

**MINUTES**  
**REGULAR BOARD MEETING**  
**WESTERN ELMORE COUNTY RECREATION DISTRICT (WECRD)**  
**245 East 6<sup>th</sup> South, Mountain Home, ID 83647**  
**February 27, 2019 at 6:00PM**

**I. CALL MEETING TO ORDER/ ESTABLISH QUORUM**

Director Dan Gillies called the meeting to order at 6:02pm, and a quorum was established with Dan Gillies and Doug Meyer in attendance and Director Lee Pierce via phone.

Others in attendance:

Michelle Heins, Administrator

Judy Erwin, Treasurer

Betty Ashcraft, Foundation Director

Guests: Robby Robinson, Vivian Meyer, Karen and Jim Bird, Joseph and Vickie Armstrong, Amber Simon, Mark and Cheri Sauerwald, Stephen Goddard

Lee Pierce made a motion to amend the agenda to include an action item regarding paying fees associated with purchasing a conditional use permit and fees associated with posting and publishing the notice. It is with good faith as these fees were brought to the Board's attention on Tuesday morning before the meeting but after the agenda was posted. Doug Meyer seconded the motion. All directors voted in favor. The motion carried.

**II. CONSENT AGENDA** – All matters listed within this Consent Agenda section require formal action, but are typically routine or not of great controversy and will be enacted by one motion. Questions for the purpose of clarification may be asked about a particular item before the motion is voted on. However, for lengthy discussion or separate motion a board member or citizen may request an item be removed from the Consent Agenda section and placed on the Regular Agenda. ALL CONSENT AGENDA ITEMS LISTED BELOW ARE ACTION ITEMS.

1. APPROVAL OF MINUTES: Regular Board Meeting, January 23, 2019;  
Special Board Meetings – January 22, January 31, February 7, February 12, February 13, and February 22, 2019
2. BILLS –As of 2/25/2019 in the Amount of \$83,488.50
3. FINANCIAL REPORT –Report dated February 21, 2019.

Doug Meyer made a motion to approve the consent agenda as written. Lee Pierce seconded the agenda. All directors voted in favor. The motion carried.

**III. ARCHITECT/CONSTRUCTION/ENGINEERING**

The WECRD Board needs to decide what type of filtration system they will use in the new pool. The current design plans are using the regenerative system; however, Lee Pierce explained his concerns with that system. His main concern would be the down time for maintenance if one of the pumps breaks. If and when that would happen, they would have to have a maintenance person come from Salt Lake City or Portland to do the maintenance. This would create a day or two of the pool being closed. The initial cost of the regenerative system is high but the operating expense is less over time. The sand filtration system is the commonly used filtration system in the Valley, and the maintenance is much easier. It costs more to operate over time, but the initial startup is a lot cheaper than the regenerative. The Board saw the sand filtration system when they toured the Caldwell YMCA and were told they spend approximately

\$1,000/mo on water. The Board is going to research more of the regenerative system and try to find a facility that is using one that will be comparable to our pool. Lee Pierce made a motion to table this discussion for two weeks until they can do more research. Doug Meyer seconded the motion. All directors voted in favor of the motion. The motion carried.

Lee Pierce gave an updates on the project. He has requested quotes from Wright Brothers, Dodge Boys and Miller to do some excavation work to put a sleeve in for the electrical. He received those quotes earlier in the week and decided to go with Dodge Boys since they were the lowest bid. They are working with the City of Mountain Home already and are familiar with the area. Wright Brothers suggested we work with someone local as they would be able to do it quicker, even though they came in around the same price as Dodge Boys. Lee contacted Dodge Boys, and they will be out next week to do that job. Civil Science, the City of Mountain Home, and Lee have been in communications with Intermountain Gas regarding the gas line. The markings are in place so they just need to come out do the job. Lee is still working with Centurylink on the communication line. Wright Brothers was unable to get numbers for the meeting but will have something to us soon.

#### **IV. OLD BUSINESS**

The Board and staff are working on updating the District policies. They are looking at the Facility Use Policy and the Personnel Policies - IV. Employee Classification, Compensation, and Benefit and V. Employee Performance and Discipline. Michelle suggested we put a hold on policy updates until the construction phase gets underway and we slow down. The Board agreed.

#### **V. NEW BUSINESS**

Typically in January, the District assigns the directors their positions for the year. This was not done at the January meeting, so as a matter of technicality they will do it today. Doug Meyer made a motion to continue the board members in their current positions: Dan Gillies as President and he has the ability to sign all documents and banking matters; Lee Pierce as the Vice-President; Doug Meyer as Director; Judy Erwin as Treasurer; and Michelle Heins as Administrator/Secretary. Lee Pierce seconded the motion. All directors voted in favor of the motion. The motion carried.

When a new board member is elected and place on the board they swear an "Oath of Office," and they only need to do it once during their tenure. Michelle Heins has never been sworn in, so Judy swore her in at this time.

Judy explained that money in Pioneer Federal Credit Union is sitting there but not insured over \$250,000 and not gaining any interest. She suggested they move some of those funds to a money market, savings account, or a certificate of deposit to at least make a little money on it. After discussion, Doug Meyer made a motion to move \$250,000 to a Wells Fargo money market account. Lee Pierce seconded the motion. All directors voted in favor of the motion. The motion carried.

Judy spoke with Dan Collins about going with an 8TB Seagate external hard drive. The cost is between \$139-\$149 for the various ones. Doug Meyer made a motion to authorize Dan Collins to purchase a Seagate 8TB external hard drive that is compatible with our system. Dan Gillies seconded the motion. All directors voted in favor of the motion. The motion carried.

Lee would like to purchase a laptop to be used during the construction phase to have access to documents needed at the construction site. The laptop would then be used at the new facility once its built. So it needs to be able to download CAD software, which requires a high amount of memory. Lee is working on

finding the most compatible one and doing some research on what might be needed at the indoor pool as far as software, etc. Doug Meyer made a motion to authorize the expenditure of up to \$1,500 for a new laptop to be used during construction phase and for WECRD usage after construction. Lee Pierce seconded the motion. All directors voted in favor of the motion. The motion carried.

## **VI. GENERAL DISCUSSION**

Lee Pierce spoke with Dave Koga at the Land Group, and he is requesting a copy of the previous studies that were done on the property site. Dave said some of the issues they are running into are that it is old information. Judy and Michelle will work on getting the GeoEngineer CLOMAR survey information over to Dave.

Wright Brothers will be working with Dodge Boys as the utilities lines get put in and will take pictures and anything else needed for their construction documents. This information will be useful to Wright Brothers for the construction phase. It will be at no cost to the WECRD.

The Land Group will update us on fill dirt once they know more but right now our numbers are getting lower so we hopefully won't need to haul in any additional fill dirt. Knife River has an agreement with the City of Mountain Home to bring in the dirt from another project they are working on for the City and put on our property.

The City of Mountain Home is working on a new easement to our property to include voiding the previous easement. They want to do a survey to include the modifications from the Land Group, which is three weeks out. Then they will go through the process with Jay Friedly to terminate the previous easement. It is a work in progress.

Dan Gillies got information from Joseph Armstrong regarding the Defense Community Infrastructure Pilot Program. Dan read the description out loud and felt it was fitting for the WECRD. Betty Ashcraft has already submitted a letter to Senator Crapo and will wait to hear back regarding the next steps. Joseph and Michelle talked about another program that is out there and would be applicable to our project. That project is the Air Force Community Partnership Program. Betty will pursue the Defense Community Infrastructure Pilot Program and Michelle will pursue the Air Force Community Partnership program.

## **VII. PUBLIC COMMENT**

A lot of misinformation is circulating in the public.

Vivian Meyer mentioned that one of the of biggest mis-informational pieces right now is the sign on the property. It says "Mountain Home Recreation Facility" instead of Western Elmore County Recreation District. The sign will be taken down asap, and the Board will decide what a new sign will look like and get it put up as soon as possible. Maybe once the road is complete then a new sign will grab the attention of people.

Karen Bird asked about the timeline to start construction. According to Wright Brothers' timeline, construction should begin June 2019. Lee added, since some of the utility work is happening now, it will save us time and money down the road. Are the utilities in place to do that? WECRD is working on the gas lines and communication lines currently. The sewer and power connection will be done in conjunction with the City project and should be done next week.

Joseph Armstrong asked about the high pressure natural gas. He was curious about the distribution loads. Lee discussed that we have some numbers and will put in the correct size of lines for the various utilities. He mentioned that the Base pool uses sand filtration, and it's a smooth system. He said the boilers are the maintenance mess so make sure there is proper ventilation and maintenance done on those. He asked what is the cost per 1000 gallons of water? That is unknown exactly at this time since that is something Lee is working on with the City of Mountain Home.

Joseph mentioned that at the last Commander's Call on base it was eluded to the City being a better place to live and lacking in the facilities and things to do. He suggested we get an informational slide in at the next commanders call.

Robby Robinson mentioned he would help get the correct word out to the community and would send over a list of meetings with various community groups for WECRD to possibly do a presentations at.

Betty Ashcraft asked if we knew what the construction costs will be. Jeremy, with Wright Brothers, wasn't able to get them together tonight. He should have a number in the next few days and will send them over.

Mark Sauerwald asked if the WECRD board has figured out a cost to the families. He is concerned since there are quite a few low income families in Mountain Home. He suggested to post on facebook regularly with progress as well so it will help get the correct information out in the community.

#### **VIII. ADJOURN**

Doug Meyer made a motion to adjourn the meeting. Lee Pierce seconded the motion, and all Directors voted in favor of the motion. The meeting adjourned at 7:41pm.

The Board reconvened at 7:45pm. A quorum was established with two Directors present. They forgot to make a motion regarding the amendment to the agenda. Doug Meyer made a motion to authorize Judy Erwin to pay the fees associated with purchasing a conditional use permit and the fees associated with the posting and publishing of the notice. Dan Gillies seconded the motion. Both directors voted in favor of the motion. The motion carried.

Doug Meyer made a motion to adjourn the meeting. Dan Gillies seconded the motion, and both Directors voted in favor of the motion. The meeting adjourned at 7:46pm.

Submitted by:

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Michelle Heins, Administrator

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Date

APPROVED:      as written      as amended

\_\_\_\_\_  
Dan Gillies, President

\_\_\_\_\_  
Date