

MINUTES
SPECIAL BOARD MEETING
WESTERN ELMORE COUNTY RECREATION DISTRICT (WECRD)
245 East 6th South, Mountain Home, ID 83647
April 4, 2018 at 8:15PM

I. CALL MEETING TO ORDER/ ESTABLISH QUORUM

1. President Dan Gillies called the meeting to order at 6:00PM and a quorum was established with all Directors present.

2. The following individuals were present:

President: Dan Gillies

Vice-President: Lee Pierce

Director: Doug Meyer

Legal: Phil Miller

Administrator: Tarl Smith

II. LEGAL

1. Director Pierce stated that the 'Exhibit A' does not include the area that the WECRD intended for the leased facility, having only included one ball field. This was not found acceptable to Director Gillies, Pierce and Meyer. In addition, Philip Miller pointed out that the City of Mountain Home's proposed lease does not include the City maintaining the whole facility, but would have the infield maintenance responsibility belonging to the WECRD. Mr. Miller reviewed the rest of the lease proposed by the City of Mountain Home, pointing out various aspects of the lease.

2. As the lease is not in a final form that is acceptable to the WECRD, Mr. Miller will draft a letter to the City of Mountain Home, stating the areas that will need to be amended for the lease to be acceptable.

III. ENGINEERING/ ARCHITECT/ CONSTRUCTION

1. Tarl Smith did not post a Special Board Meeting Agenda for the meeting with Nate Turner of LCA Architects scheduled for April 5, 2018 at 6:00PM, concerning the WECRD building. A Special Board Meeting will not take place, but an informal meeting will still proceed. Dan Gillies will meet with Mr. Turner of LCA Architects, as well as Tarl Smith, who will record the meeting.

IV. NEW BUSINESS

1. Director Pierce gave an overview of the events proposed to take place on May 11, 2018 for the Elmore County Emergency Mgmt. Exercise at Railroad Park. This event will take up the entire park and will run from 8:00AM-4:00PM.

2. Director Meyer made a motion to approve the event, with the requirement that the participants will ensure that all of the trash in the park is removed after the event is completed. The motion was seconded by Director Gillies and all board members voted in favor of the motion.

3. Tarl Smith gave an overview of the Chamber of Commerce HBB/Entrepreneurial Fair proposed to take place on June 23, 2018.

4. Director Pierce made a motion to approve the event and Director Dan Gillies seconded the motion. All Directors voted in favor of the motion.

5. Mr. Phil Miller stated that he spoke with ICRMP's Jim McNall, who stated that ICRMP would defend the WECRD if a suit was leveled against the WECRD if an individual was injured during an event at Railroad Park and that Mr. McNall did not see any major liability issues with events such as the Farmers Market.. Mr. McNall stated that the greatest liability would be a trip hazard or something of that nature, where a member of the public might be injured.

V. OLD BUSINESS

1. Tarl Smith stated that the quote from Aguirre Lawn and Pest Control did not seem to be accurate, as \$1775.00 for annual maintenance, while a low amount, does not seem to be realistic. The quote from STF Lawn Care seems to be a more reasonable amount. Tarl Smith will contact Aguirre and get clarification about the quote and look into any past agreements with the City of Mountain Home for maintaining the Park that may exist.

2. On April 11, 2018 at 6:00PM there will be a Special Board Meeting concerning the maintenance of Railroad Park and determining the best course of action to take.

3. Debbie Long, the Farmers Market coordinator, addressed the board and stated that if the question of liability and insurance was settled, then the only question is if the Directors were willing to let the Farmers Market continue as a standing event. She further stated that the Parks and Recreation Department will allow the Farmers Market to borrow a power box for the duration of the market. She also stated that cones would need to be put in place to deter semi-trucks from parking along the fence near the vendors and the market.

4. Director Pierce suggested that 'NO OVERNIGHT PARKING' signs be put in place on the middle section of the park. Tarl Smith will look into the cost and type of signs available. He will also look into portable restrooms, check if there is a City contract, and ensure that what is procured is ADA compliant. He will also check on prices for a dumpster for trash that will stay at the park. Director Pierce stated that the WECRD will ensure that power is on, tha the box is locked to deter unauthorized use at the park and will prorate the power for the amount used on each Saturday.

5. Tarl Smith stated that he had received the Event Application Form for the Chamber of Commerce and the insurance verification.

6. Tarl Smith stated that he did in fact have a start date for the new position of Administrator at the Boise Veterans Administration Medical Center of April 16, 2018. He will be posting a job description and announcement in the MOUNTAIN HOME NEWS, on the WECRD website and with the Department of Labor.

VI. ADJOURN

1. Director Meyer made a motion to adjourn the meeting at 9:42PM. Director Pierce seconded the motion and all voted in favor of the motion.

Submitted by:

Tarl Smith, Administrator

Date

APPROVED: as written as amended

Dan Gillies, President

Date