

MINUTES
SPECIAL BOARD MEETING
WESTERN ELMORE COUNTY RECREATION DISTRICT (WECRD)
245 East 6th South, Mountain Home, ID 83647
April 11, 2018 at 6:00PM

I. CALL MEETING TO ORDER/ ESTABLISH QUORUM

President Gillies called the meeting to order at 6:02PM and a quorum was established with all Directors present.

The following individuals were present:

President: Dan Gillies

Vice-President: Lee Pierce (By phone)

Director: Doug Meyer

Legal: Phil Miller

Administrator: Tarl Smith

II. MINUTES

Director Doug Meyer made a motion to approve the Meeting Minutes dated March 26, 2018, March 28, 2018 and April 4, 2018 as written. Director Gillies seconded the motion and all Directors voted in favor of the motion.

III. OLD BUSINESS

Debbie Long spoke to the Directors about the Farmers Market and expressed their concerns about restrooms, trash collection and signage. Administrator Tarl Smith stated that he has looked into the portable restrooms for the Park and received three estimates. The estimates range from \$100.00/ month for a non-ADA compliant unit from Bowman Plumbing to \$194.00/ month from A-Company Portable Restrooms for an ADA compliant unit. Ms. Long expressed some concern at the cost for the restroom and how much money that would take away from the Farmers Market's ability to provide scholarships.

He also stated that he had procured estimates for trash collection, namely Republic Services who offer a dumpster in place for approximately \$25.00/ month. Debbie Long suggested that the WECRD arrange to have the smaller residential type of trash containers placed in the park, as they have worked well in the past.

Debbie Long also asked about the power at Railroad Park for the Farmers Market. Tarl Smith stated that as previously stated by Director Pierce, the WECRD will ensure power is on and that the fee is prorated for the day.

Tarl Smith stated that he has found estimates for 'No Overnight Parking' signs and Debbie Long stated that the Farmers Market could get together a group of individuals to assist with installing the signs.

Aguirre Pest and Lawn has submitted a quote for repair and maintenance of the sprinkler system for Railroad Park. Some additional maintenance has been identified as being necessary before watering can

begin. This is due to the sprinkler lines being reconfigured to accommodate the water meters that were installed by the City of Mountain Home. John Aguirre stated that the weekly mowing could be done by Troy Pearson for \$325.00/ week, including basic trash cleanup of the Park during the time of mowing.

Director Pierce made a motion to hire Aguirre Pest and Lawn for the repair of the sprinkler systems, estimated at \$2,345.00 and maintenance of Railroad Park, estimated at \$1,400.00 annually. Included in the motion was the hiring of Troy Pierson for the weekly mowing of Railroad Park, at \$325.00/ week, estimated at \$8,450.00 for the year. Director Meyer seconded the motion. All Directors voted in favor of the motion.

Tarl Smith stated that the notice for the Administrator position was placed with the Idaho Department of Labor and is posted on the WECRD website. The WECRD had also received an application from Michelle Heins. She has stated that she would be available for an interview at the Director's convenience. Tarl Smith will contact Michelle Heins about conducting an interview at a Special Board Meeting on Friday, April 13, 2018 at 2:00PM.

Phil Miller provided a revised and updated version of the proposed Lease Agreement with the City of Mountain Home. He noted a number of differences between the wishes of the Directors and the details outlined by the City, including what is considered the facility. Mr. Miller removed the section that stated that the WECRD would maintain the facility.

Tarl Smith stated that he had contacted a representative concerning the Elmore County Health Initiative and that they hoped that a representative from the WECRD could attend a meeting on April 13, 2018 at 9:30AM in the Courthouse basement Commissioners Room. Director Gillies will be attending the meeting.

Administrator Tarl Smith stated that the meeting with LCA Architects will be located on Google Drive, as well as the PowerPoint presentation that Nate Turner of LCA Architects brought to the WECRD. In the presentation, he stated that the next steps would be a study, conceptual design, cost estimate and possibly an RFP for an architectural firm to come up with a conceptual design.

IV. GENERAL DISCUSSION

Director Gillies stated that the WECRD should put Railroad Park up for sale. Director Meyer agreed that it will continue to be a financial drain on the WECRD. Director Pierce stated that it would be good to see what interest is generated by putting it on the market. Director Gillies also suggested a twenty year lease with the City of Mountain Home, at a yearly cost, to recuperate some of the purchase cost. At the end of the lease, the WECRD could propose that the City purchase the park for a very affordable price. Director Pierce stated \$8,500.00/ year could be affordable for the City. Director Gillies also stated that after the 20 year lease, the cost could be greatly reduced to a nominal fee for further leasing of the Park to the City for an indefinite amount of time.

Director Meyer made a motion that the WECRD advertise Railroad Park for sale, the price to be determined at a later date, and pursue a lease with the City of Mountain Home for approximately \$8,500.00/ year for 20 years. Director Pierce seconded the motion and all Directors voted in favor of the motion.

Director Pierce stated that a meeting toward the end of the month to more firmly set the terms of the lease and the purchase price could be a good idea. This will be added to the April 25, 2018 meeting as an Agenda item.

Tarl Smith asked the Directors if they still wished to advertise the Administrator job opening in the Mountain Home News. He outlined the price for the version with no formatting at \$260.00 or \$296.00 with formatting inside of a box for 4 weeks. Director Meyer made a motion to submit an advertisement in the Mountain Home News, as presented, with formatting, for 4 weeks at \$296.00. Director Gillies seconded the motion and all Directors voted in favor of the motion.

V. PUBLIC COMMENT

An individual stated that the volunteers maintain the Minor League Field and the bathrooms. He stated that the only field maintenance that is done by the City of Mountain Home is mowing and trash collection and cleaning of the bathrooms and provision of supplies is accomplished by the volunteers.

Vivian Meyer stated that a realtor may decide to buy Railroad Park if the WECRD put it up for sale. Director Gillies stated that would leave the WECRD with a decision to make. He and Director Meyer stated that they would still like to see the City purchase Railroad Park.

An individual suggested that the WECRD speak to a commercial property realtor in Boise, as it is a larger market.

VI. ADJOURN

Director Meyer made the motion to adjourn the meeting. Director Gillies seconded the motion, and all Directors voted in favor of the motion. The meeting was adjourned at 7:33PM.

Submitted by:

Tarl Smith, Administrator

Date

APPROVED: as written as amended

Dan Gillies, President

Date