

**MINUTES**  
**SPECIAL BOARD MEETING**  
**WESTERN ELMORE COUNTY RECREATION DISTRICT (WECRD)**  
**245 East 6<sup>th</sup> South, Mountain Home, ID 83647**  
**July 28, 2020 at 10:00 AM**

**I. CALL MEETING TO ORDER/ ESTABLISH QUORUM**

President Dan Gillies called the meeting to order at 10:06AM, and a quorum was established with Directors Dan Gillies and Doug Meyer present

Others in attendance:

Michelle Heins, WECRD Administrator

Judy Erwin, WECRD Treasurer

Jeremy Schalk, Wright Brothers

Cory Overlin, Wright Brothers

Samantha Tallman, Wright Brothers

Eric Cronin, The Land Group

Shane Miner, Sunroc

Other guy from Sunroc

Guest: Karen Bird, Betty Ashcraft, Merla Gillies, Vivian Meyer

**II. NEW BUSINESS**

1. Walk through with Wright Brothers on the Phase II Site Improvement project - ACTION ITEM  
The group began the walk through of the site and Eric Cronin pointed out various components and areas of concern. There was general discussion throughout the walk, and Eric will put together a punch list of areas that need revisited and send it out to all parties.

*Doug Meyer made a motion to enter into recess at 11:08am. Dan Gillies seconded the motion and the motion carried.*

**\*\*RECESS for time to travel to the WECRD Office\*\***

*Doug Meyer made a motion to return to regular session. Dan Gillies seconded the motion. Lee Pierce joined the meeting via Zoom. The meeting resumed at 11:30am.*

The Board updated Lee on the walk through and stated Eric will send a punch list for us to review.

Sunroc

was on site to do some last minute construction work and see the areas that Eric pointed out that need further attention. While on site, the Board saw a chain link fence that was lying on the property. It was discussed whether to use that for Railroad Park, or for the fence along Corbus' property or leave it for site security during the next phase. Doug thought he would take it off the site until the Board needs it, so it is out of the way. He will inventory how much chain link there is and how many posts are with it.

**III. OLD BUSINESS**

1. Funds Update and payment to Wright Brothers - ACTION ITEM  
WECRD received the July tax check, which Judy deposited. She then wrote the check to Wright Brothers and hand delivered it to Jeremy at the site visit. There is approximately \$26,800 in the checking account after that check goes through. The excess funds from the ICCU certificate accounts will be deposited in the Pioneer Federal Credit Union checking account later this month. There is a CD coming due at US Bank on August 4th that Judy would like the Board to make a decision on what to do with those funds.

***Lee Pierce made a motion to roll over \$245,000 from the US bank CD into whichever bank has the highest interest rate for a 13 month or less CD, with the remainder going into checking at Pioneer Federal Credit Union. Doug Meyer seconded the motion. All Directors voted in favor of the motion. The motion carries.***

2. There was a discussion and decision on hiring a company to install a fence at Railroad Park -  
ACTION ITEM

Michelle provided the Board with four quotes from various companies. Two of the quotes had a cost for demo and hauling of the current fence, but Lee thought he could get someone to remove the fence for a couple hundred dollars. Anvil Fence and Green Pastures, LLC were the two quotes the Board was interested in, and they debated the pros and cons of their quotes. Green Pastures, LLC quote came in at approximately \$16,500 without removal of the current fence, and Anvil Fence came in at \$18,144 including removing the current fence. Anvil Fence could have the fence started in a week or two, and Green Pastures, LLC was out about 6-7 weeks. The Board went back and forth before making a decision. ***Lee Pierce made a motion to accept the bid from Green Pastures, LLC for install of the fence and contract with another company to remove the current fence. Doug Meyer seconded the motion. All Directors voted in favor of the motion. The motion carries.***

3. Permit Application with the City of Mountain Home - ACTION ITEM

Jeremy was asked by the City of Mountain Home Planning and Zoning department if we wanted them to close out the permit they have on file or keep it open. Jeremy asked them to keep it open since the goal is to pull that permit in Spring 2021 anyway. The Board wanted clarification on what permit are they talking about closing out but felt Jeremy was the right person to respond.

***Doug Meyer made a motion to table this matter until April 2021. Lee Pierce seconded the motion. All Directors voted in favor of the motion. The motion carries.***

#### **IV. GENERAL DISCUSSION / PUBLIC COMMENT**

Jeremy would like Lee to get a breakdown of what the IRT might possibly do to help the budget before Jeremy puts the scope of work together for the next phase. Lee said at this time the IRT plans to erect the Sprung structure and do the curbing along the islands in the parking lot. Everything else is put on hold by the National Guard since they are behind with the pandemic. Lee will go through areas of what the IRT is possibly looking at doing, i.e. hvac for ductwork and electrical for conduit. Lee will look at the sub scopes from each technical item, but it will take him a few weeks for him to get that together. Then Jeremy can solidify a better proposed budget for the next phase.

Vivian mentioned she heard that the City is looking at charging food trucks for parking at Railroad Park. This is something for the WECRD to keep on their radar as long as they still own the park.

Lee asked the Foundation about a status report on where they are at with fundraising. Betty Ashcraft said fundraising is at a standstill. She would like to look at redoing the grants through the Women's Charitable Foundation and St. Luke's Foundation.

#### **V. ADJOURN**

***Doug Meyer made a motion to adjourn. Lee Pierce provided a second. All three directors voted in favor of the motion. The motion passed and the meeting adjourned at 12:25pm.***

Submitted by:

Michelle Heins

Michelle Heins, Administrator

8/26/2020

Date

APPROVED: as written as amended

Dan Gillies

Dan Gillies, President

8/26/2020

Date

Posted on \_\_\_\_\_ at \_\_\_\_\_ on WECRD window.