

**MINUTES**  
**REGULAR BOARD MEETING**  
**WESTERN ELMORE COUNTY RECREATION DISTRICT (WECRD)**  
**245 East 6<sup>th</sup> South, Mountain Home, ID 83647**  
**May 22, 2019 at 6:00PM**

**I. CALL MEETING TO ORDER/ ESTABLISH QUORUM**

Director Dan Gillies called the meeting to order at 6:01pm, and a quorum was established with all Directors present. (Dan Gillies, Lee Pierce, and Doug Meyer)

Others in attendance:

Judy Erwin, WECRD Treasurer

Michelle Heins, WECRD Administrator

Guests: Jim and Karen Bird, Stephen Goddard, Betty Ashcraft, Vicky Armstrong, Vivian Meyer

**II. CONSENT AGENDA** – All matters listed within this Consent Agenda section require formal action, but are typically routine or not of great controversy and will be enacted by one motion. Questions for the purpose of clarification may be asked about a particular item before the motion is voted on. However, for lengthy discussion or separate motion a board member or citizen may request an item be removed from the Consent Agenda section and placed on the Regular Agenda. ALL CONSENT AGENDA ITEMS LISTED BELOW ARE ACTION ITEMS.

1. APPROVAL OF MINUTES: Regular Board Meeting, April 24, 2019;  
Special Board Meetings – April 24, and April 27, 2019
2. BILLS –As of 5/20/2019 in the Amount of \$45,581.93
3. FINANCIAL REPORT –Report dated May 16, 2019

Doug Meyer made a motion to approve the consent agenda. Lee Pierce seconded the motion. All directors voted in favor of the motion. The motion carried.

**III. ARCHITECT/CONSTRUCTION/ENGINEERING**

Lee Pierce gave an update on the project. The 18th Street road work is almost complete in front of our property. The design team is finalizing the construction documents. LCA has received the structural drawings from Sprung structure and have begun working on the structural engineering for the concrete work and the shell. The mechanical side of things is almost complete. The pool drawings are almost complete. The architectural drawings are progressing and the site and civil drawings are close to completion. The electrical portion is a bit behind. Once the designs are 100% complete there will be a final meeting with the design team to approve. Hopefully this meeting will be towards the end of May. Lee has been working on a list of local contractors that would be willing to bid the project. He will provide this list to Wright Brothers so they can tap into more local businesses instead of mainly out of Boise. There were no contractors from Mountain Home on the preliminary bids. Lee is also working on a potential donation list for equipment and landscape labor/trees/etc. That list that will be provided to Wright Brothers as well so they can have that as a reminder in the bid packages. The fill dirt that is on the property has been tested by MTI so Civil should be receiving those results.

**V. NEW BUSINESS**

1. Banking: Cap Ed CD's maturing - ACTION ITEM

There are three Cap Ed Certificate of Deposits that are coming due May 31, 2019. Judy asked the Board to discuss what they would like to do with that money. Lee Pierce made a motion to renew the three

certificates of deposit (CD) at Cap Ed for 1 year and add the required \$1,000 per CD to obtain the higher interest rate unless a higher interest rate is available with First Interstate Bank with applicable insurance. In which case make a transfer to First Interstate Bank. Doug Meyer seconded the motion. All Directors voted in favor of the motion. The motion carried.

## 2. Initial discussion of 2019-2020 Budget Proposal

Judy wanted to bring the initial discussion of the 2019-2020 Budget to the Board of Directors attention. She explained her schedule is usually to begin working on a draft in June, have the Board review it and make changes for the July meeting, in which they will approve a draft budget to be published. In August is when the budget hearing will happen, and then the board approves the final budget at the August meeting. Judy explained the budget will look different this year due to starting the construction. Doug Meyer volunteered to help Judy work on the draft budget in June. Lee Pierce requested a copy of the budget versus actual for the June meeting.

## 3. Purchase of conference phone - ACTION ITEM

The WECRD would like to purchase a conference phone. There have been a handful of times where one would be beneficial, so Judy began researching them. She checked with John Neely at Integrated Solutions, and he offered to sell his old one to the WECRD for \$25.00. These types of conference phones range from \$100-\$1,000 typically. Before a motion was made, Lee Pierce recused himself because he and John are good family friends. Doug Meyer made a motion to purchase the conference phone used from Integrated Solutions for \$25.00. Dan Gillies seconded the motion. Doug and Dan were in favor of the motion, the motion carried.

## 4. Special meeting with Region IV Development - ACTION ITEM

Carleen Herring is the Region IV Development president, and the WECRD has requested a meeting with her to discuss the indoor pool project. She is available to come to the June board meeting. Since it won't be a special board meeting the Board didn't need to set a date. Doug Meyer made a motion to invite Carleen Herring to the next regular scheduled board meeting. Lee Pierce seconded the motion. All Directors voted in favor of the motion.

## **VI. GENERAL DISCUSSION**

There was no general discussion at this time.

## **VII. PUBLIC COMMENT**

Betty Ashcraft mentioned that Carleen would be a great asset to help with any possibilities for funding or partnerships on the indoor pool project.

Vivian mentioned that she and Doug are hearing positive feedback throughout the community. Michelle and Lee also mentioned they are trying to reach out more to City officials and Parks and Recreation.

Karen Bird asked, what type of filtration system did the Board decide on? At a previous meeting the Board decided on the sand filtration system. It has a lower start up cost and after some research, the cost of water was lower than the comparison prices given. It would take 10+ years to recoup the money spent on the regenerative system.

## **VIII. ADJOURN**

Doug Meyer made a motion to adjourn the meeting. Lee Pierce seconded the motion, and all Directors voted in favor of the motion. The meeting adjourned at 7:18pm.

Submitted by:

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Michelle Heins, Administrator

\_\_\_\_\_  
Date

APPROVED:      as written      as amended

\_\_\_\_\_  
Dan Gillies, President

\_\_\_\_\_  
Date

DRAFT