

**MINUTES**  
**SPECIAL BOARD MEETING**  
**WESTERN ELMORE COUNTY RECREATION DISTRICT (WECRD)**  
**245 East 6th South, Mountain Home, ID 83647**  
**March 15, 2021 at 3:00PM**

**I. CALL MEETING TO ORDER/ ESTABLISH QUORUM**

President Dan Gillies called the meeting to order at 3:02PM, and a quorum was established with all Directors present; Dan Gillies, Lee Pierce, and Doug Meyer.

Others in attendance:

Michelle Heins, WECRD Administrator

Judy Erwin, WECRD Treasurer

Guests: Vivian Meyer

**II. EXECUTIVE SESSION Pursuant to Idaho Code Section 74-206(1)(f) - To communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated. - ACTION ITEM**

***Lee Pierce made a motion to enter into the executive session. Doug Meyer seconded the motion.***

Dan Gillies     AYE

Lee Pierce     AYE

Doug Meyer    AYE

***All Directors voted in favor of the motion. The motion carries.***

The Board entered into executive session at 3:03pm.

***Lee Pierce made a motion to exit the executive session. Doug Meyer seconded the motion. All Directors voted in favor of the motion. The motion carries.***

The Board exited the executive session at 3:42pm

**III. OLD BUSINESS**

1. Update and decision on the 18th St. easement agreement with the City of Mountain Home - ACTION ITEM

The City of Mountain Home is drafting a new agreement between the City and WECRD for the easement on 18th street. The City attorney, Mr. Pfitzer, stated he will try and get the agreement to us by March 22, 2021 for review at our next board meeting. ***Lee Pierce made a motion to table the decision on the 18th St. easement until the next regularly scheduled board meeting. Doug Meyer seconded the motion. All Directors voted in favor of the motion. The motion carries.***

2. Update and decision on submitting a building permit to the City of Mountain Home for the WECRD Aquatic Center - ACTION ITEM

The architect, engineers, and Sprung employees are working on updating the construction plans to 2018 IBC code per the new requirements. Once that is complete, the Board can apply for the building permit. ***Lee Pierce made a motion to table until we have the permit prepared. Doug Meyer seconded the motion. All Directors voted in favor of the motion. The motion carries.***

#### IV. NEW BUSINESS

1. Discussion and decision to approve the estimated \$6,000 - \$8,000 expense to update construction plans from 2015 Code to 2018 Code per the adopted updates made by the City of Mountain Home. - ACTION ITEM

There are some expenses to have the building codes updated in the construction plans. Most of the plans were already designed using the 2018 code but stamped with 2015 code, so it should help speed the process along. A couple changes are with Sprung since there are new load bearing requirements and electrical changes with lighting. ***Lee Pierce made a motion to approve the expenditure up to \$8,000 to update the plans to meet the new code requirements. Doug Meyer seconded the motion. All Directors voted in favor of the motion. The motion carries.***

2. Designate a Board Member to make decisions, financially and/or structurally, that have a time constraint during construction. - ACTION ITEM

There was a designated person in the first phase of construction to make the decisions without a full board meeting due to time sensitive issues. The Board feels there needs to be someone to make those calls during this phase of construction, too. ***Dan Gillies made a motion to appoint Lee Pierce as the designated board member to make decisions up to \$25,000. Doug Meyer seconded the motion. All Directors voted in favor of the motion. The motion carries.***

3. Discussion and decision on allowing the Mountain Home Fire Department to use our parking lot for driving training with the new fire truck. - ACTION ITEM

The Mountain Home Fire Department asked to use our parking lot on 18th Street for driving training with their new fire truck. This allowed WECRD to finalize a document for use of the property. Ultimately the Fire Department found another location to do the training and no longer needed our property. The Board suggested we review our facility use policy to see if it needs amended to include the parking lot and future buildings. ***Lee Pierce made a motion to table the Fire Department parking lot use. Doug Meyer seconded the motion. All Directors voted in favor of the motion. The motion carries.***

4. Appeal letter finalization and approve mailing - ACTION ITEM

Michelle has cleaned up the contact list with some suggested edits but would like the Board to review the list again. Lee suggested to start printing the letters so the Board can personalize them or pull from the mailing and hand deliver. ***Lee Pierce made a motion to hold off on mailing the letters until after the next regular scheduled board meeting. Doug Meyer seconded the motion. All Directors voted in favor of the motion. The motion carries.***

5. Discussion and decision on renewing the Mountain Home News subscription. - ACTION ITEM

***Lee Pierce made a motion to renew the Mountain Home News subscription. Doug Meyer seconded the motion. All Directors voted in favor of the motion. The motion carries.***


## V. GENERAL DISCUSSION / PUBLIC COMMENT

Michelle received a phone call from Lt Col Adamich of the National Guard regarding our IRT application. The public notices that were completed were not what was required by the National Guard legal department. The WECRD will need to publish two separate notices for FY21 and FY22. Michelle will work on getting those notices prepared for publication.

## VI. ADJOURN

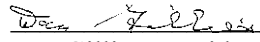
*Doug Meyer made a motion to adjourn the meeting. Lee Pierce seconded the motion. All Directors voted in favor of the motion. The meeting ended at 4:04pm.*

Submitted by:

  
Michelle Heins, Administrator

3/24/2021  
Date

APPROVED: as written as amended

  
Dan Gillies, President

3/24/2021  
Date