

**MINUTES**  
**SPECIAL BOARD MEETING**  
**WESTERN ELMORE COUNTY RECREATION DISTRICT (WECRD)**  
**245 East 6<sup>th</sup> South, Mountain Home, ID 83647**  
**August 16, 2018 at 6:00PM**

**I. CALL MEETING TO ORDER/ ESTABLISH QUORUM**

Director Dan Gillies called the meeting to order at 6:02PM, and a quorum was established with all Directors present.

The following individuals were present:

President, Dan Gillies

Vice-President, Lee Pierce

Director, Doug Meyer

Attorney, Phil Miller

Administrator, Michelle Heins

Guests

**II. LEGAL**

The Directors took a final look at the lease agreement with the City of Mountain Home regarding Railroad Park. The City had made a couple of changes to the dates and an area where it said July instead of August. Director Doug Meyer made a motion that the Board President, Dan Gillies, should sign this lease for the following reasons :

1. WECRD operation of Railroad park is not consistent with what this Board considers the prime mission of the district which is to build and operate an indoor recreation facility;
2. Operation of Railroad Park is a drain on the district's financial resources and the time and attention of the Board and district employees diverting us from our prime mission. We have expended significant funds and time on the park and would continue to do so in the future;
3. This lease/option establishes a cooperative relationship with the City of Mountain Home we believe will benefit the recreation opportunities our patrons , the City of Mountain Home and the people of western Elmore County in future years.

Lee Pierce seconded the motion. All Directors voted in favor of the motion.

Phil Miller offered to deliver the signed contract to the City and also pick up the first \$20,000 check. Phil will drop off the check to the WECRD office on Monday August, 20, 2018.

Phil Miller notified us that he is leaving private practice and will be going to Elmore County. He spoke to his partner Larry Ashcraft and Larry would be willing to work with WECRD in the future, if we so choose.

**III. CONSTRUCTION/ENGINEER**

Nate Turner with LCA Architects delivered pictures of the pool conceptual design that we could use for marketing materials. The board and staff thoroughly discussed these plans and will ask Nate to make a few modifications. Director Doug Meyer made a motion to table any decisions until we have the changes made from LCA. Lee Pierce seconded the motion and all directors voted in favor of the motion.

WECRD has received inquiries from several Architect/Engineering firms regarding the Request for Proposal (RFP). The deadline to return a proposal is August 24, 2018. The WECRD board and staff will

then begin the process of picking a firm to work with. Director Lee Pierce made a motion that upon receiving the packages WECRD will shortlist them and then interview the best candidates. Doug Meyer seconded the motion and all directors voted in favor of the motion.

#### **IV. AIR FORCE APPRECIATION DAY**

Administrator, Michelle Heins is preparing for Air Force Appreciation Day and would like some input on what to purchase for marketing materials. WECRD does not have a current banner or any swag to use at the booth. She designed a flyer to handout but also wondered if they should do a tri-fold brochure. Vivian Meyer spoke with Mountain Home Printing and she received a quote on a tri-fold brochure with full color on both sides for \$303.38. They would need two weeks to print 1,000 flyers. Michelle was also concerned about the logo. It is unclear if the new logo, which WECRD has been using on social media and the website, is approved and if that is the logo the board would like to use move forward. Director Lee Pierce made a motion to get quotes for a banner with each logo and then they can make a decision. Doug Meyer seconded the motion and all directors voted in favor.

WECRD will need volunteers to work the booth the day of the event. A schedule will be available soon, if anyone is interested in helping that day please contact WECRD.

Vivian Meyer also suggested that donation jars be put out on the table so if anyone wants to make a donation towards the pool project they can do so. Lee Pierce made a comment about WECRD not allowed to take donations but that the non-profit side can received them on our behalf. More information about the 501c3 is needed in order to get it up and running again.

#### **V. OLD BUSINESS**

Michelle found the video recorder, the need to purchase one is now a moot point. Lee Pierce will figure out if it plugs into our sound system to get the best quality for our videos moving forward. If not then a cord may need to be purchased to do so.

#### **VI. GENERAL DISCUSSION**

No general discussion at this time.

#### **VII. PUBLIC COMMENT**

Daniel with the Mountain Home News made a comment that he likes the new logo better.

#### **VIII. ADJOURN**

Director Doug Meyer made a motion to adjourn the meeting at 7:30PM. Director Lee Pierce seconded the motion, and all Directors voted in favor of the motion. The meeting adjourned at 7:30PM.

Submitted by:

\_\_\_\_\_  
Michelle Heins, Administrator

\_\_\_\_\_  
Date

APPROVED: \_\_\_\_\_ as written      as amended

\_\_\_\_\_  
Dan Gillies, President

\_\_\_\_\_  
Date