

**MINUTES OF THE
SPECIAL BOARD MEETING
WESERN ELMORE COUNTY RECREATION DISTRICT
245 East 6th South, Mountain Home, ID 83647
November 20, 2020 at 9:30 AM**

I. CALL MEETING TO ORDER/ESTABLISH QUORUM

The Special Meeting of the WECRD Board was called to order by President Dan Gillies at 9:40 AM on November 20, 2020, and he established that there was a quorum with all three Directors participating. President Dan Gillies, Director Doug Meyer and Treasurer Judy Erwin were present in the WECRD office. The meeting was conducted via Microsoft Teams, and the following individuals were in attendance from various locations:

Vice-President Lee Pierce (located at Lombard Conrad office)
Administrator Michelle Heins (online via Teams)
Scott Wendell from Lombard Conrad (online via Teams)
Jeremy Schalk of Wright Brothers (online via Teams)
Ken Gallegos of Lombard Conrad (online via Teams)
Casey Huse of Lombard Conrad (online with Lee at Lombard Conrad office)
Betty Ashcraft of the RFEC (WECRD building)
Vivian Meyer observed as a guest (WECRD building)

II. Discussion of Next Phase of Construction

Lee Pierce reported that it was necessary to request bids for donation of labor for the IRT program and that one labor bid had been received and one materials bid.

Scott Wendell inquired as to what is the next step. Lee explained his idea of the next step which includes the groundwork, concrete, CMU walls, one HVAC system, basically everything ready for the erection of the Sprung structure. Lee Pierce reported that the WECRD hopes to have Innovative Readiness Training begin erection of the structure by November of 2021.

Jeremy Schalk stated that he needs to have a written scope of work and a timeline before going out to bid. Also, the WECRD needs to check with the City to make sure the permit is still good and, if not, ask for an extension. If everything is ok, we could hope to go out to bid in January or February.

Scott Wendell inquired as to when we would be ready with numbers to go to the Central District Health for review. Lee thought he would have the numbers lined out to take to CDH probably by December.

Scott Wendell asked if it would be ok to have future meetings online. All agreed.

III. GENERAL DISCUSSION/PUBLIC COMMENT

There was no general discussion.

IV. ADJOURNMENT

Lee Pierce made a motion to adjourn the meeting. A second was provided by Doug Meyer. The vote to adjourn the meeting was unanimous, and the meeting adjourned at 10:29 AM.

Respectfully Submitted:

Judy Erwin
Judith L. Erwin, recording Secretary

12/16/2020
Date

APPROVED:

as written

as amended

Dan Gillies
Dan Gillies, President

12/16/2020
Date