

**MINUTES**  
**REGULAR BOARD MEETING**  
**WESTERN ELMORE COUNTY RECREATION DISTRICT (WECRD)**  
**245 East 6<sup>th</sup> South, Mountain Home, ID 83647**  
**June 24, 2020 at 6:00PM**

**I. CALL MEETING TO ORDER/ ESTABLISH QUORUM**

President Dan Gillies called the meeting to order at 6:07PM, and a quorum was established with all Directors present: Dan Gillies, Lee Pierce (via Zoom) and Doug Meyer.

Others in attendance:

Michelle Heins, WECRD Administrator

Judy Erwin, WECRD Treasurer

Guest: Vivian Meyer, Betty Ashcraft, Steve Goddard, Martha Ralphs

**II. CONSENT AGENDA** – All matters listed within this Consent Agenda section require formal action, but are typically routine or not of great controversy and will be enacted by one motion. Questions for the purpose of clarification may be asked about a particular item before the motion is voted on. However, for lengthy discussion or separate motion a board member or citizen may request an item be removed from the Consent Agenda section and placed on the Regular Agenda. ALL CONSENT AGENDA ITEMS LISTED BELOW ARE ACTION ITEMS.

1. APPROVAL OF MINUTES: Regular Board Meeting, May 25, 2020
2. FINANCIAL REPORT – Report dated June 19, 2020
3. BILLS - As of 06/22/2020 in the amount of \$442,534.84

***Doug Meyer made a motion to approve the consent agenda as listed. Lee Pierce seconded the motion. All Directors voted in favor of the motion. The motion carried.***

**III. NEW BUSINESS**

1. Items removed from the consent agenda - ACTION ITEM

No items were removed from the consent agenda.

***Doug Meyer made a motion to table the consent agenda due to not items being removed. Dan Gillies seconded the motion. All Directors voted in favor of the motion. The motion carried.***

2. Transfer of Funds - ACTION ITEM

The First Interstate Bank certificate of deposit is coming due July 6, 2020. Judy provided a list of Interest rates at various banks and credit unions but that are all low. The highest is through Connection Credit Union but that bank needs to be approved as a banking entity before we do business with them. Lee suggests not renewing the CD and move the funds into the checking account. Judy suggests taking money from a money market instead of an interstate based account.

***Lee Pierce made a motion to cash in the First Interstate Bank CD for \$94,562.14 into checking at Pioneer Federal Credit Union. Doug Meyer seconded the motion. All Directors voted in favor of the motion. The motion carried.***

3. Review and Discuss the Budget for Fiscal Year 2020-2021

Judy provided the Board a rough draft of the 2020-2021 projected budget. She went through each line item and explained her reasoning. Lee suggested she goes for the max foregone amount that we can without going over the .0006 levy rate. There will be another draft at the July meeting.

4. Approve payment for “Friend of the Hi-Lites” in the El-Wyhee Hi-Lites - ACTION ITEM  
Vivian Meyer provided information regarding the El-Wyhee Hi-Lites and the ad prices along with the “Friend of the Hi-Lites” cost. “Friends of the Hi-Lites” would only be the WECRD contact information. A business card ad in color for a year is \$412 and that might be the better option. There was concern it might not be the best time right now and if the “Friends of the Hi-Lites” was a “donation” then that would go against the injunction. Vivian will contact the owners and get clarification for the next meeting.  
***Doug Meyer made a motion to table this item for a month. Lee Pierce seconded the motion. All Directors voted in favor of the motion. The motion carried.***

#### **IV. ARCHITECT/CONSTRUCTION/ENGINEERING**

##### **1. Construction Update and Discussion**

Doug provided an update and stated that the parking lot is poured and the lines are painted. Light post holes are dug and the light posts will go in soon, they are not connected to power. The conex box is in place and the parts have been moved over to it with the help of some airmen from the 366th Maintenance Squadron. Lee added that there have been no change orders this month and things are going well. He would like to see the website updated with more pictures of the current site. There will be inspections still happening on site. Completion is still on target. Dan mowed the weeds in the front part between the meandering sidewalk and road. Michelle asked what kind of barrier will be in place once this phase is over. Doug and Lee stated the concrete blocks will go back in the driveways.

#### **V. GENERAL DISCUSSION / PUBLIC COMMENT**

Betty asked the Board where we are at now with the remaining project budget balance since doing some construction work. Lee explained everything is still within the projected budget except we are over \$14,000 in general requirements due to phasing it out. Since we are just shy of spending \$1 million we are roughly at \$7.2 million remaining. Wright Brothers will provide the WECRD with an updated budget after this phase is complete. The landscape budget line item should be close to 85% completed. The WECRD has saved money on concrete that is on the ground and will have a net positive due to not having inflation affect these line items.

**VI. 74-206. EXECUTIVE SESSION (1)(f)** - To communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated. - ACTION ITEM

***Doug Meyer made a motion to move into executive session. Dan Gillies seconded the motion. The following vote was recorded.***

|                    |            |
|--------------------|------------|
| <b>Dan Gillies</b> | <b>AYE</b> |
| <b>Lee Pierce</b>  | <b>AYE</b> |
| <b>Doug Meyer</b>  | <b>AYE</b> |

The vote was unanimous and therefore the motion was passed and carried.

The Board went into executive session at 7:07pm.

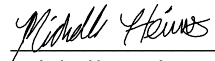
The Board came out of executive session at 7:28PM.

***Doug Meyer made a motion to adjourn the executive session and return to regular session. Lee Pierce seconded the motion. All Directors voted in favor of the motion. The motion carried.***

#### **VII. ADJOURN**

***Doug Meyer made a motion to adjourn the meeting. Lee Pierce seconded the motion. All Directors voted in favor of the motion. The meeting ended at 7:28pm***

Submitted by:

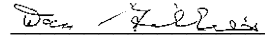


Michelle Heins, Administrator

7/22/2020

Date

APPROVED: as written as amended



Dan Gillies, President

7/22/2020

Date