

MINUTES
SPECIAL BOARD MEETING
WESTERN ELMORE COUNTY RECREATION DISTRICT (WECRD)
245 East 6th South, Mountain Home, ID 83647
May 18, 2020 at 2:00PM

I. CALL MEETING TO ORDER/ ESTABLISH QUORUM

President Dan Gillies called the meeting to order at 2:03PM, and a quorum was established with all Directors present: Dan Gillies, Lee Pierce, and Doug Meyer.

Others in attendance:

Michelle Heins, WECRD Administrator

Judy Erwin, WECRD Treasurer

Larry Ashcraft, WECRD Attorney

Guests: Vivian Meyer, Steve Goddard and Betty Ashcraft

II. LEGAL

1. Easement Paperwork - ACTION ITEM

The Board reviewed the paperwork that Larry prepared for the easement on the 18th St. property. There was a short discussion and the Board did not have any additional changes and felt it was ready to be sent to the City. Larry emphasized that it is in both parties best interest to resolve it but with the turnover in personnel it brings misunderstandings. Larry and the Board discussed the next steps once the City responds and hope that it will be cordial.

Lee Pierce made a motion to submit the letter with the proposed corrections to the City of Mountain Home in regards to the right of entry agreement and easement agreement for 18th street property. Doug Meyer seconded the motion. All Directors voted in favor of the motion, the motion carries.

Larry will submit the paperwork to the City.

Larry then asked if there was a lingering legal matter in regards to the floodplain study. The Board will put it on a future agenda to discuss the issue.

III. ARCHITECT/CONSTRUCTION/ENGINEERING

1. Construction Progress Update

The construction on the sitework is moving along. There has been one change order so far which was for putting in an extension to raise the fire hydrants that were installed on the property years ago. Lee went through and took pictures of the parts we have stored at the office and checked to see if we had the part needed for the fire hydrant extension. WECRD did not have that specific part so Lee approved Wright Brothers and Sunroc to order the part. This is a good example of why the purchase of a conex box would be ideal so the parts can be stored on the construction site and readily available when needed. Further discussion on that in item 3. So far there have been no delays or hiccups, the weather may be a factor this week. City Public Works has been by to make sure the street is being maintained and cleaned, the City street sweeper may look at putting 18th St. in their rotation otherwise a street sweeper would need to come from Boise. It was mentioned that Mountain Home Highway District might be another option to look at for street cleaning. The SWPPP plan is in place and the trees are gone. Dan asked where the dirt went and Lee stated Jon Dodge took the dirt out to various places in the community.

2. IRT Update

Lee gave an update on the IRT. The National Guard out of Gowen Field is looking at the project on a State level at this time. The National Guard has our project information and they would like the WECRD to help finalize the package for the General and Commander to review so they can work on the budget and timeline for them. They are still interested in putting up the Sprung structure, and various construction projects within the building. Wright Brothers will do the structural concrete but any of the flat work concrete may be done by the IRT. Progress is happening on both sides and we should know more in the next few weeks. Lee asked the Board if they would like to fit something into this fiscal year and if so, they would need to make the decision on that now so the National Guard knows. The Board agreed the timeline for the IRT would be best in the next fiscal year since we are currently in the middle of construction on the site. The National Guard is aware of our timelines so we need to work together to figure out where they will fit in our construction schedule. The large structural things would need to be held off until next fiscal year. The guard will continue working on their end and Jeremy will be in the loop to know what they can do and when they are able to start.

3. Purchase of a Conex Box for Storage on WECRD 18th St. Property - ACTION ITEM

Since there are parts being stored in the WECRD office it would be ideal if there was a place on site to store those parts during construction. It would need to be secured as well as water and wind tight. Lee thought a 20 foot box would be good enough. Betty mentioned that she knows a person that has a 25 ft camper that they might consider donating to the Foundation. Lee said typically construction offices are empty utility trailers and it might be more work to strip the camper. It would have to be something the Board would look at case by case. Michelle asked what specifically they would want in a conex box because there are options. They thought a standard open end would be fine, a roll up door in the middle would be great but might cost more. The construction site is pad ready and there is a spot in the plans for it to be placed.

Lee Pierce made a motion to purchase a 20 foot conex box with a cap of \$4,000 with the delivery. Doug Meyer seconded the motion. All Directors voted in favor of the motion. The motion carries.

IV. GENERAL DISCUSSION / PUBLIC COMMENT

Judy mentioned that if the Board uses a credit card to purchase the conex box there may be a limit on the credit card, so she will double check what the limit amount is. She did say that if the Board wants to look at getting a higher limit that Wells Fargo suggests getting one with the bank that we have a checking account with, so in the future we may consider getting a card from Pioneer Federal Credit Union.

She reminded them to schedule a time to get Michelle added to the account as a check signer.

V. ADJOURN

Doug Meyer made a motion to adjourn the meeting. Lee Pierce seconded the motion. All Directors voted in favor of the motion. The meeting ended at 3:07pm.

Submitted by:

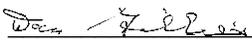


Michelle Heins, Administrator

5/27/2020

Date

APPROVED: as written as amended



Dan Gillies, President

5/27/2020

Date