she needs to order more checks, Lee would like to go away from handwritten checks and move towards printed checks. There was discussion on the type of printed check as well as the cost. ***Lee Pierce made a motion to go to a single page check to print through QuickBooks. Doug Meyer seconded the motion. All Directors voted in favor of the motion. The motion carries.***

#### V. RECREATION FOUNDATION UPDATES

Betty provided the Board an update on the Foundation. Due to shipping costs they have raised the cost of tapestries to \$85. In the award letter from the Realtors Community Foundation grant they match local realtors donation up to \$100 so she would like to approach realtors about donating. She stated brick sales are going to be starting online soon. They have secured a URL and reminded the Board to start thinking of the URL they would like for the aquatic center and to secure it now. They are developing a presentation book to take when meeting with different potential donors.

**VI. GENERAL DISCUSSION / PUBLIC COMMENT**

There was no other general discussion.

**VII. EXECUTIVE SESSION - Pursuant to Idaho Code Section 74-206(1)(a) and (b) – ACTION ITEM.**

*Lee Pierce made a motion to go into executive session. Dan Gillies seconded the motion. All Directors voted in favor of the motion. The motion carries. The board entered into executive session at 8:12pm. The Board exited executive session at 9:02pm.*

No decisions were made.

**VIII. ADJOURN**

*Doug Meyer made a motion to adjourn the meeting. Lee Pierce seconded the motion. All Directors voted in favor of the motion. The meeting ended at 9:02pm.*

Submitted by:

*Michelle Heins*  
Michelle Heins, Administrator

11/17/2021  
Date

APPROVED: as written as amended

*Dan Gillies*  
Dan Gillies, President

11/17/2021  
Date