

MINUTES
REGULAR BOARD MEETING
WESTERN ELMORE COUNTY RECREATION DISTRICT (WECRD)
245 East 6th South, Mountain Home, ID 83647
February 26, 2020 at 6:00PM

I. CALL MEETING TO ORDER/ ESTABLISH QUORUM

President Dan Gillies called the meeting to order at 6:02PM, and a quorum was established with all Directors present: Dan Gillies, Lee Pierce, and Doug Meyer.

Others in attendance:

Michelle Heins, WECRD Administrator

Judy Erwin, WECRD Treasurer

Guests: Vivian Meyer, Martha Ralphs, Steve Goddard, Matt Bundy, Stephanie Root, John Kieffer

Lee Pierce made a motion to amend the agenda to bring item V. New Business 5. Water lease agreement with John Kieffer to the beginning of the meeting so John can talk about the water lease agreement and leave if he would like. Doug Meyer seconded the motion. All Directors voted in favor of the motion. The motion carried.

V. NEW BUSINESS

5. Water Lease agreement with John Kieffer - ACTION ITEM

John Kieffer said he would continue to pay for the water on the district property and that the water district rates are \$50 a share. The rent on using the water would be him clearing the weeds on the property. Lee said he would like the creek line left alone from the creek bed to the front of the property going west but that John could clean up the area east of the creek to the east property line.

Lee Pierce made a motion to proceed with the water lease agreement with John Kieffer. Doug Meyer seconded the motion. All Directors voted in favor of the motion. The motion carried.

II. RECOGNIZE PEOPLE IN THE AUDIENCE

No one in the audience wanted to be recognized.

III. CONSENT AGENDA – All matters listed within this Consent Agenda section require formal action, but are typically routine or not of great controversy and will be enacted by one motion. Questions for the purpose of clarification may be asked about a particular item before the motion is voted on. However, for lengthy discussion or separate motion a board member or citizen may request an item be removed from the Consent Agenda section and placed on the Regular Agenda. ALL CONSENT AGENDA ITEMS LISTED BELOW ARE ACTION ITEMS.

1. APPROVAL OF MINUTES: Regular Board Meeting, January 22, 2020 and Special Board Meetings: December 18, 2019, February 1, 2020, February 19, 2020, February 20, 2020, and February 22, 2020
2. FINANCIAL REPORT –Report dated February 20 2020.
3. BILLS - As of 02/24/2020 in the amount of \$185,842.66.

Doug Meyer made a motion to remove item 3. Bills for further discussion. Lee Pierce seconded the motion. All Directors voted in favor of the motion. The motion carried.

Lee Pierce made a motion to approve the consent with the exception of item 3. Doug Meyer seconded the motion. All Directors voted in favor of the motion. The motion carried.

IV. ARCHITECT/CONSTRUCTION/ENGINEERING

1. Construction Update and Discussion for next steps - ACTION ITEM

Jeremy Schalk sent over the bid package for the next phase to include clear and grub of the site, grading of the site, electrical conduit for site lighting, storm drainage including swales, concrete, asphalt, gravel parking lot, and sleeves for irrigation. It does not include planting the trees. Lee explained this next step makes it a build ready site. *Lee had to step out of the meeting at 6:20pm due to an emergency.*

Doug Meyer made a motion to move forward with the request for bid that was outlined in the bid package. Dan Gillies seconded the motion. Doug and Dan voted in favor of the motion and the motion carried.

2. Hook up electrical power and add LED sign on property - ACTION ITEM

Dan would like to research the idea of putting in a LED sign on the property. *Lee Pierce returned to the meeting at 6:23pm.* Dan mentioned there will likely be a cost to connect the power and Lee said there will be a minimum charge and the type of sign will dictate the cost. Lee thought it could be placed by the corner of the north approach since there is an electrical sleeve already in place there. Lee noted there are trees slotted for that area but they can be moved to somewhere else on the property. Lee mentioned it would be something to add to the scope of work in the electrical plans for future install. Doug doesn't feel we need to spend money on it just yet. Dan would like to do some further research on the cost and how to go about getting it installed.

Lee Pierce made a motion to table this item. Doug Meyer seconded the motion. All Directors voted in favor of the motion. The motion carried.

V. NEW BUSINESS

1. Items removed from the consent agenda - ACTION ITEM

Item 3. Bills were removed from the consent agenda. We received the Savory Layne BBQ bill for \$600 but it was unclear if the food that was auctioned off was paid to the District or Savory Layne BBQ. After contacting the people who purchased food, it was determined they paid Savory Layne BBQ directly. Doug talked to Layne and Layne said he remembers getting \$50 handed to him at the event. Layne was fine with deducting the \$50 from the \$600 bill.

The phone bill came late so it didn't get on the list of bills to be paid. Judy asked if the Board would reduce the Savory Layne BBQ bill to \$550 and add Century Link to the total bills amount.

Doug Meyer made a motion to pay the bills in the amount of \$185,973.16. Dan Gillies seconded the motion. All Directors voted in favor of the motion. The motion carried.

2. BOE agreement with new rates - ACTION ITEM

The representative for our area from Boise Office Equipment did an analysis of our office printing. He determined we were paying for 1,000 copies every month when we actually averaged a little less than 500 a month. He provided a new maintenance agreement with a base charge of \$25.84 for 500 copies and the per copy rate of \$0.02167. This agreement will drop the cost from \$41.99 a month to \$25.48.

Doug Meyer made a motion to accept the new maintenance agreement with BOE. Lee Pierce seconded the motion. All Directors voted in favor of the motion. The motion carried.

3. Website domain and email host change from GoDaddy to Nu2u Web Design - ACTION ITEM

The website domain and email host renewal is coming due for GoDaddy. The Board and staff felt it was time to explore other options. Nu2u Web Design is owned by Dan Collins and he gave the District a quote

for the same services as GoDaddy and was a little less expensive. The Board would rather pay a local company to provide those services and like that Dan can come into the office to fix any problems.

Lee Pierce made a motion to go with Nu2u Web Design for our website domain and email host. Doug Meyer seconded the motion. All Directors voted in favor of the motion. The motion carried.

4. Bank Transfer of Funds - ACTION ITEM

Judy gave the Board a spreadsheet of interest rates at various banks. The District has over \$700k in Pioneer Federal Credit Union and Judy would like the Board to think about what to do with that money. Pioneer Federal Credit Union has a line of credit with an interest rate of 2% but Judy is unsure if they would approve the District for a line of credit, since they have never applied for one there. Connections Credit Union has a rate of 1.78% but that credit union would need to be approved as a depository since the District has never banked there. The Board reviewed the spreadsheet.

Lee Pierce made a motion to put \$250,000 from the Pioneer Federal Credit Union checking account into a 12 month CD at Cap Ed for 1.8%. Doug Meyer seconded the motion. All Directors voted in favor of the motion. The motion carried.

5. Water Lease agreement with John Kieffer - ACTION ITEM - Moved to beginning.

6. WECRD February 22, 2020 Event Recap

The capital campaign lunch had a turn out of 60 people and after food was purchased and donations were given, the Foundation and District made \$3,005. Vivian would like to thank everyone for their help setting up and she applauded the presenters, saying they did a great job. It was nice to have our design team in attendance. Having Sprung there was a great asset and people were very interested in what they had to say. The goal of the event was to inform the public of the right information and Vivian is hopeful that it will get sprinkled throughout the community. Lee would like to do it next year as a recap and progress from this year to the next.

VI. GENERAL DISCUSSION / FINAL COMMENTS

Judy was researching the bills in the legislative session and she pointed out that there are three bills that could potentially affect the District. She is unsure what that will look like for the District but just wanted the Board to be aware in case something comes down the pipe.

Lee Pierce made a comment that every month we seem to be transferring money and he would like to see if there is a way to streamline it so it doesn't take up so much time every meeting. He will look into it.

VII. ADJOURN

Doug Meyer made a motion to adjourn the meeting. Lee Pierce seconded the motion. All Directors voted in favor of the motion. The meeting adjourned at 6:58pm.

Submitted by:

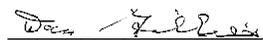


Michelle Heins, Administrator

3/25/2020

Date

APPROVED: as written as amended



Dan Gillies, President

3/25/2020

Date