

Meeting Date:	November 14, 2018	Time:	10:00 a.m.	Minutes #:	ONE
Date of Issuance:		Location:	Lombard-Conrad Conference Room 1		
Project:	WECRD Indoor Pool	Project #:	18016.01	File Code:	4-b
Submitted by:	Scott Wendell	Contractor:	TBD		
Present at Meeting:	Scott Wendell, Nate Turner, Doug Whiteaker – W.T.I., WECRD Board of Directors	Distribution List:			

This represents my understanding of the discussion and communications during this meeting. Revisions by participants should be communicated to Lombard-Conrad Architects.

Item	Date	Discussion	Action by
1.01	11/14/18	The meeting was held to discuss and review of the latest plans from Lombard-Conrad Architects and the pool consultant plans that are more developed with the locker rooms and public spaces detailed.	Info
1.02		Nate Turner reviewed the requests from the last meeting and went through the changes to the newest plan, the features of the latest plan, the changes include revised locker shower rooms with family rooms, two multi-purpose rooms, some smaller team locker shower areas, and a revised desk and entry office area.	Info
1.03		Nate also reviewed the exit to the south with splash pad area and the east with glass and overhead doors.	Info
1.04		One comment made on the review of the floor plan would be to add a second door to the multi-purpose room to the west for after hours use.	LCA
1.05		It was discussed that there might be washing machines and that these might be located in the mechanical room.	Info
1.06		They would like to change the west side store front area to roll up doors, so they have cross floor ventilation in the summer.	LCA
1.07		We will send images to them for publication of the latest floor plan for fundraising. The e-mail is bsashcraft18@gmail.com.	LCA
1.08		It was discussed that the area around the locker room and the showers would be all block. Around the offices it may be gypsum board and metal studs.	Info
1.09		Nate reviewed the entry way and the hallway at the entry with the glazing. The group liked that there would be a lot of glazing at this side.	Info
1.10		After hours use was discussed for one of the multi-purpose rooms. This might be configured to take advantage of the restrooms during after hours instead of going through the lobby. Lombard-Conrad will work on some revision to this area.	LCA
1.11		Doug Whiteaker from W.T.I. reviewed the pool plans presented. First, he reviewed the lap pool with the following comments. The group would like to make sure that there is plenty of sight line for coaches on the opposite side of the pool for coaching matches.	Info
1.12		They would like to have two diving boards as an alternate bid for the project. They would like to have a climbing wall as an alternate bid. It is recommended that the	Info

	climbing wall be 4' x 5' and 12 ft tall.	
1.13	Doug also reviewed the length and width of the pool lanes and starting blocks and indicated that starting blocks depending on type can range anywhere from \$3,000 to \$10,000 so the information presented and decided for these items upon will impact cost to a great degree.	Info
1.14	Doug also indicated that a timing system will be needed to time the events as this is an important item. Meets cannot be held without a timing system so this should be included in the budget.	Info
1.15	It was asked how long it took to unassemble a climbing wall. Doug indicated it might take an experienced crew two to three hours to accomplish the task.	Info
1.16	At the recreation pool concept's review, Doug presented three concepts. The group liked concept number three with the party room adjacent to the lazy river portion. They would also like to add showers to the exterior of family locker room area.	LCA
1.17	Doug said he would indicate where the ADA access to the pool would be in a more permanent location instead of in a portable unit.	W.T.I.
1.18	Doug discussed the tower metal structures for the slide and recommended the least cost option that was durable was the galvanized finish rather than a painted finish and it would be less maintenance in the end. The group agreed to that.	Info
1.19	The group indicated that concept three will be used and Doug will expand further on the features of the configuration.	Info
1.20	The WECRD committee indicated that December 19 th will be when they will receive proposals from the contractors. They will decide if they will interview or not.	Info
1.21	Our next meeting will be on Wednesday, December 12 th at 10:00 a.m. at the WECRD office in Mountain Home. Lombard-Conrad Architects and W.T.I. will provide additional detail on pool equipment, pool features, and a refined slide. If Doug may be able to provide some costs on the pool, the staffing needed, and operational costs.	Info
1.22	Lombard-Conrad will start discussions with the Consultants on the job to get an idea of issues and features that will need to be discussed on December 12 th .	Info
End of Meeting		

Attachments: None