

**MINUTES OF THE  
REGULAR BOARD MEETING OF THE  
WESTERN ELMORE COUNTY RECREATION DISTRICT  
July 20, 2016 at 5:30PM**

The regular meeting of the Western Elmore County Recreation District was called to order by President Art Nelson at 5:30 p.m. on July 20, 2016 with the following present:

President: Art Nelson  
Secretary/Director: Judy Mayne  
Director: Connie Clark  
Attorney: Mike Crawford  
Treasurer: Judy Erwin  
Guests

- I. Quorum:** A quorum was established with all three Directors present.
- II. Minutes:** Minutes of the Regular Board Meeting dated June 15, 2016, and Special Board Meetings of June 29, 2016, and July 14, 2016, were available for the Board to review. After the members had time to review them, President Art Nelson made a motion to approve the minutes of June 15, June 29 and July 14 of 2016 as written. Director Clark seconded the motion. A vote was taken with all three Directors in favor of the motion. Motion passed.
- III. Reports**
  - A. Secretary's Report**
    1. Board Secretary Judy Mayne reported that the FY2009 Grant Closeout Report and the semi-annual report were both sent to HUD on July 1, 2016.
    2. On June 21, 2016 the WECRD received a "Fully Executed Grant Closeout Package" dated June 17, 2016 from Holly Kelly at HUD for our FY 2008 Special Project Grant confirming completion.
  - B. Treasurer's Report**
    1. The Treasurer presented a list of bills for July totaling \$3,166.63. Director Mayne made a motion to approve payment of the bills in the amount of \$3,166.63 which was seconded by Director Clark. All three Directors voted in favor of approving payment; the motion passed.
    2. Treasurer's Report  
Treasurer Judy Erwin explained that there was a small discrepancy on the report. She had already printed the Profit and Loss and Balance Sheet when she got the monthly statement from the Local Government Investment Pool. She felt it was not worth reprinting those reports for the 8 cents of interest involved. Therefore, the

front page of the report shows 8 cents more interest for LGIP than the Balance Sheet.

Also, she reported that she would like to close out the old accounts at Pioneer Federal Credit Union, but there was still one check from March that had not cleared. She had contacted the owner of the business involved, and he said he would try to locate it.

Director Connie Clark made a motion to accept the Treasurer's Report, and President Art Nelson seconded the motion. The vote on the motion passed unanimously.

### 3. Go-Daddy Contract

President Nelson reported that he had checked with Technical Support, Dan Collins, and Go-Daddy and found that the WECRD is locked in to the five-year contract.

### 4. Century Link Contract

Treasurer Judy Erwin had been in touch with Century Link and explained to the Board the current fees compared to the contract options. She also mentioned that in talking with Century Link, it appeared that the district should qualify for a tax exemption since it is a taxing district. She had received the paperwork for this and will submit it. After discussion, Director Mayne made a motion to go with a 24-month contract with Century Link for \$114.99/month plus a tax exemption. Director Clark seconded the motion. All directors voted in favor of the motion. Motion passed.

### 5. FY 2016-2017 Budget Proposal

Three proposal options based on Directors' input were available for the Directors to review. Attorney Michael Crawford noticed that the sample hearing notice had the incorrect fiscal year listed in two places. It needs to be changed to FY 2016-2017. After some discussion, Director Connie Clark made a motion to approve for publication the budget version presented in "boxes" and the hearing notice as amended with the corrected years. Director Mayne seconded the motion. The vote on the motion was unanimous in favor of passage. Motion passed.

## **IV. Legal**

Attorney Michael Crawford explained that since a proposed project in conjunction with the City of Mountain Home is expected to be in excess of \$25,000 (twenty-five thousand dollars), he recommends hiring the law firm of MSBT Law (Moore, Smith Buxton & Turcke, Chartered) to consult at the rate of \$185 per hour for legal services and \$75 for paralegal work. The Board will need an executive session to discuss this.

## **V. Continuing Business**

### A. Grant Proposal Review

1. Mountain Home Highland Games & World Fair. After a question/answer period with Polly Saulls, a representative for the Highland Games, President Art Nelson made a motion to fund the Highland Games in the amount of \$5,000. Director Clark seconded the motion. A vote was held and passed with all Directors in favor of the motion.

## 2. Legacy Skatepark

Art Nelson presented a PowerPoint showing how a skatepark and pump track might look in the area designated by the city at Legacy Park. There was no representative from the City of Mountain Home, so the item was tabled.

### B. Equipment Request

1. President Art Nelson reported that the Healing Hearts Quilters have expressed a need for a long-arm quilting machine with which to do their larger quilts. They make and donate the quilts to those in need through various organizations for free. Director Mayne made a motion to support our local quilters by allocating \$8,000 for a long-arm quilting machine and training. Director Clark provided a second to the motion. A vote was held, and the motion unanimously passed.

### C. Policy Review

#### 1. Grant Request Policy and Attachments (2 forms)

a. A draft by Director Clark of the Grant Request Application form was available for the Board to review. Director Mayne made a motion to approve the form as written. President Art Nelson seconded the motion. A vote was taken and recorded as unanimous. Motion passed. Director Mayne noted that we need to replace the words with the actual WECRD logo on the form and all concurred.

b. Review of the Grant Approval Notification was tabled. Awaiting legal input.

#### 2. Treasurer's Job Description

A draft of a job description for the Treasurer's position was available. Director Connie Clark made a motion to accept the job description for the Treasurer of the WECRD. Director Mayne seconded the motion. A vote was taken which was unanimous. Motion passed.

## **VI. New Business**

### A. Grant Proposals

#### 1. Daniel Dopps Rodeo (Optimist Park Announcers Stand)

No one from Daniel Dopps Rodeo Association was in attendance. Proposal tabled.

#### 2. Special Olympics

Jan Aslin from Special Olympics made a made a presentation requesting funds for warm-up suits for the athletes to use at competitions. She highlighted the accomplishments and growth of the group as well as their fundraising efforts and community service. After questions and discussion, Director Clark made a motion to pay \$2,544 to GTM for warm-up suits for the Special Olympics team. Director Mayne seconded the motion. The vote was unanimous and the motion passed. (\*Note the motion to rescind this motion under VII. Public Comment.)

#### 3. Library Proposal

President Art Nelson explained that people who live outside of the limits of the City of Mountain Home must pay to use the Library. He would like to pick up the non-resident fees for people who live outside the city limits but within the WECRD boundaries.

After considerable discussion, it was decided to check with the Library to see how this could be worked out for those who want library access.

4. City of Mountain Home Golf Course Cart Paths

In the absence of anyone to present the request, the issue was tabled.

**VII. Public Comment**

Five members of the public made comments regarding topics presented. One commented that those not residing in the city limits but owning property within the city limits had to pay to use the library. Director Mayne suggested he follow-up with the Library as the packet presented by Director Nelson indicated the fee could be waived in that situation. Appreciation was expressed by two individuals for support of the local Special Olympics. A comment was made that the person who had been making quilts for the Mountain Home Academy had died. This might be an opportunity for the quilting group to fill this need.

Tim Bondy from *The Mountain Home News* asked if the Board had a policy of not granting funds until the second meeting to give the Board time to think about the request; yet, the Board granted the Special Olympics funds on the first presentation. After discussion and a recommendation from attorney Michael Crawford, Director Connie Clark made a motion to rescind the previous motion to sponsor the Special Olympics, and revisit the issue at the August meeting. The motion was seconded by Director Judy Mayne. All three Directors approved the motion, and the motion passed.

**VIII. Adjournment**

Director Judy Mayne made a motion to adjourn the monthly meeting of the WECRD. Director Connie Clark gave a second to the motion. A vote was held with all three Directors in favor of closing the meeting. The meeting adjourned at 6:51 p.m.

\_\_\_\_\_  
Secretary

\_\_\_\_\_  
Date

APPROVED:

as written

as amended

\_\_\_\_\_  
President

\_\_\_\_\_  
Date