

MINUTES
REGULAR BOARD MEETING
WESTERN ELMORE COUNTY RECREATION DISTRICT (WECRD)
245 East 6th South, Mountain Home, ID 83647
September 26, 2018 at 6:00PM

I. CALL MEETING TO ORDER/ ESTABLISH QUORUM

Director Dan Gillies called the meeting to order at 6:00PM, and a quorum was established with Dan Gillies and Doug Meyer present. Lee Pierce was present via phone.

The following individuals were also present:

Treasurer, Judy Erwin

Administrator, Michelle Heins

Attorney, Larry Ashcraft

Guests: Jim Berg, Vivian Meyer, Stephanie Root, and Jeff Tibbitts

II. APPROVAL OF MINUTES

Doug Meyer made a motion to approve the Special Board Meeting Minutes dated August 29, September 5, and September 12, 2018 and approve the Regular Board Meeting Minutes and Budget Hearing Minutes dated August 22, 2018. Lee Pierce seconded the motion. All Directors voted in favor of the motion.

III. TREASURER

Doug Meyer made a motion to approve the Financial Report dated September 20, 2018, amended to show the current checkbook balance. Lee Pierce seconded the motion. All Directors voted in favor of the motion.

Doug Meyer made a motion to approve the bills in the amended amount of \$17,709.57. Lee Pierce seconded the motion. All Directors voted in favor of the motion.

Judy Erwin mentioned that WECRD received a refund check from Republic Services in the amount of \$14.54. This was due to WECRD paying a \$25.00 deposit to set up services with them at Railroad Park. The bills were much higher this month due to a bill to LCA Architects in the amount of \$11,541.94. This was to fulfil the contract with LCA Architect on the conceptual design phase.

IV. LEGAL

Attorney Larry Ashcraft had a chance to look at the agreement/contract between LCA Architects and WECRD. He will email over the questions he had so we can begin looking for answers and discuss them with Nate Turner on Wednesday October 3, 2018. Lee Pierce made a motion to table signing the contract until we meet with Nate and get our questions answered. Doug Meyer seconded the motion. All Directors voted in favor of the motion.

Michelle Heins provided a document to the board with the wording for the Legal Notice of 'Personal Services Contract' that will have to be published in the Mountain Home Newspaper. Since the agreement/contract with LCA Architect was not signed at this meeting Doug Meyer made a motion to table the legal notice until we meet with LCA Architect and sign the agreement. Lee Pierce seconded the motion. All Directors voted in favor of the motion.

V. ARCHITECTURE/CONSTRUCTION/ENGINEERING

WECRD has schedule a meeting with LCA ARchitects on October 3, 2018 at 10:00am at the WECRD office to go over the contract and begin finalizing the indoor pool plans. WECRD asked Larry Ashcraft if

he could be in attendance at that meeting to discuss the legality of the contract. Larry Ashcraft will attend the meeting.

VI. ADMINISTRATOR

Administrator, Michelle Heins and President Dan Gillies have given presentations to the Realtors Association of Elmore County and the Elmore County Rotary Club. Both groups were receptive to the indoor pool facility plans. The Realtors Association of Elmore County gave WECRD a donation towards the facility.

Doug Meyer made a motion to approve a new door sign that has Western Elmore County Recreation District and the phone number. No logo is needed. Lee Pierce seconded the motion. All Directors voted in favor of the motion.

Michelle Heins explained that the McAfee Internet Security Subscription auto-renewed before we had a chance to discuss options. Dan Gillies made a motion to table the internet security until next year. Doug Meyer seconded the motion. All Directors voted in favor of the motion.

VII. GENERAL DISCUSSION

Judy Erwin has scheduled the audit for October 23, 2018.

Dan Gillies asked us about having backups for our files and Judy spoke with Dan Collins, WECRD technical support person, and he said we are set to backup daily to external hard drives. Judy backups the financial documents on a thumb drive.

Judy registered all the board members and herself for PRIMA training. If anyone needs to cancel they need to let her know at least five days ahead of the scheduled day.

VIII. PUBLIC COMMENT

Jeff Tibbitts had a couple questions about the pool design. He wanted to know if our architect and design team have the specs needed to hold sanctioned swim meets at the pool. He can provide WECRD with the USA Swimming and High School requirements and standards for holding swim meets. The WECRD board wants to make sure that the pool is designed properly, so any and all information is appreciated.

X. ADJOURN

Doug Meyer made a motion to adjourn the meeting. Lee Pierce seconded the motion. All Directors voted in favor of the motion. The meeting adjourned at 6:40pm.

Submitted by:

Michelle Heins, Administrator

Date

APPROVED: as written as amended

Dan Gillies, President

Date