

**MINUTES**  
**REGULAR BOARD MEETING**  
**WESTERN ELMORE COUNTY RECREATION DISTRICT (WECRD)**  
**245 East 6<sup>th</sup> South, Mountain Home, ID 83647**  
**August 25, 2021 at 6:00PM**

**I. CALL MEETING TO ORDER/ ESTABLISH QUORUM**

President Dan Gillies called the meeting to order at 6:00PM, and a quorum was established with all Directors present: Dan Gillies, Lee Pierce, and Doug Meyer.

Others in attendance:

Michelle Heins, WECRD Administrator

Judy Erwin, WECRD Treasurer

Scott Wendell, Lombard Conrad Architects (Zoom)

Guests: Vivian Meyer, Steve Goddard, Laurice Bentz, and Merla Gillies

*Lee Pierce made a motion to amend the agenda to discuss 3.3 under NEW BUSINESS since Scott was on the Zoom call. Doug Meyer seconded the motion. All Directors voted in favor of the motion. The motion carries.* Scott explained the last bill from Lombard Conrad was May 17, 2021, and there was 25% remaining in the Civil Engineering and Landscape Architect billing, 25% left in the pool design billing, and 100% left in the Construction billing phase. These totals amount to \$98,384. He discussed the hypotheticals if the board switched to hourly or mentioned it can stay the same, but he felt it was more fair for all parties to switch to hourly. The Board discussed the options. *Lee Pierce made a motion to continue with the current billing process of percentage until we complete Phase III of construction. Doug Meyer seconded the motion. All Directors voted in favor of the motion. The motion carries.*

**II. CONSENT AGENDA** – All matters listed within this Consent Agenda section require formal action, but are typically routine or not of great controversy and will be enacted by one motion. Questions for the purpose of clarification may be asked about a particular item before the motion is voted on. However, for lengthy discussion or separate motion a board member or citizen may request an item be removed from the Consent Agenda section and placed on the Regular Agenda. ALL CONSENT AGENDA ITEMS LISTED BELOW ARE ACTION ITEMS.

1. APPROVAL OF MINUTES: Regular Board Meeting, July 25, 2021 and Special Board Meetings August 12, 2021 and August 18, 2021
2. FINANCIAL REPORT – Report dated August 19, 2021
3. BILLS - As of August 23, 2021 in the amount of \$3,231.58

*Doug Meyer made a motion to approve the consent agenda as written. Lee Pierce seconded the motion. All Directors voted in favor of the motion. The motion carries.*

**III. NEW BUSINESS**

1. Items removed from the consent agenda - ACTION ITEM  
No items were removed from the consent agenda.

2. Adoption of WECRD FY 2021-2022 Budget and Necessary Resolutions - ACTION ITEM  
*Doug Meyer made a motion that the Board approve the WECRD revenue generation method for FY 2021-2022 in the form of a levy based on property value at a rate not to exceed .0006 as allowed by Idaho Code §31-4318 and requests Elmore County, Idaho to honor the Circuit Breaker Exemption for*

***all qualifying WECRD households, for the FY 2021-2022 in accordance with Idaho Code §63-701. Lee Pierce seconded the motion. All Directors voted in favor of the motion. The motion carries.***

***Doug Meyer made a motion that the WECRD approve the fiscal year 2021-2022 budget as published with a line item amended and the total of \$4,652,963 unchanged. Lee Pierce seconded the motion. All Directors voted in favor of the motion. The motion carries.***

3. Discussion and decision on changing the Lombard Conrad Architects contract from percentage rate to hourly rate with a not to exceed amount - ACTION ITEM

***Moved to the beginning of the meeting.***

4. Discussion on Quickbooks Upgrade and Payroll Options - ACTION ITEM

Lee explained his reasoning as to why the WECRD should update Quickbooks and setup the payroll feature now so we have time to work out the kinks. Judy researched prices again and spoke with our auditor about upgrading. The auditor suggested to start the payroll feature calendar year but to do the upgrade now. ***Lee Pierce made a motion to update Quickbooks to the payroll compliant version before the end of this fiscal year and do the payroll feature purchase before the calendar year. Doug Meyer seconded the motion. All Directors voted in favor of the motion. The motion carries.***

5. AFAD Booth/Float Discussion - ACTION ITEM

Steve updated the Board on what the Foundation will be doing at AFAD. They will be fundraising and will sell bricks and tapestries. The tapestries won't be available until October, but they have been ordered. Shawn is working on the parking lot fundraiser at Stardust Plaza and Paul's. They will do a basket give-away and in return the Foundation get their contact information. They discussed who could help volunteer to man the booth. Michelle will email out the sign-up sheet to the Foundation and Board. There will be a presentation on loop for display that shows the progress so far, the flythrough of the pool, and drone footage from the groundbreaking, along with pictures of phase III. Vivian is working on the float and will use their truck and Lee's trailer. She talked to Cox Signs and had them design a sign for the vehicle. The cost is \$150 for two (one for each side). ***Lee Pierce made a motion to purchase two 6 ft wide signs for the vehicle and then to be reused on the property. Doug Meyer seconded the motion. All Directors voted in favor of the motion. The motion carries.***

#### **IV. ARCHITECT/CONSTRUCTION/ENGINEERING**

1. Construction Update

The site has been graded and plot for excavation. The lap pool will be dug first starting tomorrow.

#### **V. GENERAL DISCUSSION / PUBLIC COMMENT**

Michelle reminded the board about the meeting with St. Luke's tomorrow. She also let them know Doug's election paperwork was submitted and approved by the county.

#### **VI. ADJOURN**

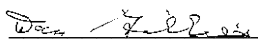
***Doug Meyer made a motion to adjourn the meeting. Lee Pierce seconded the motion. All Directors voted in favor of the motion. The meeting ended at 7:17pm.***

Submitted by:

  
Michelle Heins, Administrator

9/22/21  
Date

APPROVED: as written as amended

  
Dan Gillies, President

9/22/21  
Date