

**MINUTES**  
**REGULAR BOARD MEETING**  
**WESTERN ELMORE COUNTY RECREATION DISTRICT (WECRD)**  
**245 East 6<sup>th</sup> South, Mountain Home, ID 83647**  
**January 27, 2021 at 6:00PM**

**I. CALL MEETING TO ORDER/ ESTABLISH QUORUM**

President Dan Gillies called the meeting to order at 6:00PM, and a quorum was established with all Directors present; Dan Gillies, Lee Pierce, and Doug Meyer.

Others in attendance:

Michelle Heins, WECRD Administrator

Judy Erwin, WECRD Treasurer

Larry Ashcraft, Attorney (via Zoom)

Guests: Vivian Meyer, Bev Lucia

***Lee Pierce made a motion to amend the agenda and move item 6 to item 2. Doug Meyer seconded the motion. All Directors voted in favor of the motion, the motion carries.***

Bev Lucia is the coordinator for the Farmer's Market. They charge a fee for the vendors and that money is used for some advertising and then given back to the community. She presented the WECRD with a \$1,000 check.

**II. EXECUTIVE SESSION Pursuant to Idaho Code Section 74-206(1)(f) - To communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated. - ACTION ITEM**

***Doug Meyer made a motion to enter into the executive session. Lee Pierce seconded the motion.***

Dan Gillies     AYE

Lee Pierce     AYE

Doug Meyer    AYE

***All Directors voted in favor of the motion. The motion carries.***

The Board entered into executive session at 6:03pm.

***Doug Meyer made a motion to exit the executive session. Lee Pierce seconded the motion. All Directors voted in favor of the motion. The motion carries.***

The Board exited the executive session at 6:25pm

**III. CONSENT AGENDA** – All matters listed within this Consent Agenda section require formal action, but are typically routine or not of great controversy and will be enacted by one motion. Questions for the purpose of clarification may be asked about a particular item before the motion is voted on. However, for lengthy discussion or separate motion a board member or citizen may request an item be removed from the Consent Agenda section and placed on the Regular Agenda. ALL CONSENT AGENDA ITEMS LISTED BELOW ARE ACTION ITEMS.

1. APPROVAL OF MINUTES: Regular Board Meeting, December 16, 2020.

2. FINANCIAL REPORT – Report dated January 21, 2021.

3. BILLS - As of January 25, 2021 in the amount of \$4,431.91.

***Doug Meyer made a motion to approve the consent agenda as written. Lee Pierce seconded the motion. All Directors voted in favor. The motion carries.***

#### IV. NEW BUSINESS

##### 1. Items removed from the consent agenda - ACTION ITEM

No items removed from the consent agenda.

##### 2. Annual Organization of the Board - ACTION ITEM

The current organization of the Board has Dan Gillies as President, Lee Pierce as Vice-President, Judy Erwin as Treasurer and Michelle Heins as Secretary. ***Lee Pierce made a motion to leave the board as status quo. Doug Meyer seconded the motion. All Directors voted in favor of the motion. The motion carries.***

##### 3. Investment Fund Policy - First Reading

Michelle presented the Board with a draft of the Investment Fund Policy for review. There was discussion on a few items to add or change. Michelle will make the changes and then put it on the agenda for February.

##### 4. Transfer of Funds - ACTION ITEM

Judy presented the board with a chart of various banks and their rates. There are a couple certificates of deposits coming due. Both of those accounts and the checking account have funds above the FICA and NCUA insurance limit. The Board discussed the accounts and interest rates.

***Lee Pierce made a motion to renew for one year, Idaho Central Credit Union Certificate of Deposit for \$245,000 and deposit the remaining funds into the LGIP.***

***Lee Pierce made a motion to close out the \$155,838.97 Certificate of Deposit at Westmark Credit Union and deposit the funds into the LGIP.***

***Lee Pierce made a motion to renew the second certificate of deposit at Westmark for one year with \$245,000 and move the remaining funds into the LGIP.***

***Lee Pierce made a motion to withdraw \$330,000 from the Pioneer checking account and deposit the funds into the LGIP.***

***Doug Meyer seconded the motions. All Directors voted in favor of the motions. The motion carries.***

##### 5. Annual Appeal Letter - ACTION ITEM

Michelle presented the Board with a draft of the annual appeal letter, and the Board discussed it. She will make the suggested changes to the letter and also provide the contact list for the Board to review prior to mailing. ***Lee Pierce made a motion to table item 5, annual appeal letter, until the February meeting. Doug Meyer seconded the motion. All Directors voted in favor of the motion. The motion carries.***

#### V. ARCHITECT/CONSTRUCTION/ENGINEERING

##### 1. Construction Update and Discussion

###### a. Approval of scope of work and bid notice - ACTION ITEM

Lee provided an update to the Board. The IRT on the Idaho state side can begin cleaning out and reshaping the creek bed this spring, and then in the fall (Oct/Nov) they will erect the Sprung Structure. The D.C. side of the IRT won't be authorized to begin working until April 2022. They are working with Wright Brothers on the liability and licensure/permits aspect to follow the Idaho laws.

Lee is working with Jeremy to finalize a scope of work but had to discuss with the Board some options to move forward. Lee pointed out that the details of the scope of work would include hvac and plumbing, and they can differ depending on which pool is going to be operational first. There was a discussion about the recreation pool vs lap pool as to which should be put in first for the hvac and plumbing. After discussion, the Board agreed to operate the lap pool first. The goal for 2021 is to lay the foundation, dig both pools and erect the Sprung structure. ***Lee Pierce made a motion to table the scope of work and bid notice. Doug Meyer made a second to the motion. A vote was held with all in favor of the motion. The motion carries.***

## **VI. GENERAL DISCUSSION / PUBLIC COMMENT**

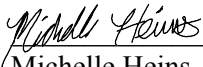
Vivian Meyer let the Board know she submitted an article in the Owyhee Hi-lites.

Lee would like Doug to reach out to the base and local farmers for possible donations of equipment for the IRT program. There was discussion on putting together an Advisory Board to help assist with construction directives. Everyone agreed that would be a great idea. Michelle suggested added a paragraph to the appeal letter for people interested to contact the WECRD.

## **VII. ADJOURN**

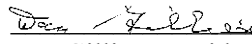
***Doug Meyer made a motion to adjourn the meeting. Lee Pierce seconded the motion. All Directors voted in favor of the motion. The meeting ended at 7:32pm.***

Submitted by:

  
Michelle Heins, Administrator

2/24/2021  
Date

APPROVED: as written as amended

  
Dan Gillies, President

2/24/2021  
Date