

MINUTES
REGULAR BOARD MEETING
WESTERN ELMORE COUNTY RECREATION DISTRICT (WECRD)
245 East 6th South, Mountain Home, ID 83647
September 23, 2020 at 6:00PM

I. CALL MEETING TO ORDER/ ESTABLISH QUORUM

President Dan Gillies called the meeting to order at 6:00PM, and a quorum was established with all Directors present: Dan Gillies, Lee Pierce (via Zoom) and Doug Meyer.

Others in attendance:

Michelle Heins, WECRD Administrator

Judy Erwin, WECRD Treasurer

Guest: Vivian Meyer, Marsha Sellers, Betty Ashcraft

II. CONSENT AGENDA – All matters listed within this Consent Agenda section require formal action, but are typically routine or not of great controversy and will be enacted by one motion. Questions for the purpose of clarification may be asked about a particular item before the motion is voted on. However, for lengthy discussion or separate motion a board member or citizen may request an item be removed from the Consent Agenda section and placed on the Regular Agenda. **ALL CONSENT AGENDA ITEMS LISTED BELOW ARE ACTION ITEMS.**

1. APPROVAL OF MINUTES: Regular Board Meeting, August 26, 2020 and Budget Hearing, August 26, 2020.
2. FINANCIAL REPORT – Report dated September 18, 2020
3. BILLS - As of 09/23/2020 in the amount of \$24,334.59.
4. Approval of the grant writer questionnaire for interested applicants.

Doug Meyer made a motion to approve the consent agenda for approval of the minutes, financial report, bills and grant writer questionnaire. Dan Gillies seconded the motion. All directors voted in favor of the motion. The motion carries.

III. NEW BUSINESS

1. Items removed from the consent agenda - ACTION ITEM

No items were removed from the consent agenda.

2. Approve the sale of Railroad Park to the City of Mountain Home and authorize the President to sign closing paperwork. - ACTION ITEM

The Board reviewed the lease agreement to refresh their minds on the closing procedure and sale of Railroad Park to the City of Mountain Home. The Board would like an official letter from the City stating their intent to purchase. The WECRD will have their attorney involved to make sure closing on this sale is done correctly. ***Doug Meyer made a motion to table until we have an official letter from the City. Lee Pierce seconded the motion. All Directors voted in favor of the motion. The motion carries.***

IV. OLD BUSINESS

1. El-Wyhee Hi-Lites Advertising - ACTION ITEM

Marsha Sellers designed a logo for the aquatic center and presented it to the Board. This design work and copyrighted logo is a gift from Marsha, a past Board President, to the WECRD. The Board and staff were impressed with the logo and were extremely grateful for the gift. Vivian Meyer would like to use the logo in the El-Wyhee Hi-Lites as a business card size advertisement. She suggested the WECRD increase the

size of the ad when there is an event or something major transpiring with the District, to help draw more attention. ***Doug Meyer made a motion that with the concurrence of Marsha Sellers that we use the aquatic center logo that she has designed in the El-Wyhee Hi-Lites as an advertisement for the next 3 months. Lee Pierce seconded the motion. All Directors voted in favor of the motion. The motion carries.***

Lee mentioned that in order to adopt this logo as the official logo of the aquatic center, it will need to be a separate action item listed on the agenda. Michelle will add it to the October meeting agenda.

V. ARCHITECT/CONSTRUCTION/ENGINEERING

1. Construction Update and Discussion

a. IRT Application and Bid Notice - ACTION ITEM

Lee has been working hard and in coordination with the National Guard to finalize details for the IRT program. The IRT will have a local, Idaho package as well as a national D.C. package. A meeting between IRT, WECRD, Wright Brothers, Sprung, and LCA will happen in November to go over the costs and figure out a way to break it into two phases/packages. Lee discussed various scopes of work that can factor into the two phases and thought there could be as much as \$1 million dollars in cost savings. The WECRD needs to submit another bid notice in the legal section of the newspaper and update the application on the IRT website. ***Lee Pierce made a motion to submit the IRT bid notice to the Mountain Home newspaper at the next available printing cycle. Doug Meyer seconded the motion. All Directors voted in favor of the motion. The motion carries.***

b. Construction budget review

Jeremy provided the WECRD with an updated budget estimate. Lee expressed that the ‘money remaining’ column reflected the original budget instead of the valued engineered budget. He asked Jeremy to revise the document so we can have a more accurate number and he will send that over as soon as he can. Lee thought the money remaining is estimated closer to \$7.3 million. That number does not reflect the potential cost savings from the IRT program.

VI. GENERAL DISCUSSION / PUBLIC COMMENT

Betty mentioned that she had a request to purchase a pool tile in honor of someone. Lee responded that the pool deck is concrete and the only tile is the number of pool depth. He thought depending on the dollar amount it could be dedicated to another part of the building such as the diving board, slide, party room, handicap lift chair, etc. There will be a ‘wall of honor’ displaying all donors and that would be another option.

Betty asked if the design of the pool is still the original plan. Yes, it is and Jeremy is working with The Pool Company to see where there might be some cost savings available.

Michelle provided copies of the grant writer applications she has received to the Board. She will send the questionnaire to them and then look at scheduling interviews sometime in October.

Michelle asked the Board how they would feel having a pre-negotiation meeting with a couple members of the City to discuss the 18th St. easement. The WECRD attorney suggested going this route so the discussion could be more productive, then follow up with the decision meeting that will include all members of the WECRD Board as well as members of the City Council. The Board seemed okay with this idea. Michelle will reach out to the City to see if they would be comfortable doing this as well.

It was brought to our attention that our website was redirecting people to a spam website. Michelle contacted Godaddy and found out our 'security basic' plan doesn't include removal of malware. There is a fee associated with cleaning it up and Michelle thought it was around \$200. The Board said to have Michelle contact GoDaddy and get it fixed.

Judy let the Board know the audit is scheduled for after Thanksgiving.

Judy mentioned that we received the letter from State Farm letting us know they have merged with US Bank. Our account will switch over the middle of October.

VII. ADJOURN

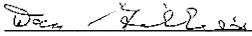
Doug Meyer made a motion to adjourn the meeting. Lee Pierce seconded the motion. All Directors voted in favor of the motion. The meeting ended at 7:05pm.

Submitted by:


Michelle Heins, Administrator

10/28/2020
Date

APPROVED: as written as amended


Dan Gillies, President

10/28/2020
Date