

MINUTES
REGULAR BOARD MEETING
WESTERN ELMORE COUNTY RECREATION DISTRICT (WECRD)
245 East 6th South, Mountain Home, ID 83647
February 24, 2021 at 6:00PM

I. CALL MEETING TO ORDER/ ESTABLISH QUORUM

President Dan Gillies called the meeting to order at 6:00PM, and a quorum was established with all Directors present; Dan Gillies, Lee Pierce, and Doug Meyer.

Others in attendance:

Michelle Heins, WECRD Administrator

Judy Erwin, WECRD Treasurer

Guests: Vivian Meyer and Steve Goddard

II. CONSENT AGENDA – All matters listed within this Consent Agenda section require formal action, but are typically routine or not of great controversy and will be enacted by one motion. Questions for the purpose of clarification may be asked about a particular item before the motion is voted on. However, for lengthy discussion or separate motion a board member or citizen may request an item be removed from the Consent Agenda section and placed on the Regular Agenda. **ALL CONSENT AGENDA ITEMS LISTED BELOW ARE ACTION ITEMS.**

1. **APPROVAL OF MINUTES:** Regular Board Meeting, January 27, 2021 and Special Board Meeting, February 18, 2021.
2. **FINANCIAL REPORT** – Report dated February 18, 2021.
3. **BILLS** - As of February 22, 2021 in the amount of \$3,869.83
4. Renew the water lease agreement with John Kieffer for the 2021 rate.

Doug Meyer made a motion to approve the consent agenda as written. Lee Pierce seconded the motion. All Directors voted in favor. The motion carries.

III. OLD BUSINESS

1. Approval of the investment fund policy - ACTION ITEM

Michelle made the suggested changes from last month and provided an updated copy to the Board. There was a short discussion to make sure all areas were covered. ***Lee Pierce made a motion to adopt policy 2021-1. Doug Meyer seconded the motion. All Directors voted in favor. The motion carries.***

Lee mentioned looking into our system for numbering policies.

2. Annual Appeal Letter - ACTION ITEM

Michelle provided an updated letter to the Board with changes that were suggested at last month's meeting. She also provided a contact list to each member and asked them to go through it before mailing out the appeal letter. ***Doug Meyer made a motion to approve the appeal letter for use. Lee Pierce seconded the motion. All Directors voted in favor of the motion. The motion carries.***

The deadline to return the contact list with edits to Michelle is March 8th and the letter will be mailed out by March 11th.

IV. NEW BUSINESS

1. Items removed from the consent agenda - ACTION ITEM

There were no items removed from the consent agenda.

2. Discussion and decision regarding web hosting - ACTION ITEM

Michelle explained to the Board that the website hosting platform is outdated and can not be updated with our current plan. Michelle provided the Board with two options; an economy option or deluxe option. For our website the consensus was the economy plan was adequate for our needs. ***Lee Pierce made a motion to use Godaddy and go with the economy plan for the website. Doug Meyer seconded the motion. All Directors voted in favor of the motion.***

3. Transfer of funds from maturing CapEd certificate of deposit- ACTION ITEM

Judy explained the CapEd CD is coming due March 3rd and even though CapEd provides a letter of credit above the \$250,000 threshold she would like the Board to decide what to do with the funds. ***Lee Pierce made a motion to renew the CapEd CD with CapEd for \$245,000 for a one year CD and roll the remaining funds over into the LGIP. Doug Meyer seconded the motion. All Directors voted in favor of the motion. The motion carries.***

4. Discussion and decision on a feather flag sign for the property - ACTION ITEM

Merla Gillies brought the suggestion of placing two feather flags on the 18th St. property to draw attention and let the community know that an aquatic center is being constructed by the WECRD there. The Board liked the idea and would like one that says 'pool' or 'swimming pool' and the other one saying WECRD. Merla offered to purchase the feather flags herself so those dollars can remain with the District for the construction of the aquatic center. ***Lee Pierce made a motion to approve the placement of two feather flags on the property and the design to be at the discretion of the administrator. Doug Meyer seconded the motion. All Directors voted in favor of the motion. The motion carries.***

V. ARCHITECT/CONSTRUCTION/ENGINEERING

1. Construction Update and Discussion

i. Approval of scope of work and bid notice to be published - ACTION ITEM

Lee has been going through the plans and working on the narrative needed for the scope of work in the bid package. As soon as he finishes with that Jeremy will finalize the bid notice to be published. After meeting with the design team last week to do some prep for the scope of work, Scott with Lombard Conrad has hit a roadblock for permitting. When he reached out to Planning and Zoning, Brenda told him that codes have changed and our Conditional Use Permit may have expired. Brenda suggested a meeting with the City Building Department, the Mayor, the WECRD Board, contractors, etc. The Board felt we needed to get this permitting handled soon and our history with the City and setting up meetings is always time consuming, which would ultimately delay our start date for construction. Lee will work on getting some answers as soon as possible from the City Planning and Zoning Department and update everyone.

Lee is working on the details for when the National Guard comes on site this Spring for cleanup of the creekbed. Doug and him are finalizing truck and fuel needs. ***Lee Pierce made a motion to table the scope of work. Doug Meyer seconded the motion. All Directors voted in favor of the motion. The motion carries.***

VI. GENERAL DISCUSSION / PUBLIC COMMENT

Michelle was approached by All-American Publishing and asked if the WECRD would like to put an advertisement in the Mountain Home High School sports schedule poster. The Board likes the idea but would like to wait until the aquatic center is built and then look at putting in an ad then.

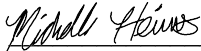
Steve was in attendance but had to leave and take a phone call during part of the meeting so he asked about the construction progress and when it will start. Lee explained again what was discussed and told Steve we are looking at an April/May time frame depending on the permitting and how the bids come

back. Steve asked if the National Guard is indeed doing the erecting of the building and Lee said, yes they are approved to do that in October/November of this year. Steven mentioned he likes the idea of the feather flags.

VII. ADJOURN

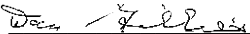
Doug Meyer made a motion to adjourn the meeting. Lee Pierce seconded the motion. All Directors voted in favor of the motion. The meeting ended at 7:08pm.

Submitted by:


Michelle Heins, Administrator

3/24/2021
Date

APPROVED: as written as amended


Dan Gillies, President

3/24/2021
Date