

**MINUTES**  
**REGULAR BOARD MEETING**  
**WESTERN ELMORE COUNTY RECREATION DISTRICT (WECRD)**  
**245 East 6<sup>th</sup> South, Mountain Home, ID 83647**  
**March 28, 2018 at 6:00PM**

**I. CALL MEETING TO ORDER/ ESTABLISH QUORUM**

1. President Dan Gillies called the meeting to order at 6:03PM and a quorum was established with all directors present.

The following individuals were present:

President: Dan Gillies

Vice-President: Lee Pierce

Director: Doug Meyer

Legal: Phil Miller

Administrator: Tarl Smith

**II. AMENDMENT TO AGENDA**

1. Director Gillies made a motion to amend the Agenda to move item 6-1 to item 2-2 and add an Executive Session, pursuant to Idaho code 74-206 (1) (a) to discuss hiring of personnel as item eight, after Public Comment. Director Pierce seconded the motion and all voted in favor of the amendment.

**III. APPROVAL OF MINUTES**

1. Director Pierce made motion to approve the Special Board Meeting Minutes dated March 7, 2018 as written, Director Meyer seconded the motion and all Board members voted in favor of approval.

2. Karla Post, a Century 21 realtor made a presentation to the Board considering the commercial value of Railroad Park. She emphasized her role in working with the URA in the past and in reference to the fair market value of the property, she stated that the original purchase price of \$165,000.00 was the fair market value at the time. She further stated that there are not very many comparable sales of similar properties in close proximity to establish a different value. SHE did remark that it could increase if improvements were made.

The Board of Directors stated that the reason for inquiry was to establish the current value and to ensure that the WECRD is being fiscally responsible.

Ms. Post presented a letter and proposal package from Mr. Brion Bethel in regards to his proposal to sell the Thrifty building on Airbase Road to the WECRD. She outlined the features of the property and the property boundaries.

**IV. TREASURER**

1. Director Pierce had a question concerning the Idaho Central Credit Union CD and what the interest for one year would yield. Treasurer Judy Erwin stated that there would be approximately \$3,700.00 in yearly interest.

2. Director Pierce made a motion to approve the financial report, dated March 22, 2018 and the bills in the amount amount of \$4,443.57. Director Meyer seconded the motion and all board members voted in favor.

3. Treasurer Judy Erwin presented a list of CDs, their maturity dates and interest rates for the board to consider. To maximize the return on investment for the WECRD, Director Pierce made a motion that the WECRD move the CapEd monies from the certificate of deposit to the Washington Federal Bank for 1.9% interest for 19 months. Director Meyer seconded the motion and all Directors voted in favor of the motion.

## **V. NEW BUSINESS**

1. Judy Erwin suggested that the upcoming PRIMA training on May 8, 2018 would be an excellent training opportunity for a representative from the WECRD to attend. Directors Gillies and Meyer expressed interest in attending along with Ms. Erwin. Director Pierce also expressed interest, but may not be able to attend. Director Pierce made a motion to approve Judy Erwin to secure training slots for four people for the PRIMA training on May 8, 2018. Director Meyer seconded the motion and all Directors voted in favor of the motion.

2. Judy Erwin stated that by the end of April, she needs to have the time, date and location of the Budget Hearing for the WECRD. She also covered the procedures and notification dates for publication in the local paper and the itinerary of the Budget Hearing and Regular Board Meeting.

3. Director Lee Pierce made a motion to schedule the Budget Hearing for Wed August 22, 2018 at 5:00PM. THE motion was seconded by Director Meyer and all Directors voted in favor of the motion.

4. Debbie Long from the Mountain Home Farmers Market Group presented to the WECRD board, outlining the community involvement of the Farmers Market and that the market brings in many people from outside of the area. She stated that the market has been running for a number of years and that there has never been anything other than a 'handshake' deal with the City of Mountain Home, who provided portable restrooms and power at no charge to the market.

5. Phil Miller suggested that the WECRD check with ICRMP concerning an unofficial entity holding a commercial enterprise on WECRD property. Tarl Smith will contact ICRMP and determine if any insurance is necessary or if any other requirements need to be addressed.

6. Lynlee Lord and Betsy Lynn of the Mountain HOME Chamber of Commerce presented to the WECRD on behalf of the Chamber of Commerce for the event Crazee Dayz. The Chamber of Commerce has its own insurance and will provide a copy of the certificate to the WECRD. The Chamber will provide power boxes, portable restrooms and any necessary equipment for the event.

7. Director Pierce made a motion to approve the Chamber of Commerce's use of Railroad Park for Crazee Dayz on May 19, 2018. The motion was seconded by Director Gillies and all Directors voted in favor of the motion, contingent upon filling out paperwork and turning in a current insurance certificate.

## **VI. LEGAL**

1. Phil Miller stated that he has nothing more to add on his part, but did find out that the City of Mountain Home has drafted their own version of a lease, but he has not seen that lease yet. Director Pierce outlined the details of the proposed lease, emphasizing that it does still need to be approved. Director Pierce stated the terms of the 10 year lease agreement with an optional five years and stated that all MOUs that are currently in effect will go through the WECRD.

2. Mr. Jim Bird had a question about the insurance that the City of Mountain Home has and Phil Miller stated that both are covered by ICRMP.

3. Betty Ashcraft asked about the other organizations that use the Minor League Ball Field property, specifically the High School.

4. Scott Fish of STF Lawn Care addressed the board concerning the maintenance of Railroad Park and offered to answer questions concerning the estimate for maintenance of the Railroad Park.

**VII. PUBLIC COMMENT**

1. Betty Ashcraft stated that she is please with the progress of the WECRD and offered her assistance in assisting the WECRD.

2. Larry Stuckleberg asked if the WECRD had received any feedback on what was in the latest newspaper article or progress on the building. He also asked about the Thrifty building and if there was a cost analysis for the property.

**VIII. EXECUTIVE SESSION:** In accordance with Idaho Code §74-206(1)(a) to consider personnel matters, the development of a job posting and the hiring of an employee.

AND THE VOTE TO DO SO BY ROLL CALL:

	YES	NO	ABSTAIN
Dan Gillies , President	<u>  X  </u>	<u>      </u>	<u>      </u>
Lee Pierce, Vice-President	<u>  X  </u>	<u>      </u>	<u>      </u>
Doug Meyer, Director	<u>  X  </u>	<u>      </u>	<u>      </u>

1. Executive Session convened at 7:42PM and the meeting reconvened at 7:57PM. No decisions were made during the Executive Session.

2. Director Lee Pierce made a motion to modify Judy Erwin’s hourly wage to \$20.00 for each hour worked and Tarl Smith’s hourly wage to \$18.00 for each hour worked, effective immediately. Director Meyer seconded the motion and all Directors voted in favor of the motion.

**IV. ADJOURN**

1. Director Meyer made a motion to adjourn the meeting. Director Pierce seconded the motion. All Directors voted in favor of adjournment and the meeting adjourned at 8:02PM.

Submitted by:

\_\_\_\_\_  
Tarl Smith, Administrator

\_\_\_\_\_  
Date

APPROVED:                      as written              as amended

\_\_\_\_\_  
Dan Gillies, President

\_\_\_\_\_  
Date