

MINUTES
SPECIAL BOARD MEETING
WESTERN ELMORE COUNTY RECREATION DISTRICT (WECRD)
245 East 6th South, Mountain Home, ID 83647
April 13, 2018 at 2:00PM

I. CALL MEETING TO ORDER/ ESTABLISH QUORUM

President Dan Gillies called the meeting to order at 2:01 PM and a quorum was established with two Directors present.

The following individuals were present:

President: Dan Gillies
Vice-President: Lee Pierce (By phone at 2:04PM)
Director: Doug Meyer
Administrator: Tarl Smith
Michelle Heins

II. EXECUTIVE SESSION - in accordance with; Idaho Code § [74-206\(a\)](#) to consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need.

Director Doug Meyer made a motion to convene into Executive session. The motion was seconded by President Dan Gilles. With both Directors in favor of the motion, the motion passed, and the Board convened into Executive session at 2:02 PM.

AND THE VOTE TO DO SO BY ROLL CALL:

	YES	NO	ABSTAIN
Dan Gillies , President	<u> X </u>	<u> </u>	<u> </u>
Doug Meyer, Director	<u> X </u>	<u> </u>	<u> </u>

The Executive Session was an interview with Michelle Heins for the position of District Administrator. No decisions were made. Director Lee Pierce attended by phone at 2:04PM, during the Executive Session. The Board retired from the Executive Session and reconvened the regular meeting at 2:35 p.m.

III. HIRING OF EMPLOYEE

Director Meyer made a motion to hire Michelle Heins for the new District Administrator for the WECRD at \$15.00/hour. Director Lee Pierce seconded the motion, and all Directors voted in favor. Michelle Heins accepted the position and the terms of employment. Tarl Smith will be conducting training and familiarization of WECRD procedures.

IV. ENGINEERING/ ARCHITECT/ CONSTRUCTION

Director Pierce made a motion to authorize LCA Architects to do a study, conceptual design and cost estimate for a phase one design to include a pool and offices for the WECRD on 18th Street property. Director Meyer seconded the motion and all Directors voted in favor of the motion.

V. OLD BUSINESS

Director Gillies stated that he has contacted a realtor to list Railroad Park for sale and will need to purchase a 4’x8’ ‘For Sale’ sign for the park. Director Meyer made a motion to purchase a ‘For Sale’ sign for Railroad Park, not to exceed \$100.00. Director Pierce seconded the motion and all Directors voted in favor of the motion.

Director Pierce stated that he can contact the City of Mountain Home when he returns on April 29, 2018, about what the City wants to be included in a lease of Railroad Park.

VI. PUBLIC COMMENT

There was no public comment.

VII. ADJOURN

Director Meyer made a motion to adjourn the meeting the at 2:59 PM. Director Pierce seconded the motion, and all Directors voted in favor of the motion. The meeting adjourned at 3:00PM.

Submitted by:

Tarl Smith, Administrator

4/25/2018
Date

APPROVED: _____ as written as amended

Dan Gillies, President

4/25/2018
Date