

MINUTES
REGULAR BOARD MEETING
WESTERN ELMORE COUNTY RECREATION DISTRICT (WECRD)
245 East 6th South, Mountain Home, ID 83647
October 24, 2018 at 6:00PM

I. CALL MEETING TO ORDER/ ESTABLISH QUORUM

Director Dan Gillies called the meeting to order at 6:00PM, and a quorum was established with all directors present.

The following individuals were also present:

Treasurer, Judy Erwin

Administrator, Michelle Heins

Guests: Jeff Tibbitts, Vivian Meyer, Stephanie Root

II. APPROVAL OF MINUTES

Doug Meyer made a motion to approve the Special Board Meeting Minutes dated October 3, 2018 and approve the Regular Board Meeting Minutes dated September 26, 2018. Lee Pierce seconded the motion. All directors voted in favor of the motion.

III. TREASURER

On the financial report, Judy explained the \$2.34 from First Interstate Bank. That was the interest gained before all the funds were pulled out of First Interstate Bank for the CD last month. She withdrew that amount and put it in Pioneer Credit Union to close the First Interstate Bank account completely. Lee Pierce made a motion to approve the financial report dated October 18, 2018. Doug Meyer seconded the motion and all directors voted in favor of the motion.

Lee Pierce asked what included in the Amazon purchase. Judy explained it was for cd's for the recorder and a 2019 wall calendar. Lee Pierce made a motion to approve the bills in the amount of \$4,334.25. Doug Meyer seconded the motion and all directors voted in favor of the motion.

The audit was moved to Thursday, October 25, 2018 instead of Tuesday due to the meeting with LCA and WTI.

IV. ARCHITECTURE/CONSTRUCTION/ENGINEERING

Michelle contacted JJ Howard for a quote to do a land survey on the 18th street. property. They verbally stated a price of \$2,500.00. The previous survey cost \$2,750.00 back in 2003 through Waite Consulting. A new survey is needed for the architect because there has been some dirt work done on the property. Doug Meyer made a motion to hire JJ Howard at the cost of \$2,500.00 to do the land survey. Lee Pierce seconded the motion. All directors voted in favor of the motion.

Michelle contacted Materials Testing and Inspection (MTI) to do a soils test on the 18th street property since they were the ones that did it previously. Monica, with MTI, said that the previous report should still be accurate and should work for what LCA needs. Michelle will double check with Nate to make sure that previous report will indeed work. Lee Pierce made a motion to approve a soils tests, not to exceed \$3,000 with MTI, if required by LCA. Doug Meyer seconded the motion. All directors voted in favor of the motion.

The board gave a quick recap of the meeting with WTI and LCA. Michelle said the RFQ is almost complete and will be ready for advertisement in the newspaper next week. Lee would like to get a copy of the RFQ and notice so he can forward it to some contractors he knows.

Dan mentioned to Jeff about the diving board and wondered if it would be beneficial to have one for the possibility of a diving team. Jeff was not familiar with the diving team component and did not want to give input on the matter. Jeff wondered about the stairs going into the lap pool, stating that is not allowed in competition pools that host swim meets. WECRD will ask Doug Whiteaker with WTI about the stairs into the competition pool. They let Jeff know the shallow point will now be 4 feet instead of the 3.5 feet. There will be a mobile chair lift for that pool to meet ADA compliance. Jeff had some reservations about the bleachers being on the side they are on and WECRD stated they will be retractable bleachers. Jeff is interested in attending meetings with LCA and WTI to help with finalizing the plans.

V. ADMINISTRATOR

Michelle is working on the 2018 Defense Community Infrastructure Program State Survey. She asked the board for input and they provided great suggestions. It will be turned in to the Economic Development office and Bill Richey, Special Assistant of Military Affairs, with the State of Idaho by Friday, October 26, 2018.

VI. GENERAL DISCUSSION

Lee Pierce mentioned the running club he is involved with and that they would like to see various workout stations along with running path on our property. He said this is for future discussion but wanted the WECRD to be aware of the running club and that they are wanting to partner with us in the future. He asked if WECRD is interested in having equipment along the running track? The consensus was yes but that we need to table the discussion for now.

VII. PUBLIC COMMENT

No public comment at this time.

VIII. ADJOURN

Doug Meyer made a motion to adjourn the meeting at 6:50PM. Lee Pierce seconded the motion. With all directors in favor of the motion, the meeting adjourned at 6:50PM.

Submitted by:

Michelle Heins, Administrator

Date

APPROVED: _____ as written as amended

Dan Gillies, President

Date