

# MINUTES

## SPECIAL BOARD MEETING

### WESTERN ELMORE COUNTY RECREATION DISTRICT

May 30, 2017 at 10:00AM

The special board meeting of the Western Elmore County Recreation District was called to order by President Art Nelson at 10:00AM on May, 30, 2017.

President: Art Nelson  
Secretary/Director: Judy Mayne  
Treasurer: Judy Erwin  
Administrator: Tarl Smith  
David Kellerman

- I. **Quorum** – Tarl Smith called roll. The president established that there was a quorum with two directors present.
  - a. David Kellerman was sworn in as WECRD Director for Sub-District 3 by Judy Mayne.
- II. **Minutes:** Special Board Meeting of May 3, 2017
  - a. The special board meeting minutes for May 3, 2017 was reviewed by all board members. Judy Mayne made the motion to accept the minutes for May 3, 2017 as written, David Kellerman 2<sup>nd</sup>. All board members voted in favor of accepting the minutes.
- III. **New Business**
  - a. Tarl Smith was sworn in as District Clerk. The oath of office was administered by Judy Mayne.
  - b. Judy Erwin gave a copy of the yearly expenses to all members and reviewed budgetary concerns to be considered for the coming year. Art Nelson stated that contract labor for each project should be tracked under the specific project to determine cost effectiveness of the work done for each project, rather than under a separate ‘Contract Labor’ heading. Judy Erwin suggested that the district will need to determine if each contracted entity or individual can or will itemize their services to indicate which project their work is attributed to and that some may not fit into a ‘project’ category. Judy Mayne provided an example of the publicly posted budget categories as examples to consider. David Kellerman suggested making the category ‘Projects’ more clear to indicate what it is for. Judy Mayne suggested ‘Proposed Projects.’ To accommodate future office concerns, Art Nelson suggested that the ‘Office Equipment’ budget category be increased to account for the sound, copier and possible computer hardware concerns.

Changes in budgetary amounts were discussed for each category currently listed in the FY2016-2017 budget, with consideration for the possible FY2017-2018 budgetary changes. Art Nelson suggested that the WECRD cut taxes and disclaim the foregone amount of the previous year; the dollar amount is undetermined at this time.
  - c. **Proposals**
    1. Art Nelson proposed a waterslide to be set up, possibly paired with a special event. Director Nelson received a quote, but the slide set up and operation is contingent upon special circumstances, primarily the location to setup.

2. The aging copier currently owned by the WECRD is in need of replacement. Boise Office Equipment (BOE) has suggested replacement and has raised prices to accommodate the older and more maintenance heavy copier currently owned. BOE provided two possible copier options, each under \$1500 to purchase. There are other options for high quality monochrome only, printers. Art Nelson suggested that the budget category for 'Office Equipment' be increased to accommodate future concerns.
3. Art Nelson relayed the need to add some new microphones and possibly replace the podium and stand currently used. It was suggested that it could be replaced with a small table and chair to accommodate presenters. Tarl Smith suggested that the sound system could use some updates, moving from a dated, amplification-only centered system to an amplification and recording centered system that could integrate with future digital audio recording and video streaming capabilities.

**IV. Adjourn**

1. David Kellerman made a motion to adjourn the meeting at 12:40PM. Judy Mayne, 2<sup>nd</sup>. All board members voted in favor of adjournment.

Submitted by:

\_\_\_\_\_  
Tarl Smith, Administrator

APPROVED:

as written

as amended

\_\_\_\_\_  
Art Nelson, President

\_\_\_\_\_  
Date