

<b>Meeting Date:</b>	January 22, 2019	<b>Time:</b>	1:30 p.m.	<b>Minutes #:</b>	THREE
<b>Date of Issuance:</b>	February 2, 2019	<b>Location:</b>	Caldwell YMCA		
<b>Project:</b>	WECRD Indoor Pool	<b>Project #:</b>	18016.01	<b>File Code:</b>	4-b
<b>Submitted by:</b>	Scott Wendell	<b>Contractor:</b>	Wright Brothers Construction		
<b>Present at Meeting:</b>	Scott Wendell, WECRD Board of Directors, Maintenance Staff, Caldwell YMCA	<b>Distribution List:</b>	WECRD Board, Consultants		

*This represents my understanding of the discussion and communications during this meeting. Revisions by participants should be communicated to Lombard-Conrad Architects.*

Item	Date	Discussion	Action by
3.01	1/22/19	The meeting was held to review features and items in the Caldwell YMCA that would relate to the project for WECRD in Mountain Home.	Info
3.02		<p>The following is a list of items that are features of the YMCA that the WECRD board indicated would be useful for the WECRD project.</p> <ul style="list-style-type: none"> <li>A. Lockers with open fronts composed of metal materials anywhere from two tier to six tier storage height.</li> <li>B. An exposed access cover over showers and shower valves that would allow easy access to the valves and the heads for plumbing and the shower walls.</li> <li>C. A coating or a roughed up surface for the locker rooms that would be non-slip but would be easy to clean. Possibly concrete or a coating. What was observed was a quartz coating on the floor.</li> <li>D. The board liked the entry way stained concrete on the floor. This may or may not be possible in our facility due to the possible wet areas needed.</li> <li>E. The board indicated they would like wall hung toilets in the locker shower rooms.</li> <li>F. The board indicated that they liked the configuration of the lazy river and the spa area, although WECRD is scheduled to be different due to the center of the warm spa area and the composition of the pool (Caldwell is a MERSA pool. We will not have a MERSA pool).</li> </ul>	Info
3.03		The board reviewed the mechanical room, the chemical storage room, and the offices for the Caldwell YMCA. Also, the lobby and check in desk were reviewed.	Info
3.04		The board convened in one of the conference rooms in the facility. It was to discuss items on the site.	Info
3.05		Scott discussed the site items. Item A is the drainage area. Due to coordination with the roadway design, it would be advantageous to move the drainage for the roadway up to the north west corner of the site. This was where the original roadway work was intended to have the drainage. We were able to move the parking slightly to the east to accommodate this drainage area and therefore the highway district will be able to do the complete work of the drainage area and WECRD will not need to be	Land Group

	involved.	
3.06	Scott indicated that we are looking at moving the HVAC units of the outside to the inside of the facility. This will do many things. It will keep the units free of chlorine deterioration, reduce the structure required to hold the mezzanine, provide easy access to the repair of the mechanical units, and it will reduce costs of the supporting construction. The board agreed with the direction of the ground level south east corner of the site surrounded by a screen wall.	LCA C/R
3.07	It was asked if the screen wall around the mechanical units could provide some sort of local hardware or decoration. Scott said he would look into that idea.	LCA
3.08	The sidewalk was discussed on the roadway. It was indicated from The Land Group that the sidewalk will need to be connected to the curb and gutter. We will need to look at this further and see if it is possible to keep it the way it is.	Land Group
3.09	The Land Group also asked about the area on the east side about the parking area on the front of the building. They were indicating that they wanted to add some concrete here for some bicycle racks and waiting benches for the front of the building. The board seemed to like the idea of the additional concrete area.	Land Group
3.10	The board requested that some consideration be made for larger vehicles.	Info
3.11	The movement of the drainage area to the northwest corner of the site will allow the area to the south of the building to be undisturbed and therefore would allow a possible future soccer field or building.	Info
3.12	The board was convened formally at the end of this meeting.	
End of Meeting		

**Attachments:** None